

Franklin County Automatic Data Processing Board

Michael Stinziano, Secretary/Chief Administrator

Cheryl Brooks Sullivan ♦ Chris Brown ♦ Daniel J. O'Connor, Jr
John O'Grady ♦ Maryellen O'Shaughnessy ♦ Antone White ♦ David R. Payne

To: The Honorable Michael Stinziano, Secretary/Administrator
Franklin County Data Processing Board

From: Adam Frumkin, Chief Information Officer
Franklin County Data Center

Date: October 03, 2024

Subject: Agenda for the Monday, October 07, 2024, Data Processing Board Meeting

The proposed agenda for the Monday, October 07, 2024, Franklin County Automatic Data Processing Board meeting is attached for your review. The meeting will be held in the Olympus Room (FCDC Auditorium) on the 9th floor of the Franklin County Courthouse, 373 S. High Street, Columbus, Ohio 43215.

The Board will reconvene in a Regular Session at 9:00 A.M.

AN AGENDA WILL BE PROVIDED TO YOU AT THE MEETING.

Cc: The Honorable Cheryl Brooks Sullivan, Member, Franklin County Treasurer
The Honorable Chris Brown, Member, Franklin County Court of Common Pleas
The Honorable Daniel J. O'Connor Jr., Member, Franklin County Recorder
The Honorable John O'Grady, Member, Franklin County Board of Commissioners
The Honorable Maryellen O'Shaughnessy, Member, Franklin County Clerk of Courts
The Honorable Antone White, Member, Franklin County Board of Elections
Mr. David R. Payne, Member, Franklin County Board of Elections

Jo Ellen Cline, Delegate, Franklin County Auditor
Gary Dwyer, Delegate, Franklin County Auditor
Shawn Dunlavy, Delegate, Franklin County Auditor
Susan Bedsole, Delegate, Franklin County Common Pleas Court
Andrew Byerly, Delegate, Franklin County Common Pleas Court
Adam Luckhaupt, Delegate, Franklin County Clerk of Courts
Sharlene Chance, Delegate, Franklin County Clerk of Courts
Angela Mathews, Delegate, Franklin County Clerk of Courts
Zak Talarek, Delegate, Franklin County Board of Commissioners
Juan Torres, Delegate, Franklin County Board of Commissioners
C. Chris Cupples, Delegate, Franklin County Recorder
Robert Hinton, Delegate, Franklin County Recorder
Dusten Kohlhorst, Delegate, Franklin County Treasurer
Lilly Tesfai, Delegate, Franklin County Treasurer
Orvell Johns, Delegate, Franklin County Treasurer
Victoria Troy, Delegate, Franklin County Treasurer
Steven Bulen, Delegate, Franklin County Board of Elections
Erin M. Gibbons, Delegate, Franklin County Board of Elections
Jeff Gatwood, Delegate, Franklin County Board of Elections

AGENDA-Automatic Data Processing Board Meeting, October 07, 2024

9:00 A.M. Convene in Regular Session

- **Call to Order**
- **Pledge of Allegiance**
- **Secretary's Comments**
- **Approve or amend the Minutes of September 09, 2024, Regular Data Board Meeting**
- **New Business**

— **Resolution No. 24-082 Cybersecurity Awareness Month**

— **Resolution No. 24-083 Digital Inclusion Week**

— **Resolution No. 24-084 Franklin County – Technical Equipment Salvage**

— **Resolution No. 24-085 Franklin County Data Center – Modern SD-WAN & WiFi Solutions**

— **Resolution No. 24-086 Franklin County Data Center – Modern Communication and Collaboration Solution**

— **Resolution No. 24-087 Franklin County Data Center – Enterprise Content Management Upgrade**

— **Resolution No. 24-088 Franklin County Sheriff's Office – Memorandum of Understanding**

— **Resolution No. 24-089 Franklin County Sheriff's Office – Contract Modification with Motorola Solutions**

Motion to Hold an Executive Session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Pursuant to Ohio Revised Code Section 121.22 (G)(1),

And to confer with the Franklin County Prosecutor's Office concerning pending or imminent litigation

Pursuant to Ohio Revised Code Section 121.22 (G)(3),

And to consider details relative to the security arrangements and emergency response protocols for a public body or public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Pursuant to Ohio Revised Code Section 121.22 (G)(6) t

As authorized by O. R. C. Section 121.22, Division (G)(1), (3), and (6).

- **Second, the Motion to Hold an Executive Session**
Roll call vote (requires a majority of the quorum)

- **Move to Executive Session**

- **Executive Session**

- Resolution No. 24-090 Personnel Action – Backfill – Enterprise Support Analyst 1

- Resolution No. 24-091 Personnel Action – Backfill – GX Developer 1

- Resolution No. 24-092 Personnel Action – Promotion – Enterprise Architect

- **Motion to Adjourn the Executive Session**

- Roll call vote (requires a majority of the quorum)

Reconvene in Regular Session

- **Resolution No. 24-090 Personnel Action – Backfill – Enterprise Support Analyst 1**

- **Resolution No. 24-091 Personnel Action – Backfill – GX Developer 1**

- **Resolution No. 24-092 Personnel Action – Promotion – Enterprise Architect**


Other Business

Adjourn

FRANKLIN COUNTY AUTOMATIC DATA PROCESSING BOARD

Minutes of the September 09, 2024, Regular Board Meeting

Date Approved: October 07, 2024

 *Jec*

Michael Stintiano, Secretary, Administrator
Franklin County Auditor

 *(CMT)*

Chris Brown, Member
Judge, Franklin County Court of Common Pleas




Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

 *ZTT*

John O'Grady, Member
Franklin County Commissioner

 *1D30*

Daniel J. O'Connor Jr., Member
Franklin County Recorder

 *1CBS*

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT

Antone White, Member
Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of Elections

Franklin County Automatic Data Processing Board

Michael Stinziano, Secretary/ Chief Administrator

Cheryl Brooks Sullivan • Chris Brown • Daniel O'Connor, Jr

John O'Grady • Maryellen O'Shaughnessy • Antone White • David Payne

373 S. High Street, FCDC Olympus, 9th Floor, Columbus, Ohio

9/9/2024

Board Members present:

The Honorable Michael Stinziano, Franklin County Auditor

Franklin County Court of Common Pleas, Chris Brown

Franklin County Clerk of Courts, Maryellen O'Shaughnessy

Franklin County Board of Commissioners, Juan Torres - Delegate

Franklin County Recorder, Chris Cupples - Delegate

Franklin County Treasurer, Dusten Kohlhorst - Delegate

Franklin County Board of Elections, Antone White

Also Present:

Adam Frumkin, FCDC Chief Information Officer

Julie Lust, FCDC Chief Financial Officer

Kassy Franz, FCDC Chief People Officer

Trevor Cansler, FCDC Chief Technology Officer

Kara Cruikshank, FCDC Chief of Staff

Nikki Milburn, FCDC Chief Information Security Officer

John Proffitt, FCDC Chief Digital Officer

Mary Ann Brooks, FCDC Executive Administrative Assistant

9:00 A.M. Convene in Regular Session

I. Call to Order

II. Pledge of Allegiance

III. Secretary's Comments

IV. Approval of Minutes of 08/05/2024, Regular Data Board Meeting

Michael Stinziano asked for a motion to approve the following meeting minutes. Antone White moved to approve the meeting minutes; C. Chris Cupples seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the minutes: Michael Stinziano, Chris Brown, Maryellen O'Shaughnessy, Juan Torres, C. Chris Cupples, Dusten Kohlhorst, and Antone White.

V. New Business

Resolution No. 24-072 Franklin County Technical Equipment Salvage

Michael Stinziano asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; Chris Brown seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Maryellen O'Shaughnessy, Juan Torres, C. Chris Cupples, Dusten Kohlhorst, and Antone White. David R. Payne was absent.

Franklin County Automatic Data Processing Board

Michael Stinziano, Secretary/ Chief Administrator

Cheryl Brooks Sullivan • Chris Brown • Daniel O'Connor, Jr

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373 S. High Street, FCDC Olympus, 9th Floor, Columbus, Ohio

9/9/2024

Resolution No. 24-073 Franklin County Data Center Information Technology Grant Funding

Michael Stinziano asked for a motion to approve the resolution. Chris Brown moved to approve the resolution; Maryellen O'Shaughnessy seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Maryellen O'Shaughnessy, C. Chris Cupples, Dusten Kohlhorst, and Antone White. The following abstained from Voting Juan Torres. David R. Payne was absent.

Resolution No. 24-074 Franklin County Data Center Domain Name Security

Michael Stinziano asked for a motion to approve the resolution. C. Chris Cupples moved to approve the resolution; Antone White seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Maryellen O'Shaughnessy, Juan Torres, C. Chris Cupples, Dusten Kohlhorst, and Antone White. David R. Payne was absent.

VI. Motion to Hold an Executive Session for the purpose of discussing Personnel Matters

The Board denied the motion and continued on with the open meeting.

VII. Personnel Matters

Resolution No. 24-075 - Personnel Action - New Hire - Enterprise GRC Analyst 1

Michael Stinziano asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution. C. Chris Cupples seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Maryellen O'Shaughnessy, Juan Torres, C. Chris Cupples, Dusten Kohlhorst, and Antone White. David R. Payne was absent.

Resolution No. 24-076 - Personnel Action - Promotion - Enterprise GRC Analyst 1

Michael Stinziano asked for a motion to approve the resolution. Chris Brown moved to approve the resolution. Maryellen O'Shaughnessy seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Maryellen O'Shaughnessy, Juan Torres, C. Chris Cupples, Dusten Kohlhorst, and Antone White. David R. Payne was absent.

Franklin County Automatic Data Processing Board

Michael Stinziano, Secretary/ Chief Administrator

Cheryl Brooks Sullivan • Chris Brown • Daniel O'Connor, Jr

John O'Grady • Maryellen O'Shaughnessy • Antone White • David Payne

373 S. High Street, FCDC Olympus, 9th Floor, Columbus, Ohio

9/9/2024

Resolution No. 24-077 - Personnel Action - Promotion - Enterprise GRC Analyst 1

Michael Stinziano asked for a motion to approve the resolution. Chris Brown moved to approve the resolution. Maryellen O'Shaughnessy seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Maryellen O'Shaughnessy, Juan Torres, C. Chris Cupples, Dusten Kohlhorst, and Antone White. David R. Payne was absent.

Resolution No. 24-078 - Personnel Action - Promotion - Enterprise GRC Analyst 1

Michael Stinziano asked for a motion to approve the resolution. Chris Brown moved to approve the resolution. Antone White seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Maryellen O'Shaughnessy, Juan Torres, C. Chris Cupples, Dusten Kohlhorst, and Antone White. David R. Payne was absent.

Resolution No. 24-079 - Personnel Action - Promotion - Enterprise GRC Analyst 1

Michael Stinziano asked for a motion to approve the resolution. Chris Brown moved to approve the resolution. C. Chris Cupples seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Maryellen O'Shaughnessy, Juan Torres, C. Chris Cupples, Dusten Kohlhorst, and Antone White. David R. Payne was absent.

Resolution No. 24-080 - Personnel Action - Pay Increase - Enterprise GRC Analyst 1

Michael Stinziano asked for a motion to approve the resolution. Chris Brown moved to approve the resolution. Maryellen O'Shaughnessy seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Maryellen O'Shaughnessy, Juan Torres, C. Chris Cupples, Dusten Kohlhorst, and Antone White. David R. Payne was absent.

Resolution No. 24-081 - Personnel Action - Pay Increase - Enterprise GRC Analyst 1

Michael Stinziano asked for a motion to approve the resolution. Chris Brown moved to approve the resolution. Maryellen O'Shaughnessy seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Michael Stinziano, Chris Brown, Maryellen O'Shaughnessy, Juan Torres, C. Chris Cupples, Dusten Kohlhorst, and Antone White. David R. Payne was absent.

Franklin County Automatic Data Processing Board

Michael Stinziano, Secretary/ Chief Administrator

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373 S. High Street, FCDC Olympus, 9th Floor, Columbus, Ohio

9/9/2024

VIII. Other Business

IX. Adjourn

The meeting was adjourned at 09:23 AM

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY
CYBERSECURITY AWARENESS MONTH

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Chris Brown, Member
Judge, Franklin County Court of Common Pleas

Chris Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts




John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner



Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer



Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections



David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY
CYBERSECURITY AWARENESS MONTH**

WHEREAS, the month of October has been designated as Cybersecurity Awareness Month, aimed at promoting the importance of cybersecurity and empowering individuals and organizations to protect themselves online; and

WHEREAS, the increasing reliance on technology and the internet in our daily lives has heightened the risks associated with cyber threats, including data breaches, identity theft, and cyberbullying; and,

WHEREAS, collaboration between government agencies, private sectors, and educational institutions is essential to develop effective strategies and resources for cybersecurity; and,

WHEREAS, Franklin County is committed to fostering a safer online environment and recognizes the role of every individual in maintaining cybersecurity; and,

WHEREAS, the Franklin County Data Center will actively participate in Cybersecurity Awareness Month by:

1. Promoting Education: Implementing educational programs and workshops to inform staff and the community about best practices in cybersecurity.
2. Encouraging Safe Practices: Distributing materials and resources that encourage safe online behaviors, such as strong password creation, recognizing phishing attempts, and securing personal devices.
3. Hosting Events: Organizing events, such as webinars, to facilitate discussions about current cyber threats and the importance of cybersecurity measures.
4. Building Partnerships: Collaborating with local businesses, government agencies, and other organizations to share resources and strategies for enhancing cybersecurity awareness.
5. Monitoring and Assessment: Continuously assessing the effectiveness of cybersecurity measures and educational initiatives to adapt to the evolving cyber landscape.; and,

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

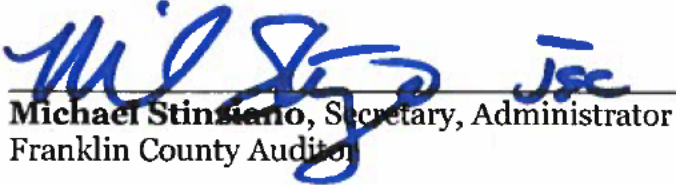
NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board supports Cybersecurity Month to promote the importance of cybersecurity and the empowerment of individuals and organizations to protect themselves online.

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
DIGITAL INCLUSION WEEK

Voting Aye thereon

Voting Nay thereon


Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor


Chris Brown, Member
Judge, Franklin County Court of Common Pleas

Chris Brown, Member
Judge, Franklin County Court of Common Pleas


Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

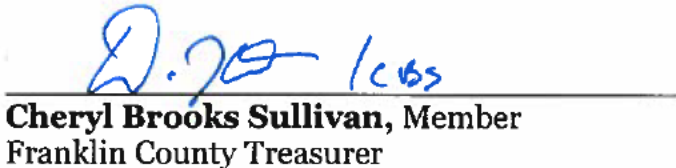
Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts


John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner


Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder


Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT
Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT
David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY
DIGITAL INCLUSION WEEK**

WHEREAS, October 7th – October 13th has been designated as Digital Inclusion Week, an annual week of awareness, recognition, and celebration promoting digital inclusion and progress; and

WHEREAS, this year’s theme, “Stronger Together: Mobilizing Towards Sustainability” highlights the power of collaboration that connects initiatives across our communities; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board supports digital equity to ensure all under-resourced residents have the digital resources necessary to live, learn, earn, and play in Franklin County.

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY
TECHNICAL EQUIPMENT SALVAGE

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Chris Brown, Member
Judge, Franklin County Court of Common Pleas

Chris Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts




John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner



Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT

Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY
TECHNOLOGY EQUIPMENT SALVAGE**

WHEREAS, it has been determined that certain County technology equipment is obsolete and unfit for Franklin County use; and,

WHEREAS, the Franklin County Data Center Chief Information Officer recommends this equipment be declared surplus for the purpose of public sale or disposal per the County Property Policy; and,

WHEREAS, a list of the equipment is attached hereto and made a part hereof; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board recommends the Franklin County Board of County Commissioners, in accordance with Ohio Revised Code Section §307.12, and Franklin County Board of Commissioners Resolution 0276-24, that the equipment specified in the attached list be placed for public sale or disposal per the County Property Policy.



Franklin County Automatic Data Processing Board
 Technical Equipment Salvage Resolution
 Resolution #: 24-084
 Date: 10/07/2024

| Agency | Description | Number of Units |
|-------------------------------------|------------------|-----------------|
| Auditor | Desktop PC | 20 |
| Auditor | Laptop PC | 8 |
| Auditor | Docking Station | 2 |
| Auditor | Monitor | 2 |
| Auditor | Printer | 8 |
| Court of Common Pleas, General | Audio Mixer | 27 |
| Court of Common Pleas, General | Audio Switch | 141 |
| Court of Common Pleas, General | Desktop PC | 55 |
| Court of Common Pleas, General | Docking Station | 32 |
| Court of Common Pleas, General | IR Modulator | 5 |
| Court of Common Pleas, General | Laptop PC | 20 |
| Court of Common Pleas, General | Microphone | 3 |
| Court of Common Pleas, General | Mixer | 18 |
| Court of Common Pleas, General | Monitor | 117 |
| Court of Common Pleas, General | PDU | 27 |
| Court of Common Pleas, General | Printer | 18 |
| Court of Common Pleas, General | Projector | 5 |
| Court of Common Pleas, General | Scanner | 3 |
| Court of Common Pleas, General | Sound Device | 2 |
| Court of Common Pleas, General | Speaker | 54 |
| Court of Common Pleas, General | Tablet PC | 31 |
| Court of Common Pleas, General | Television | 1 |
| Court of Common Pleas, General | Thin Client PC | 24 |
| Domestic Relations & Juvenile Court | Access Point | 1 |
| Domestic Relations & Juvenile Court | Amplifier | 1 |
| Domestic Relations & Juvenile Court | Desktop PC | 3 |
| Domestic Relations & Juvenile Court | Display Receiver | 4 |
| Domestic Relations & Juvenile Court | Docking Station | 1 |
| Domestic Relations & Juvenile Court | FM Transmitter | 1 |
| Domestic Relations & Juvenile Court | Laptop PC | 1 |
| Domestic Relations & Juvenile Court | Microphone | 1 |
| Domestic Relations & Juvenile Court | Mixer | 8 |
| Domestic Relations & Juvenile Court | Monitor | 8 |
| Domestic Relations & Juvenile Court | Power Condition | 1 |
| Domestic Relations & Juvenile Court | Printer | 15 |


| Agency | Description | Number of Units |
|-------------------------------------|------------------|-----------------|
| Domestic Relations & Juvenile Court | Signal Processor | 3 |
| Domestic Relations & Juvenile Court | Switch | 3 |
| Board of Developmental Disabilities | Access Point | 123 |
| Board of Developmental Disabilities | Amplifier | 1 |
| Board of Developmental Disabilities | Antenna | 3 |
| Board of Developmental Disabilities | Desktop PC | 7 |
| Board of Developmental Disabilities | Docking Station | 14 |
| Board of Developmental Disabilities | Label Rewinder | 1 |
| Board of Developmental Disabilities | Laptop PC | 55 |
| Board of Developmental Disabilities | Monitor | 8 |
| Board of Developmental Disabilities | Network Rack | 1 |
| Board of Developmental Disabilities | Peripheral Node | 1 |
| Board of Developmental Disabilities | Phone | 5 |
| Board of Developmental Disabilities | Printer | 3 |
| Board of Developmental Disabilities | Server | 1 |
| Board of Developmental Disabilities | Speaker | 12 |
| Board of Developmental Disabilities | Switch | 2 |
| Board of Developmental Disabilities | UPS | 2 |
| Data Center | Access Point | 23 |
| Data Center | Console | 1 |
| Data Center | Laptop PC | 11 |
| Data Center | Monitor | 3 |
| Data Center | Server | 4 |
| Data Center | Speaker Phone | 2 |
| Data Center | Switch | 1 |
| Data Center | Tablet PC | 3 |
| Office on Aging | Desktop PC | 10 |
| Office on Aging | Docking Station | 13 |
| Office on Aging | KVM Switch | 1 |
| Office on Aging | Laptop PC | 114 |
| Office on Aging | Mobile Phone | 16 |
| Office on Aging | Monitor | 2 |
| Office on Aging | Switch | 4 |
| Office on Aging | Tablet PC | 30 |
| Public Defender | Camera | 1 |
| Public Defender | CW-RW | 1 |
| Public Defender | Desktop PC | 8 |
| Public Defender | Docking Station | 2 |
| Public Defender | DVD Player | 1 |
| Public Defender | Laptop PC | 38 |
| Public Defender | Monitor | 46 |
| Public Defender | Projector | 1 |
| Public Defender | Mobile Hotspot | 2 |
| Public Defender | Mobile Phone | 6 |

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
MODERN SD-WAN AND WIFI SOLUTIONS

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Chris Brown, Member
Judge, Franklin County Court of Common Pleas

Chris Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
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Franklin County Commissioner

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Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT

Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
MODERN SD-WAN AND WIFI SOLUTION**

WHEREAS, in accordance with Ohio Revised Code Section §307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

WHEREAS, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

WHEREAS, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

WHEREAS, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board
Information Technology Project Resolution
Resolution #: 24-085
Dated: 10/07/2024

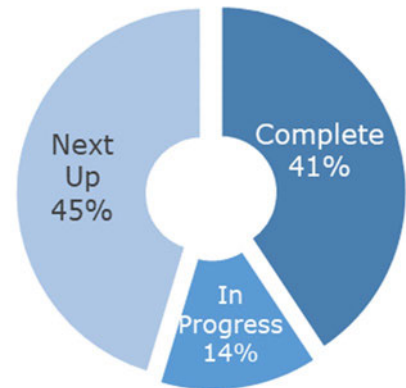
| | |
|----------|---------------------------------|
| Title | Modern SD-WAN and WiFi Solution |
| Agency | Franklin County Data Center |
| Amount | Not to Exceed \$1,000,000 |
| Category | Software, Hardware & Services |

Business Justification

Building on the success of the last year, the Data Center will continue the implementation of a modern SD-WAN network infrastructure, public and internal WiFi, and a secure and efficient core network.

Description

The continuation of the Network Reliability project will utilize hardware, software, and services from trusted vendors to replace equipment that has reached end-of-life, and deploy modern network, WiFi, and security hardware and software and new cabling as appropriate in existing and new locations throughout the county.



Franklin County Data Center Recommendation

The Data Center CIO recommends this technology.

Fiscal Information

Funding Source: Franklin County Network Reliability Fund.

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
MODERN COMMUNICATION AND COLLABORATION SOLUTION

Voting Aye thereon

Voting Nay thereon

 JSC

Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor

 (CMB)

Chris Brown, Member
Judge, Franklin County Court of Common Pleas

Chris Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

 ZTT

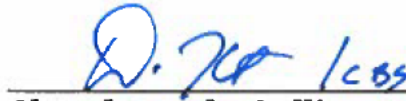
John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner

 DDO

Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder

 CBS

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT

Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
MODERN COMMUNICATION AND COLLABORATION SOLUTION**

WHEREAS, in accordance with Ohio Revised Code Section §307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

WHEREAS, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

WHEREAS, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

WHEREAS, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board
Information Technology Project Resolution
Resolution #: 24-086
Dated: 10/07/2024

| | |
|----------|---|
| Title | Modern Communication and Collaboration Solution |
| Agency | Franklin County Data Center |
| Amount | Not to Exceed \$4,146,534 |
| Category | Software, Hardware & Services |

Business Justification

Transitioning from our legacy Mitel phone system to the Cisco Calling and Contact Center offers Franklin County a strategic advantage. Franklin County can achieve a competitive advantage by leveraging advanced cloud-based technologies to enhance communication efficiency and customer service.

Cisco provides a robust, scalable platform with integrated collaboration tools, allowing seamless communication across voice, video, and messaging channels. Additionally, the Cisco Calling Platform provides end-to-end encryption for all text, voice, video, screen, and file sharing as outlined by DHSS and the NSA.

This move modernizes our communication infrastructure and supports remote and hybrid work environments with greater flexibility and reliability, enabling employees to stay connected and collaborate effectively from anywhere. By adopting the Cisco solution, the County will be positioned to take full advantage of state-of-the-art innovative features, such as language translation, streamline workflows, and ultimately drive better interactive outcomes internally and with our residents.

Description

Priority deployment to Auditor, Clerk of Courts, and the Treasurer will take place first with countywide deployment to follow.

Franklin County Data Center Recommendation

The Data Center CIO recommends this technology.

Fiscal Information

Funding Source: The Data Center will work closely with OMB to identify funding.

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
ENTERPRISE CONTENT MANAGEMENT UPGRADE

Voting Aye thereon

Voting Nay thereon

 *Sec*
Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor

 *(CMPS)*
Chris Brown, Member
Judge, Franklin County Court of Common Pleas

Chris Brown, Member
Judge, Franklin County Court of Common Pleas


Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts


Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

 *ETT*
John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner

 *DDO*
Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder

 *CB*
Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT
Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT
David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
ENTERPRISE CONTENT MANAGEMENT UPGRADE**

WHEREAS, in accordance with Ohio Revised Code Section §307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

WHEREAS, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

WHEREAS, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

WHEREAS, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board
Information Technology Project Resolution
Resolution #: 24-087
Dated: 10/07/2024

| | |
|----------|---------------------------------------|
| Title | Enterprise Content Management Upgrade |
| Agency | Franklin County Data Center |
| Amount | Not to Exceed \$150,510 |
| Category | Services |

Business Justification

The County's cloud-based enterprise content management system requires a system upgrade to ensure reliability, performance, and security. Used by 11 partner agencies, this vital application continues to store, organize, and route documents to meet the business needs of the county.

| | | |
|--------------------|-------------|----------------------|
| Auditor | Coroner | Probate Courts |
| Board of Elections | CP Gen | Prosecuting Attorney |
| Clerk of Courts | Data Center | Veteran Services |
| Commissioners | DRJ | |

Description

The upgrade will include analysis of all current applications within the solution, archive migration, upgrade migration, validation testing, and data cleanup.

Franklin County Data Center Recommendation

The Data Center CIO recommends this technology.

Fiscal Information

Funding Source: The Data Center will work closely with OMB to identify funding.

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY SHERIFF'S OFFICE
MEMORANDUM OF UNDERSTANDING

Voting Aye thereon

Voting Nay thereon


Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor

 (CM13)
Chris Brown, Member
Judge, Franklin County Court of Common Pleas

Chris Brown, Member
Judge, Franklin County Court of Common Pleas


Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts


Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

 / ZTT
John O'Grady, Member
Franklin County Commissioner


John O'Grady, Member
Franklin County Commissioner

 / DSO
Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder

 / CBS
Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

 ABSENT
Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

 ABSENT
David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY SHERIFF'S OFFICE
MEMORANDUM OF UNDERSTANDING**

WHEREAS, the Franklin County Data Center, on behalf of the Automatic Data Processing Board, provides technical and security reviews of technology solutions; and

WHEREAS, the Automatic Data Processing Board supports the use of innovation and technology to provide secure and efficient services such as the Sheriff's database; and,

WHEREAS, the Franklin County Data Center CIO recommends this Memorandum of Understanding; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board supports the attached Memorandum of Understanding with Appriss Insights LCC for integrating booking data into the Sheriff Application.

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY SHERIFF'S OFFICE
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
CONTRACT MODIFICATION WITH MOTOROLA SOLUTIONS

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor

 (CMB)

Chris Brown, Member
Judge, Franklin County Court of Common Pleas

Chris Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

 / ZTT


John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner



Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT

Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY SHERIFF'S OFFICE
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
CONTRACT MODIFICATION WITH MOTOROLA SOLUTIONS**

WHEREAS, in accordance with Ohio Revised Code Section §307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

WHEREAS, the attached detail describes the purchase required for continued operations or deployment of new services; and,

WHEREAS, the Data Center Chief Information Officer has reviewed the technical and security aspects of the procurement and made recommendations on the attached detail; and,

WHEREAS, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board authorizes the technology procurement.



Franklin County Automatic Data Processing Board
Information Technology Project Resolution
Resolution #: 24-089
Dated: 10/07/2024

| | |
|----------|---|
| Title | Contract Modification with Motorola Solutions |
| Agency | Franklin County Sheriff's Office |
| Amount | Not to exceed \$955,870.00 |
| Category | Software and Technology Services |

Business Justification

The mission of the Franklin County Sheriff's Office is to protect the lives and property of the citizens of Franklin County, preserve the peace, and prevent crime and disorder while constantly guarding personal liberties as prescribed by law. To deliver this mission, the sheriff's office must outfit all of its Corrections Deputies with Body Cameras.

WatchGuard is the current technology used for body-worn cameras on Patrol Deputies and in-Car Video Systems in Sheriff's vehicles. The body cameras will work directly with the current system to provide complete documentation of the deputy's interactions with the public.

Description

The Sheriff's office seeks approval to procure the WatchGuard Body Camera system for all Franklin County Sheriff's Corrections deputies. WatchGuard is cloud-based, allowing efficient storage, management, and distribution of the video data collected. This solution is necessary to support the office's mission and meet the constituents' expectations.

Included in this request:

- Software Licensing and Hosting
- Hardware
- Professional Services for implementation
- Franklin County Data Center Labor Support

Franklin County Data Center Recommendation

The partner will work with the Data Center throughout the procurement process and implementation; therefore, it is recommended. The Board of Commissioners approved this contract on 09/17/2024.

Fiscal Information

Funding Source: This procurement will leverage a State Term Contract, and the Sheriff will work with OMB to identify funding.

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
BACKFILL: ENTERPRISE SUPPORT ANALYST 1

Voting Aye thereon

Voting Nay thereon

 *Jsc*

Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor

 *CMS*

Chris Brown, Member
Judge, Franklin County Court of Common Pleas

Chris Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

 *ZTT*


John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner

 *DJO*

Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder

 *CB*

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT

Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
BACKFILL: ENTERPRISE SUPPORT ANALYST 1**

WHEREAS, Ohio Revised Code Section §307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Franklin County Data Center Chief Information Officer has reviewed and recommends this action; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **24-090** attached hereto and made a part hereof; and,

WHEREAS, funding for this personnel action is available within the Data Center Personal Services (5100) Account; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **24-090**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

Data Center Personnel Action – Backfill –Allan Huang

| PERSONNEL ACTION FORM | | | |
|---|------------|------------------------------|--|
| TRANSACTION TYPE | | Backfill | |
| EMPLOYEE/CANDIDATE NAME: | | Allan Huang | |
| PERSONNEL ACTION NUMBER | | 24-090 | |
| PERSONNEL ACTION DATE (BOARD) | | October 07, 2024 | |
| DATA CENTER SECTION | | Enterprise Support | |
| JOB POSITION / TITLE | | Enterprise Support Analyst 1 | |
| PAY GRADE | | 5 | |
| EFFECTIVE DATE | | October 07, 2024 | |
| PAY GRADE SALARY RANGE | | | |
| MINIMUM | MID | MAXIMUM | |
| \$39,534 | \$48,429 | \$57,324 | |
| | BASE RATE | ANNUAL SALARY | |
| NEW | \$ 25.4807 | \$ 53,000 | |
| <u>KEY RESPONSIBILITIES OF THE ROLE</u> | | | |
| <ul style="list-style-type: none"> • Rapidly engage with client support and service inquiries (via phone, email, in person, or via incident/request management software) about standard devices and applications; assist users with troubleshooting reported IT problems; provide basic operating instructions as needed. • Actively listen to end-user problems and requests, pressing users for the most accurate representation of what they have observed or need; do not blindly accept user requests or descriptions of incidents at face value, as users often jump to incorrect conclusions in IT matters. • Positively collaborate with IT support personnel embedded in Franklin County agencies in resolving user incidents and requests. • Coordinate incident resolution and request fulfillment with other Enterprise IT and FCDC teams as needed. • Escalate issues from the Enterprise Support team to responsible parties with thorough hand-off information. • include details on the user, the request or problem, and the steps and research completed. • this allows the escalation team to pick up where the Analyst left off, reduces or eliminates delays caused by hand-offs, improves end-user satisfaction, and builds trust in FCDC personnel and processes. • Focus on rapid resolution of incidents and fulfillment of requests to meet or (ideally) exceed established service level goals and metrics – without sacrificing end-user satisfaction or rushing to inaccurate solutions. | | | |

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

EMPLOYMENT NOTABLES

- Customer relations professional with 2 years of experience supporting customers with computer building, maintenance, and troubleshooting concerns. Dedicated to relationship-building.
- Departmental training across departments in consumer electronics.
- Gathered and provided knowledgeable customer service experience for up to 200+ products.
- Solved issues for customers with pricing and processing.
- Assisted in conflict management with checkouts and returns with the team and customers.
- Provided product recommendations to address customer concerns.

EDUCATION & OTHER CREDENTIALS

- Bachelors (Music)- Capital University College
- Multiple languages- English, Chinese, Cantonese

RELEVANT WORK EXPERIENCE

- Customer Service- 4 Years
- Microsoft Office- 4 Years
- Technology Sales- 2 Years

SCREENING STATUS

- Professional References: In process.
- Background Check: Results pending. Contingent offer.
- Pre-employment drug testing: results are pending. Contingent offer.

Kassy Franz, Chief People Officer

Allan Huang

LINKS

PROFILE

Customer Relations Professional experienced with over 2 years experience in addressing customer concerns, computer building and maintenance, and troubleshooting. Seeking to contribute to business growth by providing an educational customer service experience. Dedicated and dependable relationship-builder.

EDUCATION

Aug 2018 — May 2022 **Bachelor of Music, Capital University** Bexley

EMPLOYMENT HISTORY

Apr 2024 — Present **Sales Associate, Micro Center** Columbus

- Trained across 4 departments including Apple, Consumer Electronics, and DIY departments
- Gathered and provided knowledge customer service experience for up to 200+ products
- ~90% customer satisfaction rate
- Top contributor to the sales team

Jul 2023 — Present **Professional Music Teacher, Music&Arts** Columbus

- Creating a teaching experience from student questions
- Fostering student relationship through 1-on-1 private instruction
- Adapt to student needs and provide follow-up instruction

Jul 2023 — Mar 2024 **Customer Service Representative, Micro Center** Columbus

- Solved issues for customers concerning pricing, processing, and information
- Assisted with check-out and conflict management on returns

Jun 2022 — Jun 2023 **Senior Sales Associate, Music&Arts** Columbus

- Provided product recommendation to address customer concerns
- Consistently cleared \$4000 monthly sales goal, sold up to \$7000 a month
- Assisted in signing up and scheduling new and former students for music lessons

SKILLS

Customer Communication Skills

Lesson Planning

Customer Phone Support

Microsoft Suite

Hardware Troubleshooting

Relationship Management

PC Building and Maintenance

Windows OS

COMMUNITY ENGAGEMENT

Aug 2019 — Present **Capital University Esports League**

Mar 2023 — Present **Dublin Wind Symphony**

LANGUAGES

English

Cantonese

Chinese

REFERENCES

References available upon request

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
BACKFILL: GX DEVELOPER 1

Voting Aye thereon

Voting Nay thereon


Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor

 CB
Chris Brown, Member
Judge, Franklin County Court of Common Pleas

Chris Brown, Member
Judge, Franklin County Court of Common Pleas


Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts


Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

 JTG
John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner

 DCO
Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder

 CBS
Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT
Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT
David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
BACKFILL: GX DEVELOPER 1**

WHEREAS, Ohio Revised Code Section §307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Franklin County Data Center Chief Information Officer has reviewed and recommends this action; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **24-091** attached hereto and made a part hereof; and,

WHEREAS, funding for this personnel action is available within the Data Center Personal Services (5100) Account; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **24-091**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

Data Center Personnel Action – Backfill –Stephanie Navarro Lopez

| PERSONNEL ACTION FORM | | | |
|-------------------------------|-----------|-------------------------|--|
| TRANSACTION TYPE | | Backfill | |
| EMPLOYEE/CANDIDATE NAME: | | Stephanie Navarro Lopez | |
| PERSONNEL ACTION NUMBER | | 24-091 | |
| PERSONNEL ACTION DATE (BOARD) | | October 07, 2024 | |
| DATA CENTER SECTION | | GX Foundry | |
| JOB POSITION / TITLE | | GX Developer 1 | |
| PAY GRADE | | 12 | |
| EFFECTIVE DATE | | October 07, 2024 | |
| PAY GRADE SALARY RANGE | | | |
| MINIMUM | MID | MAXIMUM | |
| \$67,950 | \$83,239 | \$98,528 | |
| | BASE RATE | ANNUAL SALARY | |
| NEW | \$ 37.50 | \$ 78,000 | |

KEY RESPONSIBILITIES OF THE ROLE

- Comprehend business requirements and contribute to analyzing whether a solution should require a full-stack custom solution, an off-the-shelf product, customization of an off-the-shelf product, or a non-traditional development solution such as low-code development.
- Advocate for the needs and interests of users within the county, promoting benefits and encouraging usage.
- Create code within an Enterprise-level development platform, such as .NET, and the high-level programming languages within said platform, such as C#.
- Create technical documentation to preserve the ongoing efforts of product ownership, no matter which individual is assigned responsibility.
- Provide direct and indirect user support, including end-user documentation and/or training.
- Create automated build and deployment strategies utilizing the principles of DevOps and Continuous Integration and Continuous Delivery (CI/CD).
- Drive system upgrades and manage maintenance while coordinating with users, third-party consultants, and vendors.
- Assist in developing monitoring methods and post-patching / post-upgrade testing procedures to validate system efficacy.
- Support period system regulatory compliance reviews and produce security and audit evidence as needed.
- Collaborate with FCDC project management and business relationship teams on new efforts, maintenance of existing systems, and communications with agency partners.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

- Help to monitor and manage licensing for platforms and other 3rd party tools utilized in application development efforts.

EMPLOYMENT NOTABLES

- Dedicated full-stack software engineer in logistics in a fast-paced environment, meeting deadlines and going above and beyond for the team and our customers. An advocate for digital equity, Volunteers for nonprofits that focus on digital skills training for children and adults.
- Leader in developing customer-facing Transportation Management Systems (TMS), delivering scalable, high-performance solutions and workflows.
- Managed a cross-functional team of 3 junior developers, overseeing the creation and deployment of internal tools to streamline sales, accounting, and employee onboarding operations.
- Active participant in pilot programs, offering feedback and insights to refine initiatives to increase digital literacy and access.

EDUCATION & OTHER CREDENTIALS

- Associates of Science in Computer Science- Columbus State Community College
- Honors Program- Easton Foundation Scholarship

RELEVANT WORK EXPERIENCE

- Software Engineer- 2 Years
- Coalition Member- 2 Years
- Technical Instructor- 2 Years
- .NET-2 Years
- SQL- 2 Years

SCREENING STATUS

- Professional References: In process.
- Background Check: Results pending. Contingent offer.
- Pre-employment drug testing: results are pending. Contingent offer.

Kassy Franz, Chief People Officer

Stephanie Navarro Lopez

I am a dedicated full stack software engineer at a logistics startup. I have spent the last few years learning in a fast paced environment, meeting deadlines, and going above and beyond for the team and for our customers. As a passionate advocate for digital equity, I have spent a lot of my free time volunteering for nonprofits that focus on digital skills training for children and adults. I am looking for a role where I can use my skills to connect, empower, and uplift communities.

PROFESSIONAL EXPERIENCE:

BBI Logistics - Full Stack Software Engineer

Columbus, OH

January 2023 - Present

- Leader in the development of customer-facing Transportation Management Systems (TMS), delivering scalable and high-performance solutions tailored to complex logistics and CRM workflows.
- Manage a cross-functional team of 3 junior developers, overseeing the creation and deployment of internal tools to streamline sales, accounting, and employee onboarding operations.
- Drive backend (.NET + Entity Framework) modernization efforts through containerization using Docker, enhancing application portability and deployment processes, and refactoring legacy code following Clean Architecture practices.
- Optimize CI/CD pipelines by leveraging Azure Bicep and Terraform for infrastructure as code and GitHub Actions for automated resource provisioning and deployments.
- Design, implement, and manage Azure-hosted SQL database solutions, ensuring secure, efficient, and reliable data handling through regular migrations and optimizations.
- Craft interactive and intuitive UI/UX design files using Figma and implement using React, Tailwind, and NX workspace.

Franklin County Digital Equity Coalition - Coalition Member

Columbus, OH

July 2023 - Present

- Collaborate with stakeholders and other coalition members to review and assess grants aimed at bridging the digital divide within the county.
- Helped author the coalition's newest member pledge, reinforcing the commitment to advancing equitable access to technology and resources.
- Contribute to defining strategic goals that guide the coalition's efforts in addressing digital inequity across underrepresented communities.
- Organized a successful device donation drive through BBI Logistics, providing essential technology to local nonprofits in need.
- Actively participate in pilot programs, offering feedback and insights to refine initiatives aimed at increasing digital literacy and access.

Tech Corps - Lead Technical Instructor

Columbus, OH

April 2022 - November 2024

- Instructed 150+ underrepresented youth in the fundamentals of programming, web development, and computer science concepts and their overlap with algebra
- Trained 30+ junior instructors on coursework relating to mobile application and web development as well as the intersectionalities between technology and algebra
- Served as a mentor and instructor at TechCorpsHack, guiding students in their projects and offering technical support to teams

EDUCATION:

Columbus State Community College - Associate of Science in Computer Science

Columbus, OH

August 2018 - December 2021

Honors Program, Easton Foundation Scholarship, Latino Student Coalition

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE ARCHITECT

Voting Aye thereon

Voting Nay thereon


Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor


Chris Brown, Member
Judge, Franklin County Court of Common Pleas

Chris Brown, Member
Judge, Franklin County Court of Common Pleas


Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts


Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts


John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner


Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder


Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

ABSENT
Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

ABSENT
David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE ARCHITECT**

WHEREAS, Ohio Revised Code Section §307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Franklin County Data Center Chief Information Officer has reviewed and recommends this action; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **24-092** attached hereto and made a part hereof; and,

WHEREAS, funding for this personnel action is available within the Data Center Personal Services (5100) Account; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **24-092**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

Data Center Personnel Action – Promotion – Blake Kerwood

| PERSONNEL ACTION FORM | | | |
|---|------------|-------------------------------|--|
| TRANSACTION TYPE | | Promotion | |
| EMPLOYEE/CANDIDATE NAME: | | Blake Kerwood | |
| PERSONNEL ACTION DATE (BOARD) | | October 07, 2024 | |
| DATE HIRED | | January 29, 2024 | |
| YEARS WITH DATA CENTER | | 8 Months, 8 days | |
| CURRENT DATA CENTER SECTION | | Enterprise Technology | |
| NEW DATA CENTER SECTION | | Enterprise Technology | |
| CURRENT JOB POSITION / TITLE | | Enterprise Network Engineer 2 | |
| NEW JOB POSITION / TITLE | | Enterprise Architect | |
| PAY GRADE | | 17 | |
| PAY GRADE SALARY RANGE | | | |
| MINIMUM | MID | MAXIMUM | |
| \$ 101,946 | \$ 124,884 | \$ 147,822 | |
| | BASE RATE | ANNUAL SALARY | |
| PREVIOUS | \$ 45.673 | \$95,000 | |
| Increase | \$7.2115 | \$ 15,000 | |
| NEW | \$ 52.8846 | \$ 110,000 | |
| MISCELLANEOUS ACTIONS / COMMENTS | | | |
| <p>We are excited to seek your approval for the promotion of Blake Kerwood to Enterprise Architect. This promotion reflects his exceptional contributions, dedication, attention to detail, and technical expertise as a Network Engineer.</p> <p>The Data Center is rightly proud of our bias toward building promotion opportunities from within. But it's important to note that Blake was the clear best choice, even from a pool of candidates that included external candidates with specific EA certifications.</p> <p>Blake earned this selection by consistently going above and beyond to ensure our network infrastructure's reliability, scalability, and performance. His deep understanding of our systems, strategic focus, growth mindset, and leadership skills have made him invaluable to our team. In his new role, Blake will help shape the future of our IT architecture, ensuring that our systems are designed to meet current and future County technology needs.</p> | | | |

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

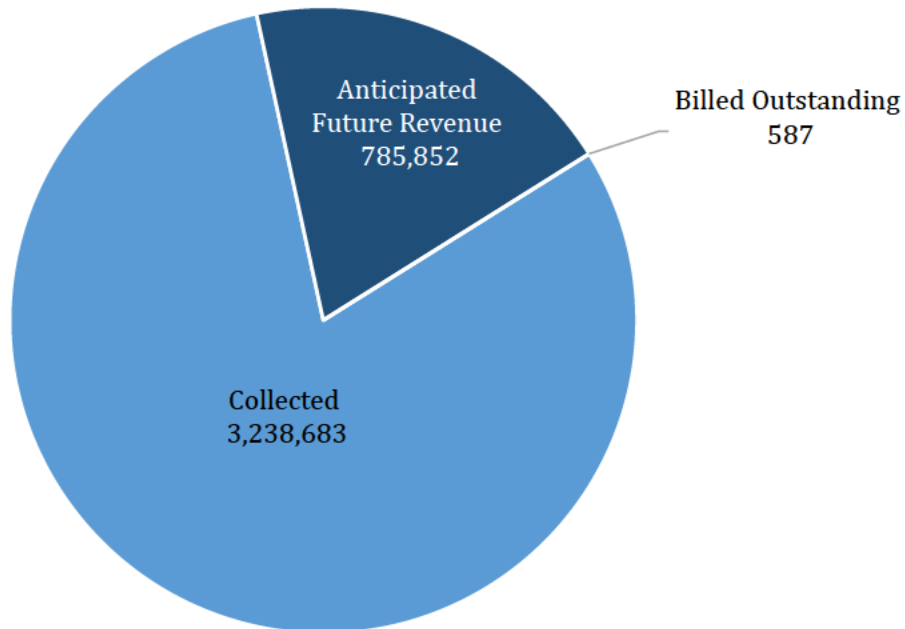
As Enterprise Architect, Blake will join Dave Francis in helping us develop the overall technology roadmap, collaborate across departments and Agency Partners, and ensure alignment between our technology infrastructure and County goals. We are excited to see his impact as we continue to grow and innovate.

Kassy Franz, Chief People Officer

Franklin County Data Center 2024 Financial Update as of October 1, 2024

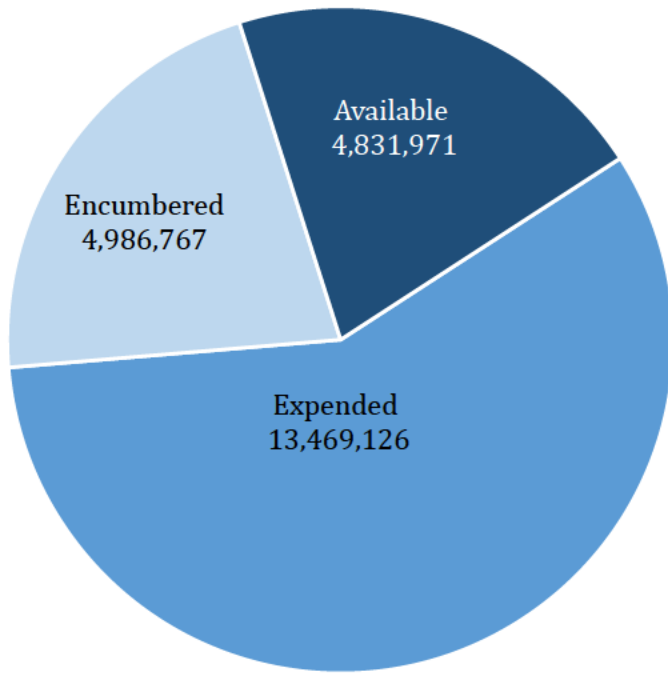
| 2024 Revenue | Original Appropriation | Revised Budget | YTD Collected | | Delta | Percent Collected | Budget Outstanding |
|------------------------|------------------------|----------------|---------------|--|---------|-------------------|--------------------|
| Service Fees & Charges | 4,025,122 | | 3,238,683 | | 786,439 | 80% | 20% |

| 2024 Aging of Outstanding Revenue | Current | < 30 Days Past Due | < 60 Days Past Due | < 90 Days Past Due | Over 90 Days Past Due | Total Billed Outstanding |
|-----------------------------------|---------|--------------------|--------------------|--------------------|-----------------------|--------------------------|
| | | 587 | - | - | - | 587 |



Franklin County Data Center 2024 Financial Update as of October 1, 2024

| 2024 Expenses | Original Appropriation | Revised Budget | YTD Expended | YTD Encumbrances | Available Budget | Percent Expended & Encumbered | Percent Available |
|------------------------|------------------------|-------------------|-------------------|------------------|------------------|-------------------------------|-------------------|
| Salaries and Wages | 8,080,864 | 8,406,649 | 6,586,151 | - | 1,820,498 | 82% | 18% |
| Benefits and Taxes | 3,153,703 | 3,206,973 | 2,618,214 | - | 588,759 | 83% | 17% |
| Materials and Services | 11,674,242 | 11,674,242 | 4,264,761 | 4,986,767 | 2,422,713 | 79% | 21% |
| Capital Investment | - | - | - | - | - | - | - |
| Total | 22,908,809 | 23,287,864 | 13,469,126 | 4,986,767 | 4,831,971 | 81% | 19% |



Franklin County Data Center Project Procurement Update as of October 1, 2024

| Resolution Number | Resolution Date | Resolution Amount | Expended Amount | Remaining / Savings | Status | Description |
|-------------------|-----------------|-------------------|-----------------|---------------------|---------|---|
| 23-149 | 12/4/2023 | 13,000,000 | 4,264,761 | 8,735,239 | Ongoing | Data Center 2024 baseline budget and ongoing expenses |
| 24-074 | 9/9/2024 | | 5 | | | Franklincountyohio.us |
| 24-074 | 9/9/2024 | | 10 | | | Franklincountyoh.org |
| 24-074 | 9/9/2024 | | 15 | | | Franklincountyoh.net |
| 24-074 | 9/9/2024 | | 5 | | | Franklincountyoh.us |
| 24-074 | 9/9/2024 | | 500 | | | Franklincountyoh.com |

Board Approval Provided by the Data Center Utilizing Resolution 23-150

| Resolution Number | Approval Date | Amount | Agency | Description |
|-------------------|---------------|--------------|--------|--|
| 23-150-20241112 | 9/13/2024 | \$826.00 | AGIN | Code Signing SSL |
| 23-150-20242133 | 9/12/2024 | \$118.00 | AUDR | Adobe - Dean |
| 23-150-20242134 | 9/17/2024 | \$208.43 | AUDR | Power Apps: Bishop |
| 23-150-20242135 | 9/23/2024 | \$118.00 | AUDR | Adobe Pro - Stephanie |
| 23-150-20242136 | 9/30/2024 | \$208.43 | AUDR | Power Apps - Banswada |
| 23-150-20242137 | 9/30/2024 | \$118.00 | AUDR | Adobe Pro - P.R. Casey |
| 23-150-20242131 | 9/4/2024 | \$118.00 | AUDR | Adobe Pro - Bruck |
| 23-150-2024516 | 9/17/2024 | \$1,082.00 | BOEL | Standard PC |
| 23-150-20240126 | 9/4/2024 | \$303.80 | COMM | COMM - Headset / Keyboard |
| 23-150-20244414 | 9/4/2024 | \$255.00 | CTAP | CTAP One Monitor |
| 23-150-20240514 | 9/12/2024 | \$472.00 | EDP | Adobe Pro |
| 23-150-202422226 | 9/18/2024 | \$5,707.00 | FCDC | ANCL Rugged Tablet POC |
| 23-150-202422260 | 9/18/2024 | \$0.00 | FCDC | CRNR Cell Phones |
| 23-150-202422261 | 9/18/2024 | \$0.00 | FCDC | TREAS Cell Phones |
| 23-150-202422246 | 9/19/2024 | \$2,478.00 | FCDC | ADAMH Abnormal |
| 23-149-202422272 | 9/20/2024 | \$39.98 | FCDC | RJ45 Port Locks for BOEL |
| 23-149-202422240 | 9/4/2024 | \$189,750.00 | FCDC | SD WAN for FCBDD |
| 23-150-0240612 | 9/3/2024 | \$472.00 | HMRS | Adobe Pro |
| 23-150-20241322 | 9/6/2024 | \$920.00 | JPU | Adobe Creative Cloud |
| 23-150-20244721 | 9/16/2024 | \$882.00 | PBCT | 3 Barcode Label Printers |
| 23-150-20244326 | 9/18/2024 | \$118.00 | PRAT | Adobe Pro License Needed |
| 23-150-20244325 | 9/23/2024 | \$16,605.00 | PRAT | Replacement scanners |
| 23-150-20244327 | 9/25/2024 | \$3,926.00 | PRAT | Replacement monitors Tax |
| 23-150-20244328 | 9/25/2024 | \$6,200.00 | PRAT | Replacement monitors |
| 23-150-20240230 | 9/17/2024 | \$3,354.00 | PRCH | Rob & Demitra laptops |
| 23-150-20240231 | 9/25/2024 | \$501.68 | PRCH | Adobe & Visio |
| 23-150-20240232 | 9/26/2024 | \$150.00 | PRCH | RT & TjM Headphones |
| 23-150-20245272 | 9/12/2024 | \$15,663.54 | SHRF | 9 Standard PC, 12 P2425 Monitor, 3 Printer |
| 23-150-20245273 | 9/3/2024 | \$118.00 | SHRF | Adobe For Habecker |
| 23-150-20245275 | 9/30/2024 | \$2,365.00 | SHRF | Laptop + Dock Combo, 3 P2425 Monitors |

Board Approval Provided by the Data Center Utilizing Resolution 23-150

| Resolution Number | Approval Date | Amount | Agency | Description |
|-------------------|---------------|--------------|--------|--------------------------|
| 23-150-20245276 | 9/30/2024 | \$1,142.00 | SHRF | Standard PC w larger SSD |
| 23-150-20245274 | 9/4/2024 | \$118.00 | SHRF | Adobe Acrobat License |
| 23-150-20244211 | 9/16/2024 | \$53,559.78 | TREA | iVideo equipment |
| 23-150-2024429 | 9/3/2024 | \$236.00 | TREA | Acrobat - Jeremy & Casey |
| 23-150-20244210 | 9/4/2024 | \$118.00 | TREA | Adobe Pro License |
| 23-150-20245336 | 9/9/2024 | \$118.00 | VETS | Adobe Acrobat Pro |
| 23-150-20245337 | 9/9/2024 | \$0.00 | VETS | Zoom - Basic |
| | | \$308,369.64 | | |