

# Franklin County Automatic Data Processing Board

**Michael Stinziano, Secretary/Chief Administrator**

Cheryl Brooks Sullivan ♦ Chris Brown ♦ Daniel J. O'Connor, Jr  
John O'Grady ♦ Maryellen O'Shaughnessy ♦ Antone White ♦ David R. Payne

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**To:** The Honorable Michael Stinziano, Secretary/Administrator  
Franklin County Data Processing Board

**From:** Adam Frumkin, Chief Information Officer  
Franklin County Data Center

**Date:** November 26, 2024

**Subject:** Agenda for the Monday, December 02, 2024, Data Processing Board Meeting

The proposed agenda for the Monday, December 02, 2024, Franklin County Automatic Data Processing Board meeting is attached for your review. The meeting will be held in the Olympus Room (FCDC Auditorium) on the 9<sup>th</sup> floor of the Franklin County Courthouse, 373 S. High Street, Columbus, Ohio 43215.

**The Board will reconvene in a Regular Session at 9:00 A.M.**

AN AGENDA WILL BE PROVIDED TO YOU AT THE MEETING.

**Cc:** The Honorable Cheryl Brooks Sullivan, Member, Franklin County Treasurer  
The Honorable Chris Brown, Member, Franklin County Court of Common Pleas  
The Honorable Daniel J. O'Connor Jr., Member, Franklin County Recorder  
The Honorable John O'Grady, Member, Franklin County Board of Commissioners  
The Honorable Maryellen O'Shaughnessy, Member, Franklin County Clerk of Courts  
The Honorable Antone White, Member, Franklin County Board of Elections  
Mr. David R. Payne, Member, Franklin County Board of Elections

Jo Ellen Cline, Delegate, Franklin County Auditor  
Gary Dwyer, Delegate, Franklin County Auditor  
Shawn Dunlavy, Delegate, Franklin County Auditor  
Susan Bedsole, Delegate, Franklin County Common Pleas Court  
Andrew Byerly, Delegate, Franklin County Common Pleas Court  
Adam Luckhaupt, Delegate, Franklin County Clerk of Courts  
Sharlene Chance, Delegate, Franklin County Clerk of Courts  
Angela Mathews, Delegate, Franklin County Clerk of Courts  
Zak Talarek, Delegate, Franklin County Board of Commissioners  
Juan Torres, Delegate, Franklin County Board of Commissioners  
C. Chris Cupples, Delegate, Franklin County Recorder  
Robert Hinton, Delegate, Franklin County Recorder  
Dusten Kohlhorst, Delegate, Franklin County Treasurer  
Lilly Tesfai, Delegate, Franklin County Treasurer  
Orvell Johns, Delegate, Franklin County Treasurer  
Victoria Troy, Delegate, Franklin County Treasurer  
Steven Bulen, Delegate, Franklin County Board of Elections  
Erin M. Gibbons, Delegate, Franklin County Board of Elections  
Jeff Gatwood, Delegate, Franklin County Board of Elections

# AGENDA-Automatic Data Processing Board Meeting, December 02, 2024

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## 9:00 A.M. Convene in Regular Session

- **Call to Order**
  - **Pledge of Allegiance**
  - **Secretary's Comments**
  - **Approve or amend the Minutes of October 07, 2024, Regular Data Board Meeting**
  - **New Business**
- 
- **Resolution No. 24-093 Acquisition Approval of Computer Hardware, Software, and Services \$99,999.99 or Less**
  - **Resolution No. 24-094 Franklin County – Technical Equipment Salvage**
  - **Resolution No. 24-095 Franklin County Data Center – 2025 Baseline Procurement and Annual Renewal**
  - **Resolution No. 24-096 Franklin County Board of Developmental Disabilities – 2025 Baseline Procurement and Annual Renewal**
  - **Resolution No. 24-097 Franklin County Board of Elections – 2025 Baseline Procurement and Annual Renewal**
  - **Resolution No. 24-098 Franklin County Clerk of Courts – 2025 Baseline Procurement and Annual Renewal**
  - **Resolution No. 24-099 Franklin County Clerk of Courts – Tybera Contract Amendment**
  - **Resolution No. 24-100 Franklin County Fleet Management – 2025 Baseline Procurement and Annual Renewal**
  - **Resolution No. 24-101 Franklin County Department of Human Resources – 2025 Baseline Procurement and Annual Renewal**
  - **Resolution No. 24-102 Franklin County Probate Court – 2025 Baseline Procurement and Annual Renewal**
  - **Resolution No. 24-103 Franklin County Public Facilities Management – 2025 Baseline Procurement and Annual Renewal**
  - **Resolution No. 24-104 Franklin County Sheriff's Office – 2025 Baseline Procurement and Annual Renewal**
  - **Resolution No. 24-105 Franklin County Sheriff's Office – Inmate Commissary**
  - **Resolution No. 24-106 Franklin County Veterans Service Commission – 2025 Baseline Procurement and Annual Renewal**

**Motion to Hold an Executive Session for the purpose of considering** the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Pursuant to Ohio Revised Code Section 121.22 (G)(1),

**And to confer with the Franklin County Prosecutor’s Office concerning pending or imminent litigation**

Pursuant to Ohio Revised Code Section 121.22 (G)(3),

**And to consider details relative to the security arrangements and emergency response protocols for a public body or public office** if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Pursuant to Ohio Revised Code Section 121.22 (G)(6) t

As authorized by O. R. C. Section 121.22, Division (G)(1), (3), and (6).

- **Second, the Motion to Hold an Executive Session**

Roll call vote (requires a majority of the quorum)

- **Move to Executive Session**

- **Executive Session**

— Resolution No. 24-107 Personnel Action – New Hire – Digital Communications Strategist 2

— Resolution No. 24-108 Personnel Action – New Hire – Digital Product Owner 2

- **Motion to Adjourn the Executive Session**

Roll call vote (requires a majority of the quorum)

**Reconvene in Regular Session**

— Resolution No. 24-107 Personnel Action – New Hire – Digital Communication Strategist

— Resolution No. 24-108 Personnel Action – New Hire – Digital Product Owner 2

**Other Business**

**Adjourn**

**FRANKLIN COUNTY AUTOMATIC DATA PROCESSING BOARD**

**Minutes of the October 07, 2024, Regular Board Meeting**

Date Approved: December 02, 2024



**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor



**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas



**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts



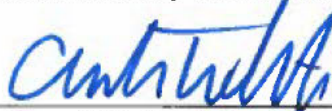
**John O'Grady**, Member  
Franklin County Commissioner



**Daniel J. O'Connor Jr.**, Member  
Franklin County Recorder



**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer



**Antone White**, Member  
Director, Franklin County Board of Elections



**David Payne**, Member  
Deputy Director, Franklin County Board of Elections



# Franklin County Automatic Data Processing Board

*Michael Stinziano, Secretary/ Chief Administrator*

*Cheryl Brooks Sullivan • Chris Brown • Daniel O'Connor, Jr*

*John O'Grady • Maryellen O'Shaughnessy • Antone White • David Payne*

*373 S. High Street, FCDC Olympus, 9<sup>th</sup> Floor, Columbus, Ohio*

10/7/2024

## **Board Members present:**

Franklin County Auditor, Jo Ellen Cline  
Franklin County Court of Common Pleas, Andrew Byerly - Delegate  
Franklin County Clerk of Courts, Maryellen O'Shaughnessy  
Franklin County Board of Commissioners, Zak Talarek - Delegate  
Franklin County Recorder, Chris Cupples - Delegate  
Franklin County Treasurer, Dusten Kohlhorst - Delegate  
Franklin County Board of Elections,  
Franklin County Board of Elections,

## **Also Present:**

Adam Frumkin, FCDC Chief Information Officer  
Julie Lust, FCDC Chief Financial Officer  
Kara Cruikshank, FCDC Chief of Staff  
Trevor Cansler, FCDC Chief Technology Officer  
Nikki Milburn, FCDC Chief Information Security Officer  
Mary Ann Brooks, FCDC Executive Administrative Assistant  
Jesse Armstrong, Deputy Director. Business, Claims, and Real Estate

## **9:00 A.M. Convene in Regular Session**

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Secretary's Comments**
- IV. Approval of Minutes of 09/09/2024, Regular Data Board Meeting**

Jo Ellen Cline asked for a motion to approve the following meeting minutes. Maryellen O'Shaughnessy moved to approve the meeting minutes; Dusten Kohlhorst seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the minutes: Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Antone White and David R. Payne were absent.

- V. New Business**  
**Resolution No. 24-082 Cybersecurity Awareness Month**

Jo Ellen Cline asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; C. Chris Cupples seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution:

## **Franklin County Automatic Data Processing Board**

***Michael Stinziano, Secretary/ Chief Administrator***

*Cheryl Brooks Sullivan • Chris Brown • Daniel O'Connor, Jr*

*John O'Grady • Maryellen O'Shaughnessy • Antone White • David Payne*

*373 S. High Street, FCDC Olympus, 9<sup>th</sup> Floor, Columbus, Ohio*

10/7/2024

Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Antone White and David R. Payne were absent.

### **Resolution No. 24-083 Digital Inclusion Week**

Jo Ellen Cline asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; Zak Talarek seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Antone White and David R. Payne were absent.

### **Resolution No. 24-084 Franklin County Technical Equipment Salvage**

Jo Ellen Cline asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; C. Chris Cupples seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Antone White and David R. Payne were absent.

### **Resolution No. 24-085 Franklin County Data Center - Modern SD-WAN & WiFi Solutions**

Jo Ellen Cline asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; Dusten Kohlhorst seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Antone White and David R. Payne were absent.

### **Resolution No. 24-086 Franklin County Data Center - Modern Communication and Collaboration Solution**

Jo Ellen Cline asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; Zak Talarek seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Antone White and David R. Payne were absent.

### **Resolution No. 24-087 Franklin County Data Center - Enterprise Content Management Upgrade**

Jo Ellen Cline asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; C. Chris Cupples seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution:

## **Franklin County Automatic Data Processing Board**

***Michael Stinziano, Secretary/ Chief Administrator***

*Cheryl Brooks Sullivan • Chris Brown • Daniel O'Connor, Jr*

*John O'Grady • Maryellen O'Shaughnessy • Antone White • David Payne*

*373 S. High Street, FCDC Olympus, 9<sup>th</sup> Floor, Columbus, Ohio*

10/7/2024

Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Antone White and David R. Payne were absent.

### **Resolution No. 24-088 Franklin County Sheriff's Office - Memorandum of Understanding**

Jo Ellen Cline asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; Dusten Kohlhorst seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Antone White and David R. Payne were absent.

### **Resolution No. 24-089 Franklin County Sheriff's Office - Contract Modification with Motorola Solutions**

Jo Ellen Cline asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; C. Chris Cupples seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Antone White and David R. Payne were absent.

### **VI. Motion to Hold an Executive Session for the purpose of discussing Personnel Matters**

Jo Ellen Cline asked for a motion to move into executive session. The Board denied the motion and continued with the open meeting.

### **VII. Personnel Matters**

#### **Resolution No. 24-090 - Personnel Action - Backfill - Enterprise Support Analyst 1**

Jo Ellen Cline asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; C. Chris Cupples seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Antone White and David R. Payne were absent.

#### **Resolution No. 24-091 - Personnel Action - Backfill - Enterprise Support Analyst 1**

Jo Ellen Cline asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; Dusten Kohlhorst seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Andrew Byerly and David R. Payne were absent.

## **Franklin County Automatic Data Processing Board**

***Michael Stinziano, Secretary/ Chief Administrator***

*Cheryl Brooks Sullivan • Chris Brown • Daniel O'Connor, Jr*

*John O'Grady • Maryellen O'Shaughnessy • Antone White • David Payne*

*373 S. High Street, FCDC Olympus, 9<sup>th</sup> Floor, Columbus, Ohio*

10/7/2024

### **Resolution No. 24-092 - Personnel Action - Promotion - Enterprise Support Analyst 1**

Jo Ellen Cline asked for a motion to approve the resolution. Maryellen O'Shaughnessy moved to approve the resolution; C. Chris Cupples seconded; the motion carried. A voice vote was taken, and the following board members voted to approve the resolution: Jo Ellen Cline, Andrew Byerly, Maryellen O'Shaughnessy, Zak Talarek, C. Chris Cupples, and Dusten Kohlhorst. Antone White and David R. Payne were absent.

#### **VIII. Other Business**

#### **IX. Adjourn**

The meeting was adjourned at 09:33 AM

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

ACQUISITION APPROVAL OF COMPUTER HARDWARE,  
SOFTWARE AND SERVICES \$99,999.99 OR LESS

Voting Aye thereon

Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts


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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

  
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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

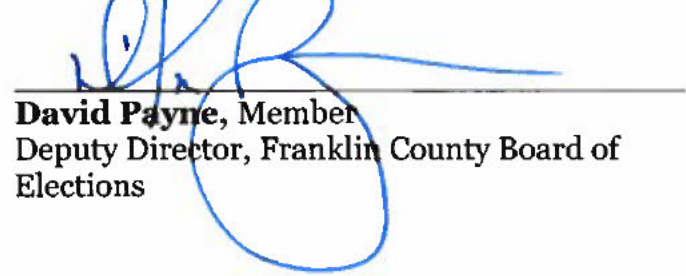
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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**ACQUISITION APPROVAL OF COMPUTER HARDWARE,  
SOFTWARE AND SERVICES \$99,999.99 OR LESS**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.842, the board may, in writing, authorize any county office to contract for automatic or electronic data processing or record-keeping services or operate or acquire automatic or electronic data processing or record-keeping equipment, where the board determines such action is desirable; and

**WHEREAS**, the Franklin County Automatic Data Processing Board has approved an Information Systems Acquisition Process under Resolution 24-093; and,

**WHEREAS**, the Data Center Chief Information Officer requests the authority of the Board to approve non-Data Center acquisition of computer hardware, software, or services in the amount of \$99,999.99 or less; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the Data Center Chief Information Officer or designee to approve the acquisition of computer hardware, software, or services in the amount of \$99,999.99 or less for the period January 02, 2025, through January (2<sup>nd</sup> Monday), 2026.

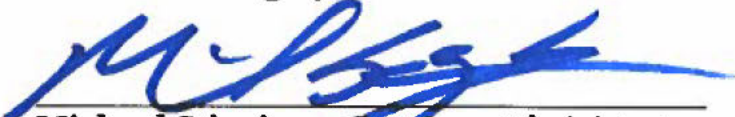


FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY  
TECHNOLOGY EQUIPMENT SALVAGE

Voting Aye thereon

Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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Franklin County Clerk of Courts

  
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**John O'Grady**, Member  
Franklin County Commissioner

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Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY  
TECHNOLOGY EQUIPMENT SALVAGE**

**WHEREAS**, it has been determined that certain County technology equipment is obsolete and unfit for Franklin County use; and,

**WHEREAS**, the Franklin County Data Center Chief Information Officer recommends this equipment be declared surplus for the purpose of public sale or disposal per the County Property Policy; and,

**WHEREAS**, a list of the equipment is attached hereto and made a part hereof; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board recommends the Franklin County Board of County Commissioners, in accordance with Ohio Revised Code Section §307.12, and Franklin County Board of Commissioners Resolution 0276-24, that the equipment specified in the attached list be placed for public sale or disposal per the County Property Policy.



Franklin County Automatic Data Processing Board  
 Technical Equipment Salvage Resolution  
 Resolution #: 24-094  
 Date: 12/02/2024

Agency	Description	Number of Units
Auditor	Printer	3
Court of Common Pleas, General	AV Controller	6
Court of Common Pleas, General	Amplifier	22
Court of Common Pleas, General	Antenna Splitter	1
Court of Common Pleas, General	Audio Splitter	2
Court of Common Pleas, General	AV Processor	5
Court of Common Pleas, General	Desktop PC	8
Court of Common Pleas, General	Docking Station	1
Court of Common Pleas, General	Matrix Switcher	5
Court of Common Pleas, General	Mic Power Mixer	4
Court of Common Pleas, General	Mic Splitter	4
Court of Common Pleas, General	Mixer	22
Court of Common Pleas, General	Modulator	4
Court of Common Pleas, General	Monitor	78
Court of Common Pleas, General	Network Audio E	4
Court of Common Pleas, General	PDU	12
Court of Common Pleas, General	Printer	51
Court of Common Pleas, General	Projector	11
Court of Common Pleas, General	Receiver	63
Court of Common Pleas, General	Sequencer	10
Court of Common Pleas, General	Switch	10
Court of Common Pleas, General	Touch Panel	14
Court of Common Pleas, General	UPS	5
Court of Common Pleas, General	Video Scaler	9
Court of Common Pleas, General	WiFi AP	1
Court of Common Pleas, General	Wireless Receiver	4
Board of Developmental Disabilities	Docking Station	10
Board of Developmental Disabilities	Infrared Switch	1
Board of Developmental Disabilities	Monitor	116
Board of Developmental Disabilities	Network Switch	2
Board of Developmental Disabilities	Phone	1
Board of Developmental Disabilities	Scanner	8
Board of Developmental Disabilities	UPS	1


Agency	Description	Number of Units
Children Services	Docking Station	1
Children Services	Mobile Phone	190
Children Services	Pager	11
Children Services	Tablet PC	9
Children Services	USB Modem	50
Data Center	Access Points	34
Data Center	Laptop PC	30
Data Center	Mobile Phone	70
Data Center	Mobile Router	1
Data Center	Monitor	5
Data Center	Phone	1
Data Center	Power Supply	1
Data Center	Printer	1
Data Center	Tablet PC	3
Fleet	Tablet PC	1
Justice Policy and Programs	Laptop PC	5
Public Facility Management	Fax Machine	1
Public Facility Management	Laptop PC	1
Treasurer	Laptop PC	1

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

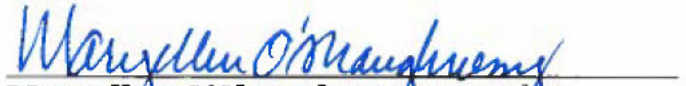
Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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Judge, Franklin County Court of Common Pleas

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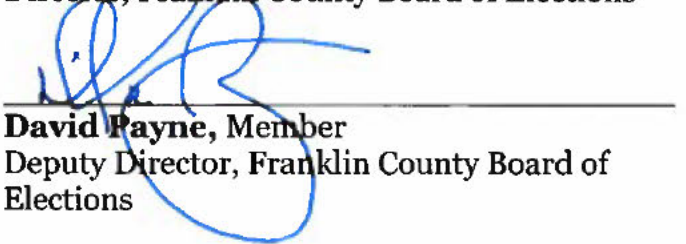
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Deputy Director, Franklin County Board of  
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Deputy Director, Franklin County Board of  
Elections

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.





Franklin County Automatic Data Processing Board  
 Information Technology Procurement Resolution  
 Resolution #: 24-095  
 Dated: 12/02/2024

Title	2025 Baseline Procurement and Annual Renewals
Agency	Franklin County Data Center
Amount	Not to Exceed \$11,818,762
Category	Hardware, Software, and Technology Services

**Business Justification**

The Franklin County Data Center (FCDC) maintains a countywide data network that serves over 44 partner agencies, courts, and programs. Maintaining the network requires a continuation of annual software subscriptions, hardware maintenance, support services, materials, and supplies. This resolution will authorize the continuation of current baseline annual renewals and procurement as listed below. Procurement associated with new projects will be presented under separate resolutions.

.Gov domain renewal
Access Point maintenance and software
Adobe Pro, Creative Cloud, Stock and other products
ARIN record management service, management of IP addresses
AT&T ASEoD, ASE, phone, fiber, HR Anonymous Reporting line and other products
AWS services
Beyond Trust remote access for desktop / helpdesk support
Bluebeam REVU & Studio Prime
Cabling Contractor staff augmentation services
Canva Enterprise
Carrier lookup subscription
Cisco Intersight UCS isolation & optimization tool
Cisco Modeling Labs network
Cloudflare web management and security
Cohesity backup and recovery solution
Copier in Admin: Maintenance
Crowdstrike
Crown Castle - multiple addresses
CSV converter, email report server iSeries subscription
CyberArk Privileged Account Security Suite - Identity Governance and Services
CyberArk professional service days
DocuSign enterprise licensing
Domain ssl certificates
Dynamics contractors in support of JFS existing application

Ekahau Wi-Fi survey tool (Software) - 2 licenses
Email Security- Abnormal Security
EMC Data Domain hardware maintenance
EMPath Membership (behalf of OMB for JFS)
Enterprise Survey Monkey
Eventbrite - One Franklin County innovation for events
FCDC laptop refresh - 24 units each year
file edit utility (FEU) software LPAR license
GitHub Enterprise
GOLD Support Plan Remote Service Agreement Maintenance Coverage
Goodsync subscription renewal required for cold fusion
Google Maps API For the County Website Project
Grammarly Software
Hardware in support of Franklin County
Hardware Misc. repair & maintenance outside of contract
Harvest time tracking for work management
IntelliCloud licensing - enterprise
Intellicloud upgrade
Intune project associated licensing
Inventory management software
iSeries backup and recovery solution (VTL)
IT Repair and upgrade parts
Jira Add-on: Aura Content Formatting Macros
Jira Addon: EazyBI for Confluence
Jira addon: EazyBI for Jira
Jira addon: Loom
Jira Addon: Refined Sites for Confluence
Jira Addon: Scriptrunner for Jira
Jira Addon: Shoppie
Jira Service Desk
Jira Software (work management) and Product Discovery
Keeper - secure password storage
Kentico Web CMS
Kioware in support of agencies
Knowbe4 Cybersecurity, compliance and PhishEr training
Lansweeper subscription
LINKEDIN Recruiter
LogicMonitor - Monitoring and Reporting Software
Long Distance Services
Lucidchart Enterprise Salesforce Appexchange
MAILERS+4 Pro 1-Year Subscription
Maintenance agreement - Cisco network switches, Server, UCS
Memberships & prof Countywide dues (Fusion Learning Partners PTI)
Microsoft 365 Countywide (EA renewal)
Microsoft Server and Cloud Agreement including extended service
Mitel Phone line services

Mitel Standard SWAS Renewal (PBX)
Mobile Phone for County Agencies
Mobile Phone/Data Plans
MUNIS Licensing & Support-SaaS
NeoGov
Network monitoring device maintenance
New hire drug screen
Object If Lune Planet Press connection
Office furniture
Office supplies
OnBase Dashboard
OnBase Full Text Search Licensing
OnBase Signature Pad Interface Software
OnBase Software subscription and maintenance
OnBase Support Services by vendor
OnBase Upgrade
Open Cities Premium: One Franklin County innovation for events
Palo Alto support
Passport & Rational application software subscription
People Driven Consulting Services
Ping Identity Management, SSO and MFA
Public Payphone services
Publications in support of FCDC technology
QEDD Software
QuickBase application development platform
Rate study for countywide allocations
Receptionist-renewal of Premium Plan
Recognition and awards program
Redgate SQL Toolbelt
Remote endpoint connectivity/VDI POC - Licensing and SME consultant
Renewal GlobalScape EFT 7 Enterprise - file transfer - increased by 1000
Renewal of Security Center Tenable
SailPoint IdentityNow alternative
Secure ISP for Passthrough at the Convention Center
Secure ISP service for FCDN (Oarnet)
Security Explorer
SentryOne software - SQL monitoring tool
Services in support of Franklin County
Shirts for Data Center Staff
SIEM Solution
Software in support of Franklin County
Spectrum fiber services
Staff augmentation, contractors, and SMEs
StatusPage Atlassian SW (real-time status)
Tanium security platform
Test Tenant Microsoft M365 for risk reduction

TL Ashford SW in support of IBM printing for the CLCT - Barcode 400
Training: Cybrary For Security
Training: LinkedIn Learning
Training: online and in person, includes travel expenses
Transportation expense
Translation devices and services
Travel associated with NACO
Trello Enterprise
Tuition reimbursement
UCC supplies
Valimail Software
Venmider enterprise software
Vertical Hardware Basic Maintenance Agreement Renewal (PBX)
VMWARE
VMware vCenter modernization and health check, SME services
WeConnect secondary data center
Wi-Fi
Zoom Licenses in support of agencies

**Risks**

The Data Center does not anticipate any risks associated with this procurement. Without the annual renewals and baseline procurement, IT services would be compromised.

**Fiscal Information**


Funding Source: Franklin County Data Center 2025 Baseline Budget pending Commissioner approval.

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon

  
\_\_\_\_\_  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

\_\_\_\_\_  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

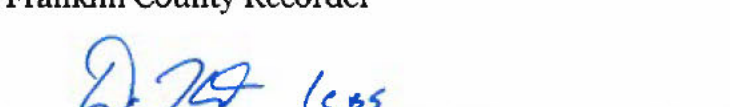
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

  
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**John O'Grady**, Member  
Franklin County Commissioner

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Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

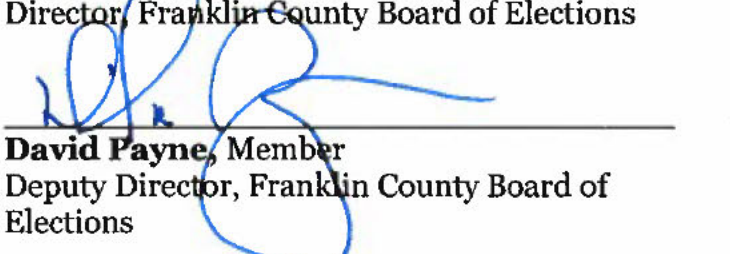
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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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Franklin County Treasurer

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Franklin County Treasurer

  
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Director, Franklin County Board of Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Election

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.





Franklin County Automatic Data Processing Board  
 Information Technology Procurement Resolution  
 Resolution #: 24-096  
 Dated: 12/02/2024

Title	2025 Year Baseline Procurements and Annual Renewals
Agency	Franklin County Board of Developmental Disabilities
Amount	\$2,776,517.00
Category	Hardware, Software, and Technology Services

**Business Justification**

The Franklin County Board of Developmental Disabilities (BDD) maintains and manages its own technology infrastructure including a data center that supports over 700 employees across multiple physical locations. The Board’s technology budget provides for hardware, software, operating systems, data management, enterprise and desktop applications, e-mail, security, disaster recovery, backups, lifecycle replacements, telecom, project support, and service recipient technologies. Additionally, the Board utilizes Franklin County Data Center hardware and software for the Enterprise ERP application. The Data Center manages the Board’s SD-WAN infrastructure.

The Franklin County Board of Developmental Disabilities has submitted its entire hardware, software, and support services budget for FY 2025 in order to ensure that technology requirements are met to effectively carry out the agency’s mission. Items in this document will be purchased throughout FY 2025 utilizing agency funds. No general funds are being requested.

This resolution will authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

**Description**

Helpkidzlearn- WCS/ECE/ECLC annual subscription
Filemaker licensing - ECE- through DB Services
DB Services- Filemaker support
Adobe/MNJ Creative Cloud and Adobe Pro DC
Board Maker- Tobiidynovox
4 users for ECE - Smart Board licensing purchased through MNJ or Tierney (WCS 4 took out for 2025)
Twinkl
ABC Teach
edHelper- school license per building
Enchanting Learning, LLC- 1 license per building
Starfall

Teachstarter
Lessonpixs
IEP Anywhere/Same Goal software
Teacher software
Lumen- WCS (acct# 312269)
Peripherals
Other adaptive accessories-gooseneck mounts, etc.
Ipad new- WCS
IPad lifecycle- WCS
Misc equip for Collaborative support
Interactive Projectors
T-Mobile Cell Phones - Homebased
T-Mobile Air Cards - ECE
Cell phone
Board Maker- Tobiidynovox
ipad Apps
IPad lifecycle- ECE
Peripherals
Case Mgmt user subscriptions
Lumen (ECLC,) (acct# 312269)
Lumen Dodridge?
Case Mgmt transition & implementation
Case Mgmt transition & implementation
T-Mobile Air Cards - Svc Coord
Cell phone
OneSpan E-signature
Level 3/CenturyLink/Lumen t (acct# 312269) Service Coord. & MUI/Intake
AT & T - T1/PRI Voice lines
T-Mobile aircard- Special Olympics
Cell phone
T-Mobile aircard- Transportation
Cell phone
Noregon DOC/Noregon
ID Core/Identisys
Cummins
Fuelmaster/Syn-tech
RTA/Ron Turley Assoc
Transfinder
Zonar License/tablets
Bendix
Helm, inc (Ford)
T-Mobile air cards - Provider Services
Cell phone
PSI Gatekeeper Maintenance/Marshall-Primary Solutions
Sprint Cell Phones - Admin
T-Mobile Air Cards - IT/Legal/Admin
Cell phone
Duo annual subscription
Domain Ownership Register.com
MNJ-Spamhaus DQS- 12 month service spam filtering
Survey Monkey
SolarWinds - annual maintenance/Engineers tool set- app monitor
Nessus Security Software Subscription
Dropbox
Intellivue/Intellicloud hosted SaaS

Trackit Tech Licenses
Presidio/Vertiv- Admin/Watermark UPS
iVideo AV maint
Quickbase- Project Management Online Tool
Entrust Certificate
SEI- server maint onsite
OARnet - VMware annual maintenance
Subscription/Licensing/Support - Business Process Improvement
Meraki annual AP Licensing/support
Meraki annual iPad Licensing/support
Fiscal PO software maint. Bellwether/EPMX
Symantec Enterprise endpoint protection & encryption (now Broadcom)
Company Mileage license
MNJ - VEAAM
BPS (formerly HMB)- Rightfax Server
Opentext cloud fax service
Miscellaneous maint. Items
MNJ - Barracuda -Cloud
365 Subscription
Immix/ Kronos Hosted Services (Human Resources)
FCBDD.org enhancements/refresh- Robintek
ComDoc
Key Blueprint
Mitel Software maint. through STI networks
Iron Mountain
Level 3/CenturyLink/Lumen Johnstown & internet (312269)
AT & T - 2020); 614-R02-3292-330-7 - Admin (PRI- calling plan)
Robintek
Services - Business Process Improvement
Presidio - plus pro-rated additions
STI Networks - Phone system Maint & Telecom service
Security Assessments and updates
365 Services
Varonis subscription- CDW
FC Data Center/Data Processing Svcs
Contractor and Consultants
Zoom/SHI
Firewalls
Wasabi/MNJ
Monitors
Printers
Laptops/tablets/Desktops
Facility Dude monthly fees
New Agency Cell phones

## **Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above reoccurring information technology items. The Data Center is committed to collaborating to develop and evaluate solutions that align with BDD business and the following strategic initiatives: cost-effective technology, technical debt reduction, and decreased duplicate technology.

## **Fiscal Information**

**Funding Source:** Pending the approval of the 2025 Board Developmental Disability budget at the 12/10/2024 Board of Commissioners General Session.

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY BOARD OF ELECTIONS  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon

  
Michael Stinziano, Secretary, Administrator  
Franklin County Auditor

Michael Stinziano, Secretary, Administrator  
Franklin County Auditor

  
Chris Brown, Member  
Judge, Franklin County Court of Common Pleas

Chris Brown, Member  
Judge, Franklin County Court of Common Pleas

  
Maryellen O'Shaughnessy, Member  
Franklin County Clerk of Courts

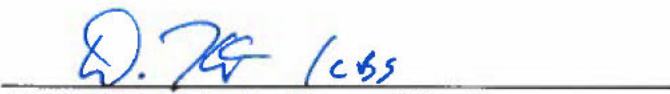
Maryellen O'Shaughnessy, Member  
Franklin County Clerk of Courts

  
John O'Grady, Member  
Franklin County Commissioner

John O'Grady, Member  
Franklin County Commissioner

  
Daniel O'Connor, Member  
Franklin County Recorder

Daniel O'Connor, Member  
Franklin County Recorder

  
Cheryl Brooks Sullivan, Member  
Franklin County Treasurer


Cheryl Brooks Sullivan, Member  
Franklin County Treasurer

Abstained

Antone White, Member  
Director, Franklin County Board of Elections

Antone White, Member  
Director, Franklin County Board of Elections

Abstained

  
David Payne, Member  
Deputy Director, Franklin County Board of  
Elections

David Payne, Member  
Deputy Director, Franklin County Board of  
Election



**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY BOARD OF ELECTIONS  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
 Information Technology Procurement Resolution  
 Resolution #: 24-097  
 Dated: 12/02/2024

Title	2025 Year Baseline Procurements and Annual Renewals
Agency	Franklin County Board of Elections
Amount	\$2,136,801.00
Category	Hardware, Software, and Technology Services

**Business Justification**

The Franklin County Board of Elections (BOEL) mission is to provide election services, information, and education to the residents of Franklin County so that they can exercise their right to vote and have confidence that the elections are fair, impartial, and accurate.

This resolution would authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

**Description**

Request Type	Description
IT Consultants	Tenex On-Site Election Support
IT Consultants	Tenex Custom Enhancement
IT Cellphone and Data Plan Services	Cell Phone Plans
IT Leases	Copier Leases
IT Software Subscription and Maintenance	Adobe Acrobat DC Pro
IT Software Subscription and Maintenance	Adobe Creative Cloud
IT Software Subscription and Maintenance	ArchiveSocial Subscription
IT Software Subscription and Maintenance	ISSI Register Scanning And Reporting
IT Software Subscription and Maintenance	Software Subscriptions
IT Software Subscription and Maintenance	Knox Configure Software
IT Software Subscription and Maintenance	Teams Meeting Room And Calling Plan
IT Software Subscription and Maintenance	Democracy Live Annual Fee
IT Software Subscription and Maintenance	BallotTrax
IT Software Subscription and Maintenance	PB Track My Mail Subscription And ConnectRight Lease
IT Software Subscription and Maintenance	Easy Morph Software
IT Software Subscription and Maintenance	Ballot Sync
IT Software Subscription and Maintenance	Zoom License
IT Microsoft Licenses	Microsoft 365
IT Microsoft Licenses	MS Visio Plan 2
IT Maintenance and Repair Agreements	Symago IVR Maintenance Service
IT Maintenance and Repair Agreements	All-Test Preventive Maintenance On UPS System
IT Maintenance and Repair Agreements	ES&S DS850 Hardware Maintenance And Firmware License



IT Maintenance and Repair Agreements	Blue Crest On-Call Equipment Maintenance
IT Maintenance and Repair Agreements	Opex Maintenance Model 72 Openers
IT Maintenance and Repair Agreements	ES&S Equipment Firmware & Software Maintenance And Support
IT Data Processing Services	Data Anonymization
IT Data Processing Services	Dynomapper Website Content Planning And Accessibility Planning Tool
IT Data Processing Services	Datadog Observability Services Tool
IT Data Processing Services	Public Access Station Centralized Server
IT Parts and Supplies	Repairs On Expressvote And Ds200 Parts
IT Purchased Software	Jira Service Management
IT Purchased Software	Source Inc Cradlepoint Devices And Netcloud Services
IT Hardware	Replacement Cost For Parts Out Of Maintenance
IT Computer Stations	Monitors
IT Computer Stations	Desktop PCs
IT Computer Stations	Laptops With Docking Station
IT SAAS	Tenex Saas Agreement

## **Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above reoccurring information technology items. The Data Center is committed to collaborating to develop and evaluate solutions that align with BOEL business and the following strategic initiatives: cost-effective technology, technical debt reduction, and decreased duplicate technology.

## **Fiscal Information**


**Funding Source:** Pending the approval of the 2025 Board of Elections budget at the 12/10/2024 Board of Commissioners General Session.

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY CLERK OF COURTS  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon

  
\_\_\_\_\_  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

Abstained

\_\_\_\_\_  
**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

  
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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

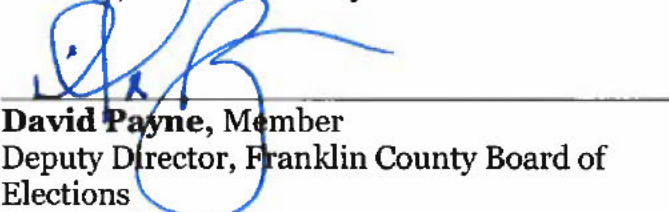
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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

  
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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

\_\_\_\_\_  
**David Payne**, Member  
Deputy Director, Franklin County Board of  
Election

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY CLERK OF COURTS  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
 Information Technology Procurement Resolution

Resolution #: 24-098  
 Dated: 12/02/2024

Title	2025 Year Baseline Procurements and Annual Renewals
Agency	Franklin County Clerk of Courts
Amount	\$2,816,067.00
Category	Hardware, Software, and Technology Services

**Business Justification**

The Franklin County Clerk of Courts (CLCT) preserves court records for Franklin County. Additionally, the CLCT manages titling and proof of vehicle ownership for the State of Ohio. Both lines of service are vital to Franklin County's citizens and require technology support to succeed.

This resolution will authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

**Description**

Request Type	Description
IT Capital Software	CSI Intellidact Licensing and associated services
IT Capital Software	Tybera Services Contract Deliverables
IT Capital Software	TMH Project Management
IT Cellphone and Data Plan Services	Cellphone Plans
IT Consultants	3 <sup>rd</sup> Party Vendor Support
IT Consultants	CBS Cash Balancing System
IT Consultants	Innovation
IT Consultants	Mapsys Support
IT Data Processing Services	Munis Certification of Auto Title Chargebacks
IT Maintenance and Repair Agreements	Camera System Maintenance
IT Maintenance and Repair Agreements	Kodak Scanner Maintenance
IT Maintenance and Repair Agreements	Gordon Flesh
IT Microsoft Licenses	Microsoft 365
IT SaaS	Tybera SaaS
IT Software Subscription and Maintenance	Lobby Central
IT Software Subscription and Maintenance	Adobe
IT Software Subscription and Maintenance	Archive Social
IT Software Subscription and Maintenance	Forecast
IT Software Subscription and Maintenance	Harvest
IT Software Subscription and Maintenance	Kronos Workforce Ready

IT Software Subscription and Maintenance	Kronos HR
IT Software Subscription and Maintenance	Intellivue Annual Support

**Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above reoccurring information technology items. The Data Center is committed to collaborating to develop and evaluate solutions that align with CLCT business and the following strategic initiatives: cost-effective technology, technical debt reduction, and decreased duplicate technology.

**Fiscal Information**

**Funding Source:** Pending the approval of the 2025 Clerk of Courts budget at the 12/10/2024 Board of Commissioners General Session.




FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY CLERK OF COURTS  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
TYBERA CONTRACT AMENDMENT

Voting Aye thereon

Voting Nay thereon

  
\_\_\_\_\_  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

Abstained

\_\_\_\_\_  
**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts


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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

  
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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

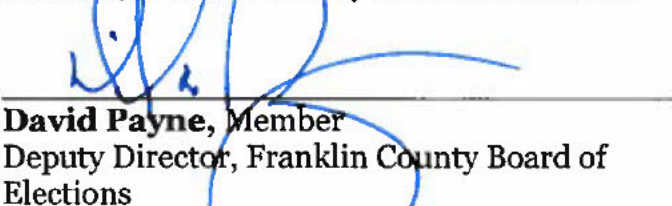
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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Election



**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY CLERK OF COURTS  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
TYBERA CONTRACT AMENDMENT**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
Information Technology Procurement Resolution  
Resolution #: 24-099  
Date: 12/02/2024

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Title	Tybera Contract Amendment
Agency	Franklin County Clerk of Courts and Probate Court
Amount	Not to exceed \$3,567,806.00
Category	Technology Services

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**Business Justification**

Amendments are necessary to switch the cloud provider to AWS, to enable the Probate Court to e-File all case types, and provide additional application support, while the County procures a new Court Case Management system. The total amount in the SaaS and Services agreements are \$3,567,806.00.

**Risk**

Without these amendments, the Franklin County Clerk of Courts and Franklin County Probate Court would be unable to e-File all document types.

**Franklin County Data Center Recommendation**

The Data Center has reviewed and recommends this contract.

**Fiscal Information**


**Funding Source:** 2025 County Justice Information Fund.

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY FLEET MANAGEMENT  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon

  
\_\_\_\_\_  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

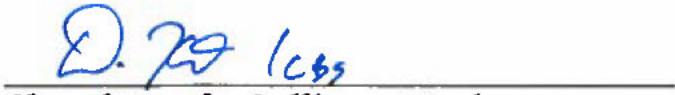
Abstained

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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

  
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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Election

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY FLEET MANAGEMENT  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
 Information Technology Procurement Resolution

Resolution #: 24-100  
 Dated: 12/02/2025

Title	2025 Year Baseline Procurements and Annual Renewals
Agency	Franklin County Fleet Management
Amount	\$ 173,900.00
Category	Hardware, Software, and Technology Services

**Business Justification**

The Franklin County Fleet Management (FLEET) is the internal agency responsible for preventative maintenance, minor and major vehicle repairs, emergency repairs, towing of disabled vehicles, providing fuel, expediting accident repairs and claims, new vehicle purchasing and preparation for departmental use, and the disposal of obsolete vehicles for all vehicles owned by the Franklin County Board of Commissioners. Fleet Management also provides fuel and services to numerous other governmental entities located in Franklin County. Fleet is proud to do their part to protect and serve the citizens of Franklin County by maintaining a safe and dependable fleet of vehicles.

This resolution will authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

**Description**

Request Type	Description
IT Cellphone and Data Plan Services	Cell Phone Plans
IT Software Subscription and Maintenance	Adobe
IT Software Subscription and Maintenance	Fleetio
IT Software Subscription and Maintenance	Helm.com
IT Software Subscription and Maintenance	Alldata.com
IT Software Subscription and Maintenance	Geotab.com
IT Software Subscription and Maintenance	Team Meeting Room License
IT Software Subscription and Maintenance	Grammarly
IT Software Subscription and Maintenance	Zoom License
IT Microsoft Licenses	Microsoft 365
IT Capital Software	Capital Software License

## **Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above reoccurring information technology items. The Data Center is committed to collaborating to develop and evaluate solutions that align with FLEET business and the following strategic initiatives: cost-effective technology, technical debt reduction, and decreased duplicate technology.

## **Fiscal Information**

**Funding Source:** Pending the approval of the 2025 Fleet Management budget at the 12/10/2024 Board of Commissioners General Session.



FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DEPARTMENT OF HUMAN RESOURCES  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts


Abstained

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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

  
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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Election

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DEPARTMENT OF HUMAN RESOURCES  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
 Information Technology Procurement Resolution  
 Resolution #: 24-101  
 Dated: 12/02/2024

Title	2025 Year Baseline Procurements and Annual Renewals
Agency	Franklin County Department of Human Resources
Amount	\$811,346
Category	Hardware, Software, and Technology Services

**Business Justification**

The Franklin County Department of Human Resources (HMRS) relies on the Data Center to support IT. Human Resources encompasses Employee Relations, Risk Management, and Benefits & Wellness.

This resolution would authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

**Description**

Request Type	Description
IT Cell Phone and Data Plan Services	Cell Phone Plans
IT Software Subscription and Maintenance	Adobe, Canva Pro, Zoom
IT Software Subscription and Maintenance	Compliance Software
IT Software Subscription and Maintenance	BIM Fingerprint Scanner Maintenance
IT Software Subscription and Maintenance	Kronos Saas
IT Software Subscription and Maintenance	Meridian LMS (U Matter)
IT Software Subscription and Maintenance	Other Software
IT Software Subscription and Maintenance	FCDC Core Services
IT Microsoft Licenses	Microsoft 365
IT Computer Stations	Scheduled Upgrades

**Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above reoccurring information technology items. The Data Center is committed to collaborating to develop and evaluate solutions that align with HMRS business and the following strategic initiatives: cost-effective technology, technical debt reduction, and decreased duplicate technology.

**Fiscal Information**

**Funding Source:** Pending the approval of the 2025 Department of Human Resources budget at the 12/10/2024 Board of Commissioners General Session.




FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY PROBATE COURT  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts


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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

  
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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

  
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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Election

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY PROBATE COURT  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
 Information Technology Procurement Resolution  
 Resolution #: 24-102  
 Dated: 12/02/2024

Title	2025 Year Baseline Procurements and Annual Renewals
Agency	Franklin County Probate Court
Amount	\$145,982.00
Category	Hardware, Software, and Technology Services

**Business Justification**

The Franklin County Probate Court (PBCT) is established in each county of Ohio to supervise the administration of the estate of a decedent who was a legal resident in the county at the time of his or her death. Each transaction involved in the administration of an estate is subject to the examination and approval of the Probate Court. Other matters within the Probate Court's jurisdiction are the issuance of marriage licenses, adoptions, guardianship proceedings, the involuntary commitment of the mentally ill, and land appropriation cases.

This resolution would authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

**Description**

Request Type	Description
IT Cellphone and Data Plan Services	Cellphone Plans
IT Maintenance and Repair Agreements	Scanner/printer support
IT Maintenance and Repair Agreements	Gordon Flesch Printer/Copier Support
IT Microsoft Licenses	Microsoft 365
IT Software Subscription and Maintenance	Adobe
IT Software Subscription and Maintenance	Cott Software Support
IT Software Subscription and Maintenance	Kronos
IT Software Subscription and Maintenance	Coolschools Software Support
IT Software Subscription and Maintenance	Canva Software License
IT Software Subscription and Maintenance	Cott Application Software Escrow
IT Software Subscription and Maintenance	FTR Court Recording and Management Software
IT Software Subscription and Maintenance	Office Tracker Court Scheduling Software
IT Software Subscription and Maintenance	Zoom

**Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above reoccurring information technology items. The Data Center is committed to collaborating to develop and evaluate solutions that



align with PBCT business and the following strategic initiatives: cost-effective technology, technical debt reduction, and decreased duplicate technology.

### **Fiscal Information**

**Funding Source:** Pending the approval of the 2025 Probate Court budget at the 12/10/2024 Board of Commissioners General Session.

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY PUBLIC FACILITIES MANAGEMENT  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon

  
\_\_\_\_\_  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

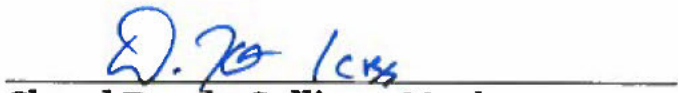
Abstained

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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

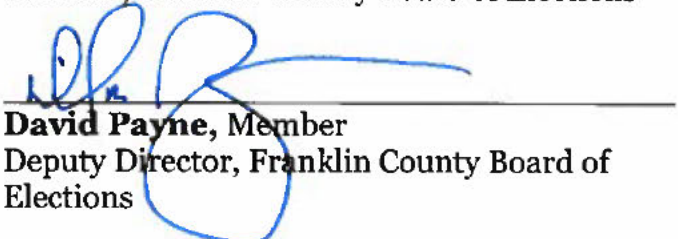
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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

  
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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Election

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY PUBLIC FACILITIES MANAGEMENT  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
 Information Technology Procurement Resolution  
 Resolution #: 24-103  
 Dated: 12/02/2024

Title	2025 Year Baseline Procurements and Annual Renewals
Agency	Franklin County Public Facilities Management
Amount	\$450,837.00
Category	Hardware, Software, and Technology Services

**Business Justification**

The Franklin County Public Facilities Management (PFM) provides professional, technical, and non-technical support and services to County staff and guests to create and maintain a safe, comfortable, and functional environment for the conduct of public business.

This resolution will authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

**Description**

Request Type	Description
IT Software Subscription and Maintenance	AutoCad
IT Software Subscription and Maintenance	Bluebeam
IT Software Subscription and Maintenance	SkiData
IT Software Subscription and Maintenance	Adobe
IT Software Subscription and Maintenance	Micro Key Software
IT Software Subscription and Maintenance	Microsoft Project Professional
IT Software Subscription and Maintenance	Sketch-up Pro
IT Software Subscription and Maintenance	RS Means Estimating
IT Software Subscription and Maintenance	MS Project Plan Annual Subscription
IT Software Subscription and Maintenance	Archibus
IT Software License	Microsoft 365
IT Consultants	Archibus
IT Maintenance and Repair Agreements	Maintenance Agreements for Printer/Copiers
IT Maintenance and Repair Agreements	Gravotech
IT Maintenance and Repair Agreements	Canon Solutions
IT Data Processing Services	FCDC Core Services
IT Cellphone and Data Plan Services	Cell Phone Plans

## **Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above reoccurring information technology items. The Data Center is committed to collaborating to develop and evaluate solutions that align with PFM business and the following strategic initiatives: cost-effective technology, technical debt reduction, and decreased duplicate technology.

## **Fiscal Information**

**Funding Source:** Pending the approval of the 2025 Public Facilities Management budget at the 12/10/2024 Board of Commissioners General Session.




FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY SHERIFF'S OFFICE  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon

  
\_\_\_\_\_  
**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts


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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

  
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**John O'Grady**, Member  
Franklin County Commissioner

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**John O'Grady**, Member  
Franklin County Commissioner

  
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**Daniel O'Connor**, Member  
Franklin County Recorder

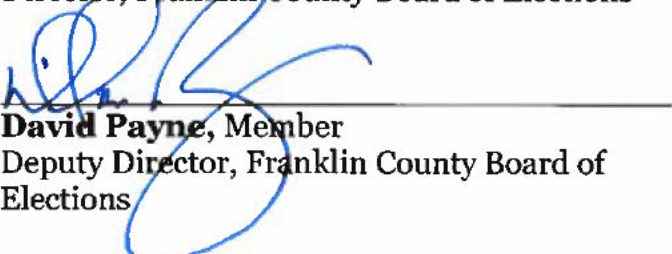
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**Daniel O'Connor**, Member  
Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

  
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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Election

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY SHERIFF'S OFFICE  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
 Information Technology Procurement Resolution

Resolution #: 24-104  
 Dated: 12/02/2025

Title	2025 Baseline Procurements and Annual Renewals
Agency	Franklin County Sheriff's Office
Amount	\$4,959,704.00
Category	Hardware, Software, and Technology Services

**Business Justification**

The Franklin County Sheriff's Office's (SHRF) mission is to protect the lives and property of the citizens of Franklin County, preserve the peace, and prevent crime and disorder while constantly guarding personal liberties as prescribed by law.

This resolution will authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

**Description**

Request Type	Description
IT Cellphone and Data Plan Services	Cellphone Plans
IT Leases	Copiers – Gordon Flesch
IT Maintenance and Repair Agreements	Motorola
IT Software Subscription and Maintenance	Accident Reconstruction
IT Software Subscription and Maintenance	Adobe
IT Software Subscription and Maintenance	AFIS
IT Software Subscription and Maintenance	Agnovi X-File Case
IT Software Subscription and Maintenance	Axon Air Software- UAS Team
IT Software Subscription and Maintenance	CAD
IT Software Subscription and Maintenance	Callyo License Renewal- ICAC
IT Software Subscription and Maintenance	Cell Hawk
IT Software Subscription and Maintenance	Cellebrite UFED
IT Software Subscription and Maintenance	Chainalysis Software
IT Software Subscription and Maintenance	Cisco Smarnet Maintenance
IT Software Subscription and Maintenance	Clearview
IT Software Subscription and Maintenance	Cordico
IT Software Subscription and Maintenance	Crash Data Retrieval Subscription
IT Software Subscription and Maintenance	Crash Scene Plotting Software
IT Software Subscription and Maintenance	Dataworks Plus Livescan Pre-entering Thick Client
IT Software Subscription and Maintenance	Developer Express License
IT Software Subscription and Maintenance	Di Pro- Floating

IT Software Subscription and Maintenance	Dogteam Pro Software for Patrol K-9
IT Software Subscription and Maintenance	Dragon Force SWAT
IT Software Subscription and Maintenance	eSOPH Background System
IT Software Subscription and Maintenance	Facility Security Guard Checkpoint
IT Software Subscription and Maintenance	Fernico ZRT
IT Software Subscription and Maintenance	FTO Tracker
IT Software Subscription and Maintenance	GrayKey License- SIU
IT Software Subscription and Maintenance	Griffeye License
IT Software Subscription and Maintenance	Guard1
IT Software Subscription and Maintenance	Hunchly Software- SIU
IT Software Subscription and Maintenance	i2 Analyst Notebook for SIU
IT Software Subscription and Maintenance	IDICORE
IT Software Subscription and Maintenance	Intellitech
IT Software Subscription and Maintenance	Interact Mobile
IT Software Subscription and Maintenance	Investigative Data Platform
IT Software Subscription and Maintenance	Invidia SRX
IT Software Subscription and Maintenance	Iron Mountain Software
IT Software Subscription and Maintenance	Jail Management System Maintenance
IT Software Subscription and Maintenance	Lexipol Training System
IT Software Subscription and Maintenance	LexisNexis
IT Software Subscription and Maintenance	LinkedIn Licenses
IT Software Subscription and Maintenance	Magnet Axiom Licenses- ICAC/ HOPE Task Force
IT Software Subscription and Maintenance	Matrix
IT Software Subscription and Maintenance	Media Sonar for Social Media
IT Software Subscription and Maintenance	Microsoft 365
IT Software Subscription and Maintenance	NeoGov
IT Software Subscription and Maintenance	Netmotion
IT Software Subscription and Maintenance	Northpointe Classifications System
IT Software Subscription and Maintenance	Ocean Systems
IT Software Subscription and Maintenance	Paraben Forensic Cellphone Software
IT Software Subscription and Maintenance	Patrol FTO Tracker Software
IT Software Subscription and Maintenance	Penlink Software SIU
IT Software Subscription and Maintenance	Phone/ Address Directory for Communication Center
IT Software Subscription and Maintenance	Proware Maintenance for Civil
IT Software Subscription and Maintenance	Remark DEI
IT Software Subscription and Maintenance	StarChase Renewal
IT Software Subscription and Maintenance	Susteen
IT Software Subscription and Maintenance	Sumari Recon Software- ICAC
IT Software Subscription and Maintenance	Trimble Suite Subscription- Patrol
IT Software Subscription and Maintenance	Vector Solutions IT Inventory Software
IT Software Subscription and Maintenance	ViewCommander
IT Software Subscription and Maintenance	Vigilant Investigative Data Platform
IT Software Subscription and Maintenance	Visual Studio
IT Software Subscription and Maintenance	Zoom
IT Capital Software	CAD System Build
IT Hardware	JMS/Matrix Replacement



## **Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above reoccurring information technology items. The Data Center is committed to collaborating to develop and evaluate solutions that align with SHRF business and the following strategic initiatives: cost-effective technology, technical debt reduction, and decreased duplicate technology.

## **Fiscal Information**

**Funding Source:** Pending the approval of the 2025 Sheriff's Office budget at the 12/10/2024 Board of Commissioners General Session.




FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY SHERIFF'S OFFICE  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
INMATE COMMISSARY

Voting Aye thereon


Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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Judge, Franklin County Court of Common Pleas

  
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

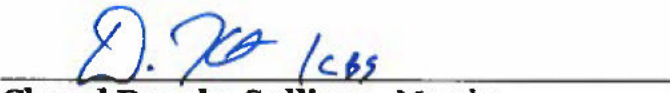
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**Maryellen O'Shaughnessy**, Member  
Franklin County Clerk of Courts

  
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Franklin County Commissioner

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**Daniel O'Connor**, Member  
Franklin County Recorder

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Franklin County Recorder

  
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**Cheryl Brooks Sullivan**, Member  
Franklin County Treasurer

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Franklin County Treasurer

  
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**Antone White**, Member  
Director, Franklin County Board of Elections

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**Antone White**, Member  
Director, Franklin County Board of Elections

  
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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Election

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY SHERIFF'S OFFICE  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
INMATE COMMISSARY**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.



Franklin County Automatic Data Processing Board  
Information Technology Project Resolution  
Resolution #: 24-105  
Dated: 12/02/2024

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Title	Inmate Commissary
Agency	Franklin County Sheriff's Office
Amount	\$00.000
Category	Contract

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### **Business Justification**

The Franklin County Sheriff's Office's (SHRF) mission is to protect the lives and property of the citizens of Franklin County, preserve the peace, and prevent crime and disorder while constantly guarding personal liberties as prescribed by law.

### **Description**

The Franklin County Sheriff's Office, entered into an agreement with Keefe Commissary Network, LLC, to provide Inmate Commissary and Inmate Trust Account services to Inmates housed in Franklin County. This contract provides a commission rate of 52% for self-serve Kiosks and securepacks and 42% for vending machines or a minimum annual guarantee revenue for the Sheriff's Office of \$850,000.

### **Franklin County Data Center Recommendation**

The Data Center recommends this contract for the Franklin County Sheriff's Office. The Data Center has been a part of the procurement and legal process with Franklin County. Therefore, it is recommended.

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY VETERAN'S SERVICES COMMISSION  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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Franklin County Clerk of Courts

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Election

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY VETERANS SERVICES  
INFORMATION TECHNOLOGY PROCUREMENT REQUEST  
2025 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

**WHEREAS**, in accordance with Ohio Revised Code Section §307.84, After the initial meeting of the Franklin County Automatic Data Processing Board, no county office shall purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or services without prior approval of the board; and,

**WHEREAS**, in the normal course of conducting Data Center business, it is necessary to purchase various goods and services; and,

**WHEREAS**, the attached detail describes those purchases the Data Center Chief Information Officer feels are required to continue the normal and usual operation of the Data Center; and,

**WHEREAS**, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board authorizes the expenditure of funds and grants the Data Center Chief Information Officer authorization to approve these requisitions in ERP.





Franklin County Automatic Data Processing Board  
 Information Technology Procurement Resolution  
 Resolution #: 24-106  
 Dated: 12/02/2024

Title	2025 Year Baseline Procurements and Annual Renewals
Agency	Franklin County Veterans Service Commission
Amount	\$77,645.00
Category	Hardware, Software, and Technology Services

**Business Justification**

The Franklin County Veterans Service Commission (VETS) is a county agency dedicated to helping veterans, active-duty members of the Armed Forces of the United States, and their dependents. They advocate for and empower Veterans and their families by providing guidance, resources, immediate financial assistance, and access to benefits in order to provide a path to sustained solutions.

This resolution would authorize the continuation of the current year's baseline renewals and procurements as listed below. Procurements associated with new projects or technology will be presented under separate resolutions.

**Description**

Request Type	Description
IT Cellphone and Data Plan Services	Cellphone Plans
IT Software Subscription and Maintenance	eVets
IT Software Subscription and Maintenance	Adobe
IT Microsoft Licenses	Microsoft 365
IT Microsoft Licenses	Microsoft Visio
IT Software Subscription and Maintenance	Zoom
IT Maintenance and Repair Agreements	Annual Maintenance for the Commission Hearing Room communication system

**Franklin County Data Center Recommendation**

The Data Center recommends the approval of the above reoccurring information technology items. The Data Center is committed to collaborating to develop and evaluate solutions that align with VETS business and the following strategic initiatives: cost-effective technology, technical debt reduction, and decreased duplicate technology.

**Fiscal Information**


**Funding Source:** Pending the approval of the 2025 Veterans Services Commission budget at the 12/10/2024 Board of Commissioners General Session.

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
NEW HIRE: DIGITAL COMMUNICATIONS STRATEGIST 2

Voting Aye thereon

Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

  
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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

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**Chris Brown**, Member  
Judge, Franklin County Court of Common Pleas

  
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Franklin County Clerk of Courts

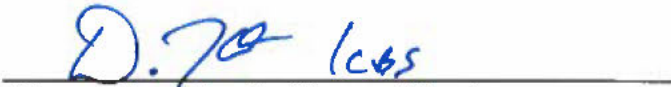
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Director, Franklin County Board of Elections

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Deputy Director, Franklin County Board of  
Elections

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**David Payne**, Member  
Deputy Director, Franklin County Board of  
Election

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
NEW HIRE: DIGITAL COMMUNICATIONS STRATEGIST 2**

**WHEREAS**, Ohio Revised Code Section §307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

**WHEREAS**, the Franklin County Data Center Chief Information Officer has reviewed and recommends this action; and,

**WHEREAS**, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **24-107** attached hereto and made a part hereof; and,

**WHEREAS**, funding for this personnel action is available within the Data Center Personal Services (5100) Account; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **24-107**.

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**Data Center Personnel Action – New Hire – Amy Finke**

PERSONNEL ACTION FORM			
TRANSACTION TYPE		New Hire	
EMPLOYEE/CANDIDATE NAME:		Amy Finke	
PERSONNEL ACTION NUMBER		24-107	
PERSONNEL ACTION DATE (BOARD)		12/02/2024	
DATA CENTER SECTION		GX Foundry	
NEW JOB POSITION / TITLE		Digital Communications Strategist 2	
PAY GRADE		13	
EFFECTIVE DATE		12/02/2024	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$72,199	\$88,444	\$104,689	
	BASE RATE	ANNUAL SALARY	
NEW	\$ 40.8654	\$ 85,000.00	
<b><u>KEY RESPONSIBILITIES OF THE ROLE</u></b>			
<ul style="list-style-type: none"> <li>▪ Assist partner agencies with email and event creation, management, and strategy with regular meetings to uncover user needs, provide training (documentation, virtual, in-person, or recorded sessions), and propose solutions to pain points or public barriers to access and engagement.</li> <li>▪ Collaboratively maintain and execute a county-wide events and communications calendar, including submission and publication requirements and promotion strategy</li> <li>▪ Manage communications platforms, including user configuration needs, define user roles and workflows, user training and communication around system updates, etc., as needed.</li> <li>▪ Assist agency partners in developing new communications by providing guidelines or training for writing for the web with the Franklin County brand voice with the appropriate Flesch Kincaid Reading Level or create the content based on the need.</li> <li>▪ Maintain and develop new email templates, including design, documentation, support, and communication to partner agencies as needed.</li> <li>▪ Assist partner agencies in interpreting data relevant to their communications and audiences, such as open and click-through rates.</li> <li>▪ Support partner agencies with audience management and analysis, including deduping, segmentation, and A/B testing.</li> <li>▪ Create and maintain communication creation and governance workflows and documentation.</li> <li>• Complete all other duties as assigned.</li> </ul>			

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

EMPLOYMENT NOTABLES

- Manage & direct staff and other personnel assigned to the communications team.
- Develop, prepare & issue news releases & respond to all agency-related media inquiries.
- Plan, direct, develop & administer overall agency communication & marketing strategies, community education, and public relations activities.
- Create print & digital deliverables for FCOA including marketing collateral, website, and social media.
- Create press releases, newsletters, public service announcements, and other correspondence & informational materials.
- Utilize social media applications to promote agency programs, services & events.
- Initiate & oversee the implementation of collaborations with other community agencies.
- Develop & implement agency special projects, fundraising & staff/community related activities.
- Assist with defining goals & objectives related to agency-wide strategies & initiatives.
- Direct & administer agency printing, duplicating, and copier services both internally & externally.
- Represent FCDJFS when working with offices of elected officials at the county, state and federal levels.
- Coordinate special events & activities for the Agency, including set-up, preparation, implementation, and break-down.
- Write, edit & proofread documents for online presentations and print publications.
- Manage & lead annual fundraising campaigns, including the Combined Charitable Campaign & Operation Feed Campaign.

EDUCATION & OTHER CREDENTIALS

- Bachelor of Arts- Journalism & Public Relations-Indiana University

RELEVANT WORK EXPERIENCE

- Deputy Director of Communications- 2 Years
- Public Information Officer – 3 Years
- Marketing Coordinator- 4 Years

SCREENING STATUS

- Professional References: In process.
- Background Check: Results pending. Contingent offer.
- Pre-employment drug testing: results are pending. Contingent offer.

Kassy Franz, Chief People Officer



## Amy Finke



### EDUCATION

#### **Indiana University – Indianapolis Campus**

**Degree:** Bachelor of Arts, Journalism & Public Relations

**GPA:** 3.4 | **Graduation Date:** December 2013

### WORK EXPERIENCE

#### **Deputy Director of Communications | Franklin County Office on Aging (FCOA)**

*(May 2022 – Present)*

- Manage & direct staff and other personnel assigned to the communications team
- Develop, prepare & issue news releases & respond to all agency-related media inquiries
- Plan, direct, develop & administer overall agency communication & marketing strategies, community education, and public relations activities
- Write, edit & design layout work for the agency's annual report & other agency publications
- Write & prepare speeches and talking points for agency executives
- Create print & digital deliverables for FCOA including marketing collateral, website, and social media
- Create press releases, newsletters, public service announcements and other correspondence & informational materials
- Utilize social media applications to promote agency programs, services & events
- Initiate & oversee the implementation of collaborations with other community agencies
- Develop & implement agency special projects, fundraising & staff/community related activities
- Assist with defining goals & objectives related to agency wide strategies & initiatives
- Direct & administer agency printing, duplicating and copier services both internally & externally

#### **Public Information Officer | Franklin County Department of Job & Family Services (FCDJFS)**

*(August 2019 – May 2022)*

- Research, write and edit bi-weekly reports summarizing Agency updates & ongoing activities
- Represent FCDJFS when working with elected officials at the county, state & federal levels
- Coordinate special events & activities for the agency, including set-up, preparation, implementation and break-down
- Write, edit & proofread documents for online presentations and print publications
- Manage & lead annual fundraising campaigns, including the Combined Charitable Campaign & Operation Feed Campaign
- Manage & coordinate with print vendors the production of marketing materials for the State of Ohio's Fraud Awareness Campaign
- Utilize social media applications to promote agency programs, services & events
- Coordinate & attend speaking & community engagements as a representative of the agency

- Serve on internal & external committees, including an Employee Engagement Committee & the Columbus Health Literacy Committee
- Write, edit & publish media releases about agency programs and emergent affairs
- Manage FCDJFS' Communications Department interns

### **Marketing Coordinator | Hocking College**

*(July 2017 – July 2019)*

- Write, edit & distributed weekly newsletter for internal and external audiences
- Maintained the College's website by using a content management system (HubSpot)
- Developed & implemented a social media strategy through various social channels
- Designed, printed & delivered marketing collateral to various departments
- Served as campus photographer and maintained the College's photo & video assets
- Handled public relations, branding and reputation management of the College

### **Marketing Communications & Media Relations Associate | San Francisco Travel Association (SFTA)**

*(June 2015 – June 2017)*

- Organized & maintained the Media Relations Department's customer relationship management (CRM) system, in addition to other communication channels with SFTA partners
- Acted as the primary media contact during the absence of SFTA's media relations directors
- Created & updated presentations and press material for SFTA's Media Relations Department, including media missions & travel trade shows
- Created print & digital deliverables for SFTA's Marketing Services Department, including promotional materials, emails & webpage updates
- Managed & coordinated with print vendors the production of SFTA marketing materials
- Managed projects using SFTA's project management system (JIRA)
- Tracked budget & maintained invoices for SFTA's Marketing Services and Media Relations Departments
- Sourced & managed interns for SFTA's Media Relations Department
- Managed SFTA's photo & video library, and handled all photo & video media inquiries

## **SKILLS**

### **Software + Programs**

Microsoft Office Suite (Word, Excel, PowerPoint, Teams, OneDrive, SharePoint, Forms) • Adobe Creative Suite (Illustrator, InDesign, Photoshop, Lightroom) • Canva • Google Analytics • WordPress • Dropbox • Box • Cision • Oracle • Basecamp • HootSuite • MailChimp • SurveyMonkey • Eventbrite • Simply Measured • JIRA • HubSpot • Kentico • GovDelivery • TweetDeck • Linktree

### **Social Media**


Facebook • X (*formerly Twitter*) • Instagram • LinkedIn • TikTok • Pinterest • Snapchat • YouTube

FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
NEW HIRE: DIGITAL PRODUCT OWNER 2

Voting Aye thereon

Voting Nay thereon

  
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**Michael Stinziano**, Secretary, Administrator  
Franklin County Auditor

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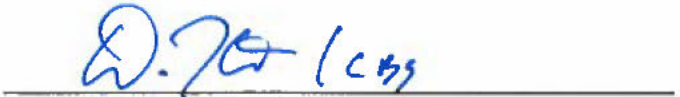
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Elections

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Deputy Director, Franklin County Board of  
Election

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER  
PERSONNEL ACTION  
NEW HIRE: DIGITAL PRODUCT OWNER 2**

**WHEREAS**, Ohio Revised Code Section §307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

**WHEREAS**, the Franklin County Data Center Chief Information Officer has reviewed and recommends this action; and,

**WHEREAS**, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **24-108** attached hereto and made a part hereof; and,

**WHEREAS**, funding for this personnel action is available within the Data Center Personal Services (5100) Account; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **24-108**.

**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

**Data Center Personnel Action – New Hire – Bradleigh Kim**

PERSONNEL ACTION FORM			
TRANSACTION TYPE		New Hire	
EMPLOYEE/CANDIDATE NAME:		Bradleigh Kim	
PERSONNEL ACTION NUMBER		24-108	
PERSONNEL ACTION DATE (BOARD)		12/02/2024	
DATA CENTER SECTION		GX Foundry	
NEW JOB POSITION / TITLE		Digital Product Owner 2	
PAY GRADE		13	
EFFECTIVE DATE		12/02/2024	
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$72,199	\$88,444	\$104,689	
	BASE RATE	ANNUAL SALARY	
NEW	\$ 43.2692	\$ 90,000.00	
<b><u>KEY RESPONSIBILITIES OF THE ROLE</u></b>			
<ul style="list-style-type: none"> <li>▪ Assist partner agencies with product adoption of the Granicus platform with regular meetings to uncover user needs, provide training (documentation, virtual, in-person, or recorded sessions), and propose solutions to pain points or public barriers to access and engagement.</li> <li>▪ Act as an expert on CMS platforms to determine user configuration needs, define user roles and workflows, user training and communication around system updates, etc.</li> <li>▪ In collaboration with the Digital Content Strategist, conduct regular reporting audits of content based on usage and feedback.</li> <li>▪ Manage the CMS’s design theme, including support tickets with vendor or updating CSS as needed.</li> <li>▪ Assist in monitoring and analyzing site analytics and assist partner agencies in interpreting data relevant to their content and audiences to improve web presence and/or services</li> <li>▪ Manage reporting dashboards for agency partners with site-wide and content-specific data</li> <li>▪ In collaboration with the Digital Content Strategist, create and maintain user personas to help guide the growth of the overall website across agency partners and journey maps (single user up to cross-agency)</li> <li>▪ Build and maintain platform knowledgebase, including creating content and documentation and curating existing support materials from the vendor.</li> <li>▪ Support periodic system regulatory compliance reviews and produce security and audit evidence as needed, including maintaining knowledge of best practices and innovations in accessibility requirements of the Americans with Disabilities Act using standards outlined in Section 508 of the Rehabilitation Act. Ensure site compliance and industry innovation in accessibility.</li> </ul>			



**FRANKLIN COUNTY, OHIO  
AUTOMATIC DATA PROCESSING BOARD**

- Build and maintain platform expertise in relevant features, operations, and client usage patterns, including through upgrades or other changes.
- Maintain, prioritize, and implement a backlog of features, enhancements, and user stories to enhance the user experience.
- Collaborate with the FCDC Help Desk on end-user support, enabling efficient first-contact incident or request resolution where possible and handling escalated incidents and requests as needed.
- Collaborate with platform vendors, partner Agencies IT contacts, FCDC teams, and contracted 3rd parties, as necessary, to resolve system issues, implement new features, and assist with user support requests.
- Develop and maintain platform integrations via vendor-supplied APIs or other automated procedures or tools where needed and possible.
- Drive system upgrades and manage maintenance while coordinating with users, third-party consultants, and the platform vendor as needed.
- Acquire platform-relevant training and maintain appropriate certifications.
- Develop platform monitoring methods and post-patching / post-upgrade testing procedures to validate system efficacy.

**EMPLOYMENT NOTABLES**

- Manage multiple vendor relationships and frequently work with Legal, Procurement, Engineering, Security, and Data on various projects to improve research and the customer experience. I provide daily support and advice to anyone curious about research.
- Optimizing our incentives program through a little coding to implement bulk upload on Google Forms, an HTML currency customization, collaborating with Billing Operations to build a promo code incentive option, working with engineering to build an AI-powered Slackbot to search our repository, and working with our a11y team to integrate accessibility into research.
- collaborated with clients and other teams to achieve their research questions. I also served as a second researcher and notetaker, occasionally as a Spanish translator.
- RARE AmeriCorps program, I worked on various economic and community development issues -including broadband Internet access, homelessness, event planning, and community arts. I collaborated with local and regional partners to foster an entrepreneurial ecosystem and facilitated programs to assist small business owners and entrepreneurs.
- FEMA's treatment of the 'colonias' after Hurricane Dolly and the subsequent court cases and are looking to publish a peer-reviewed article shortly after the LILP report.

**EDUCATION & OTHER CREDENTIALS**

- Bachelors- Urban Design-Spanish- University of Colorado
- SQL

**RELEVANT WORK EXPERIENCE**

- Design Research Operations Coordinator - 2 Years
- Research Assistant- 4 Years
- Economic & Community Development Specialist- 1 Year

**SCREENING STATUS**

- Professional References: In process.
- Background Check: Results pending. Contingent offer.
- Pre-employment drug testing: results are pending. Contingent offer.

Kassy Franz, Chief People Officer

# Bradleigh Kim

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## EXPERIENCE

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### Design Research Operations Coordinator

Remote

Xero May 2022 - present

- Provide daily support to entire product team on research questions, including tool access, data requests, and best practice advice on difficult scenarios.
- Regular reporting in decks and dashboards on tool usage, budget, research success metrics and how closely we are tracking against our quarterly and annual goals. Present metrics to leadership and make decisions about priorities.
- Improved incentives efficiency by coding a bulk upload workaround and implemented an HTML currency customization based on region. Collaborating with Billing Operations to develop a promo code option.
- Tripled email response engagement through iterative changes and A/B tests to email comms and SQL queries. Engaged with analysts and marketing teams to review and refine our processes.
- Maintain a Confluence space with all tool and process documentation for research practices across Xero. Host teaching sessions for specific tools and general research practices.
- Piloted a Researcher Office Hours program to provide real-time advice.
- Collaborate with the accessibility team to train entire design team, build assistive technology questions into our screeners, and brainstorm creative methods to build accessibility understanding and skill.
- Onboarded Qualtrics as our main survey platform, developing user roles, permissions and approvals structures. Collaborated extensively with procurement, legal, security, data and engineering.
- Maintain good working relationships with a range of vendors, troubleshooting and providing user support as needed.

### Research Participant Coordinator

Remote

Hanover Research Dec 2021 - May 2022

- Managed relationships between researchers and clients, updated templates and processes, ensured that documentation was current for multiple simultaneous projects.
- Navigated difficult conversations with clients and participants, often providing creative compromises for all parties.
- Rapidly adjusted tactics depending on client needs and requests to provide best fit research options.
- Acted as second researcher, including note-taking, focus group and 1:1 interview facilitation, sometimes Spanish translation.

### Economic & Community Development Specialist

Veneta, Oregon

City of Veneta Sept 2020 - July 2021

- Managed six 12-month economic development projects focused on helping small businesses during COVID-19, including winning a \$10,000 grant.
- Collaborated with city officials and locals on different boards and commissions, facilitating meetings and communications before and after.
- Recruited participants and speakers for two large virtual events, designing marketing materials and facilitator guides.

### Research Assistant

Boulder, Colorado

Comunidad Research Group May 2018 - Jan 2020

- Managed, translated, and synthesized extensive research documentation on federal policies and geographic data.
- Oversaw literature review process, edited, and refined language before ethical review boards.
- Co-authored two publications on federal policy in low-income Latinx communities after natural disasters.

## TOOLS + SKILLS

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**Tools:** Qualtrics, UserInterviews, Snowflake, Mixpanel, Asana, Airtable, Salesforce CRM and Marketing Cloud (eDM), Figma, Adobe Creative Suite, Microsoft Office, Google Suite, Miro.

**Skills:** SQL, some HTML, project management, service design, slide deck design, handling difficult discussions, business writing, data & ethics, budget management, vendor management, professional Spanish, creating Slack workflows.

**Interests:** Reading, swimming, running, cooking, knitting, languages, birds, teaching my dog commands in Spanish.

## EDUCATION

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### University of Colorado Boulder

Boulder, CO

B. ENVD, Urban Design + Planning, Spanish

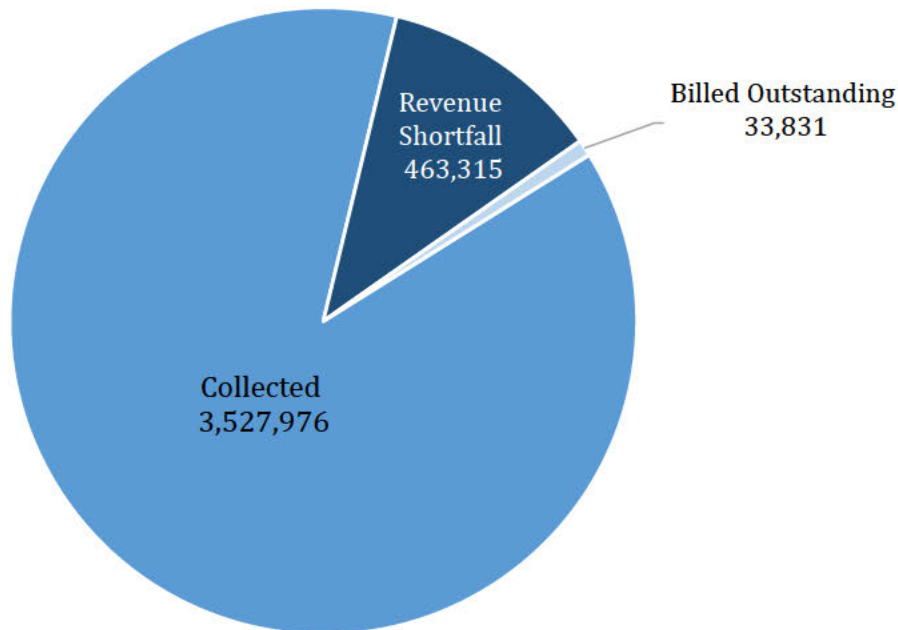
May 2019

ENVD Peer Mentor, American Planning Association Student, The Rural Project, Alpha Phi Omega, Medellin Design-Build

## Franklin County Data Center 2024 Financial Update as of November 21, 2024

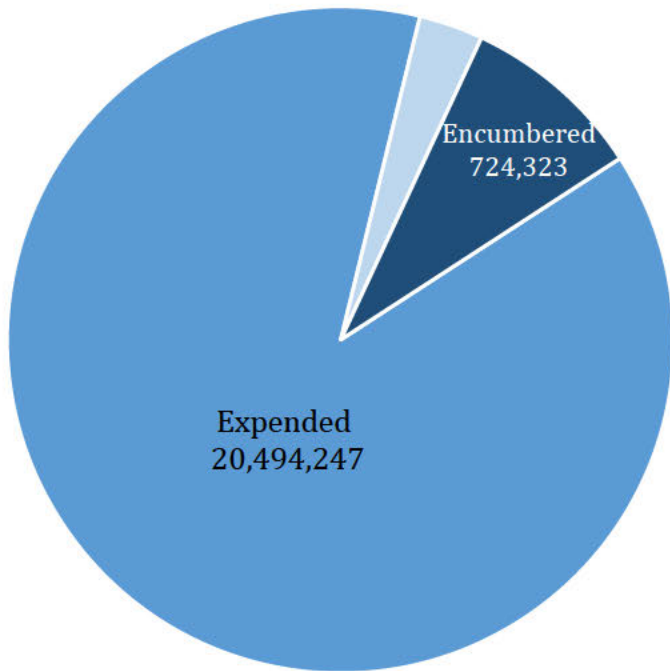
2024 Revenue	Original Appropriation	Revised Budget	YTD Collected		Delta	Percent Collected	Budget Outstanding
Service Fees & Charges	4,025,122		3,527,976		497,146	88%	12%

2024 Aging of Outstanding Revenue	Current	< 30 Days Past Due	< 60 Days Past Due	< 90 Days Past Due	Over 90 Days Past Due	Total Billed Outstanding
		33,831	-	-	-	33,831



## Franklin County Data Center 2024 Financial Update as of November 21, 2024

2024 Expenses	Original Appropriation	Revised Budget	YTD Expended	YTD Encumbrances	Available Budget	Percent Expended & Encumbered	Percent Available
Salaries and Wages	8,080,864	8,406,649	7,611,816	-	794,833	94%	6%
Benefits and Taxes	3,153,703	3,206,973	3,051,797	-	155,176	97%	3%
Materials and Services	11,674,242	11,674,242	9,830,634	724,323	1,119,285	90%	10%
Capital Investment	-	-	-	-	-	-	-
<b>Total</b>	<b>22,908,809</b>	<b>23,287,864</b>	<b>20,494,247</b>	<b>724,323</b>	<b>2,069,294</b>	<b>93%</b>	<b>7%</b>



## Franklin County Data Center Project Procurement Update as of November 21, 2024

Resolution Number	Resolution Date	Resolution Amount	Expended Amount	Remaining / Savings	Status	Description
23-149	12/4/2023	13,000,000	9,830,634	3,169,366	Ongoing	Data Center 2024 baseline budget and ongoing expenses
24-074	9/9/2024		5		Complete	Franklincountyohio.us
24-074	9/9/2024		10		Complete	Franklincountyoh.org
24-074	9/9/2024		15		Complete	Franklincountyoh.net
24-074	9/9/2024		5		Complete	Franklincountyoh.us
24-074	9/9/2024		500		Complete	Franklincountyoh.com
24-074	9/9/2024		12		Complete	Franklincountyohio.net



## Board Approval Provided by the Data Center Utilizing Resolution 23-150

Resolution Number	Approval Date	Amount	Agency	Description
23-150-20244814	10/1/2024	\$236.00	CLCT	2 Adobe Pro - Allison Fende and Laura Meyer
23-150-20245277	10/1/2024	\$920.00	SHRF	Adobe Pro - Tracy Truax
23-150-202422275	10/2/2024	\$78,578.50	ADAMH	15 USB Headsets, 15 USB Webcams, 10 Keyboard + Mouse Combos, 30 Standard Laptops with Dock, 10 Standard Docks, 8 Engineering Laptops, 10 Engineering Dock
23-150-20244329	10/3/2024	\$2,680.00	PRAT	2 HP ProBook Notebook Laptops
23-150-20240129	10/4/2024	\$118.00	COMM	Adobe - MJ Harper
23-150-20244330	10/4/2024	\$13,592.00	PRAT	14 HP LaserJet Pro Printers, 10 HP LaserJet Enterprise Printers, 3 Zebra Thermal Printers
23-150-20244813	10/4/2024	\$24,500.00	CLCT	Upgrading Auto Title Now
23-150-20244815	10/4/2024	\$1,064.00	CLCT	8 Visio
23-150-20240613	10/9/2024	\$10,465.00	HMRS	7 Standard Laptops, 1 Standard Dock, 3 24-inch Monitors
23-150-20242138	10/14/2024	\$0.00	AUDR	ArcGIS Add-In for Excel
23-150-20240130	10/15/2024	\$157.89	COMM	Grammarly - T. Williams
23-150-20242139	10/15/2024	\$208.43	AUDR	Power Apps - LeeAnn Sapp
23-150-202422296	10/15/2024	\$19,639.08	ENGR	Bamboo HR Software - HR Employee Management Software
23-150-2024093	10/16/2024	\$760.00	SENG	2 24-inch Monitors
23-150-20241323	10/16/2024	\$559.00	JPU	Dragon Legal V16 Voice Recog. Software
23-150-20240128	10/17/2024	\$661.98	COMM	1 32-inch Monitor and 1 Laptop Riser
23-150-20245278	10/18/2024	\$402.19	SHRF	Photoshop For Jia Chen
23-150-20245279	10/18/2024	\$2,110.00	SHRF	1 Standard Laptop and Dock, 2 24-inch Monitors
23-150-20241324	10/21/2024	\$5,400.00	JPU	4 Standard Laptops
23-150-20241325	10/21/2024	\$2,700.00	JPU	2 Standard Laptops
23-150-20244813	10/22/2024	\$22,670.00	CLCT	UKG Ready Timekeeper Module
23-150-2024656	10/22/2024	\$236.00	PBDF	2 Adobe Pro - Kathy Tarrier and Maria Rice
23-150-20240127	10/23/2024	\$386.99	COMM	Toya W. Canon Color imageCLASS MF751Cdw Multifunction Printer
23-150-20240233	10/23/2024	\$0.00	PRCH	Rob T Survey Monkey Free
23-150-20244214	10/23/2024	\$1,116.36	TREA	VS Pro and GitHub
23-150-20244722	10/24/2024	\$1,063.00	PBCT	1 Desktop PC OpliPlex 7020 Plus
23-150-20244215	10/25/2024	\$18,900.00	TREA	14 Standard Laptops



## Board Approval Provided by the Data Center Utilizing Resolution 23-150

Resolution Number	Approval Date	Amount	Agency	Description
23-150-20242141	10/29/2024	\$208.43	AUDR	Power Apps - Daniel Novena
23-150-20244416	10/29/2024	\$52.98	CTAP	Laptop Battery Replacement for Latitude 7320
23-150-20244818	10/29/2024	\$236.00	CLCT	2 Adobe Pro - Erika Hidalgo and Adrian Johnson
23-150-20240614	10/30/2024	\$0.00	HMRS	Audacity for Audio Editing
23-150-20245282	10/30/2024	\$1,616.37	SHRF	Lexmark C4342 Large Color Printer
23-150-20244927	10/31/2024	\$0.00	CRNR	Envi MMIS App
23-150-20245282	10/31/2024	\$118.00	SHRF	Adobe Pro - Melissa Massie
23-150-20245281	11/1/2024	\$3,232.74	SHRF	2 Lexmark C4342 Large Color Printer
23-150-20244216	11/5/2024	\$4,050.00	TREA	3 Standard Laptops
23-150-20245283	11/5/2024	\$118.00	SHRF	Adobe Pro - Mychal Turner
23-150-20245284	11/6/2024	\$920.00	SHRF	Adobe Creative Cloud - Jordan Waidelich
23-150-2024IC3	11/6/2024	\$3,700.00	COCIC	2 Standard Laptops and Dock combo, 2 Standard Docks
23-150-20241326	11/7/2024	\$118.00	JPU	Adobe Pro - Sabrina Clifton
23-150-20244819	11/7/2024	\$1,027.32	CLCT	2 HP LaserJet Pro Desktop Printers
23-150-20245340	11/7/2024	\$3,200.00	VETS	2 Standard Laptop and Dock combo
23-150-20245341	11/7/2024	\$500.00	VETS	2 Standard Docks
23-150-20240234	11/8/2024	\$74.90	PRCH	1 Standard Headset
23-150-20245285	11/8/2024	\$402.19	SHRF	Adobe Photoshop - Matthew Clegg
23-150-20240222	11/12/2024	\$922.90	PRCH	5 FileMaker Licenses
23-150-20240710	11/13/2024	\$41,344.00	ANCL	32 Standard Desktop PC's, 3 Standard Laptop and Dock combo
23-150-20240517	11/14/2024	\$157.89	EDP	Grammarly - Kameron Hensley
23-150-2024517	11/14/2024	\$118.00	BOEL	Adobe Pro - Thu Nguyen
23-150-20245287	11/15/2024	\$1,328.18	SHRF	1 Lexmark XC2326 Small Color Printer
23-150-20240320	11/19/2024	\$6,957.56	FCMT	PFM Teams Room Equipment - 1 Rally Bar Conference Camera, 1 Wall Mount, 1 Meeting Controller Tap IP, 1 Tap Riser Mount, 1 Tap Scheduler, 1 Tap Scheduler Mount, Essential Service Plan, 2 65" TVs, 2 TV Wall Mount, 1 6ft Connect Track, 1 Teams Room License, 1 Conference Phone Mitel 6970
23-150-20245511	11/19/2024	\$2,640.00	FCPH	Digital Business Cards
		\$282,167.88		