

Franklin County Automatic Data Processing Board

Michael Stinziano, Secretary/Chief Administrator

*Cheryl Brooks Sullivan ♦ Kim Brown ♦ Daniel J. O'Connor, Jr
John O'Grady ♦ Maryellen O'Shaughnessy ♦ Antone White ♦ David R. Payne*

To: The Honorable Michael Stinziano, Secretary/Administrator
Franklin County Data Processing Board

From: Adam Frumkin, Chief Information Officer
Franklin County Data Center

Date: November 30, 2022

Subject: Agenda for the Monday, December 05, 2022, Data Processing Board Meeting

The proposed agenda for the Monday, December 05, 2022, Franklin County Automatic Data Processing Board meeting is attached for your review. The meeting will be held in the FCDC Auditorium on the 9th, floor of the Franklin County Courthouse, 373 S. High Street, Columbus, Ohio 43215.

The Board will reconvene in Regular Session at 9:00 A.M.
AN AGENDA WILL BE PROVIDED TO YOU AT THE MEETING.

Cc: The Honorable Cheryl Brooks Sullivan, Member, Franklin County Treasurer
The Honorable Kim Brown, Member, Franklin County Court of Common Pleas
The Honorable Daniel J. O'Connor Jr., Member, Franklin County Recorder
The Honorable John O'Grady, Member, Franklin County Board of Commissioners
The Honorable Maryellen O'Shaughnessy, Member, Franklin County Clerk of Courts
The Honorable Antone White, Member, Franklin County Board of Elections
Mr. David R. Payne, Member, Franklin County Board of Elections

Jo Ellen Cline, Delegate, Franklin County Auditor
Gary Dwyer, Delegate, Franklin County Auditor
Shawn Dunlavy, Delegate, Franklin County Auditor
Susan Bedsole, Delegate, Franklin County Common Pleas Court
Adam Luckhaupt, Delegate, Franklin County Clerk of Courts
Sharlene Chance, Delegate, Franklin County Clerk of Courts
Tammy Seelig, Delegate, Franklin County Clerk of Courts
Angela Mathews, Delegate, Franklin County Clerk of Courts
Zak Talarek, Delegate, Franklin County Board of Commissioners
Juan Torres, Delegate, Franklin County Board of Commissioners
C. Chris Cupples, Delegate, Franklin County Recorder
Robert Hinton, Delegate, Franklin County Recorder
Dusten Kohlhorst, Delegate, Franklin County Treasurer
Jim Holmes, Delegate, Franklin County Treasurer
Victoria Troy, Delegate, Franklin County Treasurer
Foni Picinane, Delegate, Franklin County Treasurer
Steven Bulen, Delegate, Franklin County Board of Elections
Erin M. Gibbons, Delegate, Franklin County Board of Elections

AGENDA-Automatic Data Processing Board Meeting, December 05, 2022

9:00 A.M. Convene in Regular Session

- **Call to Order**
- **Pledge of Allegiance**
- **Secretary's Comments**
- **Approve or amend the Minutes of November 14, 2022, Regular Data Board Meeting**
- **New Business**

— **Resolution No. 22-109 Franklin County Technical Equipment Salvage**

— **Resolution No. 22-110 Franklin County Clerk of Courts and Probate Court – MAPSYS, Inc. Supplemental Contract**

— **Resolution No. 22-111 Franklin County Board of Developmental Disabled – 2023 Baseline Procurement and Annual Renewal**

Motion to Hold an Executive Session for the purpose of discussing Personnel Matters

As authorized by O. R. C. Section 121.22, Division (G)(1)

- **Second, the Motion to Hold an Executive Session**
Roll call vote (requires a majority of the quorum)
- **Move to Executive Session**
- **Executive Session**
 - Resolution No. 22-112 Personnel Action – Tenure Salary Study Adjustment/Pay Grade Increase 2022
 - Resolution No. 22-113 Personnel Action – Promotion–Enterprise Identity Access Management Analyst 2
 - Resolution No. 22-114 Personnel Action – Promotion–Enterprise Infrastructure Cloud Engineer 3
 - Resolution No. 22-115 Personnel Action – Pay Increase–Deputy CIO, Chief Technology Officer
- **Motion to Adjourn the Executive Session**
Roll call vote (requires a majority of the quorum)

Reconvene in Special Session

- Resolution No. 22-112 Personnel Action – Tenure Salary Study Adjustment/Pay Grade Increase 2022
- Resolution No. 22-113 Personnel Action – Promotion – Enterprise Identity Access Management Analyst 2
- Resolution No. 22-114 Personnel Action – Promotion – Enterprise Infrastructure Cloud Engineer 3
- Resolution No. 22-115 Personnel Action – Pay Increase – Deputy CIO, Chief Technology Officer

Other Business

Adjourn

FRANKLIN COUNTY AUTOMATIC DATA PROCESSING BOARD

Minutes of the November 14, 2022, Regular Board Meeting

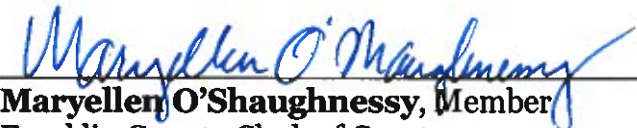
Date Approved: December 05, 2022



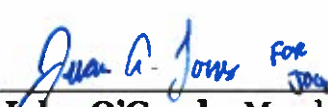
Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts



John O'Grady, Member
Franklin County Commissioner



Daniel J. O'Connor Jr., Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer



Antone White, Member
Director, Franklin County Board of Elections

Absent

David Payne, Member
Deputy Director, Franklin County Board of Elections

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FRANKLIN COUNTY AUTOMATIC DATA PROCESSING BOARD

- - -

Regular Board Meeting

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Proceedings

Held at 373 South High Street, FCDC Auditorium,
9th Floor, Columbus, Ohio, called at 9:00 a.m.,
on Monday, November 14, 2022.

- - -

Higgins & Associates
4889 Sinclair Road, Suite 102
Columbus, OH 43229-5433
*614.985.DEPO (3376) *888.244.1211

1 BOARD MEMBERS:

2 The Honorable Michael Stinziano, Franklin County
Auditor, Secretary/Administrator, FCADPB

3
4 The Honorable Kim Brown, Member, Franklin County
Court of Common Pleas

5 The Honorable Maryellen O'Shaughnessy, Member,
Franklin County Clerk of Courts

6
7 The Honorable Antone White, Member, Franklin County
Board of Elections

8 Mr. David R. Payne, Member, Franklin County Board
of Elections

9
10 Mr. Juan Torres, Delegate, Franklin County Board of
Commissioners

11 Mr. C. Chris Cupples, Delegate, Franklin County
Recorder

12
13 Mr. Dusten Kohlhorst, Delegate, Franklin County
Treasurer

14

15 ALSO PRESENT:

16 Mr. Adam Frumkin, FCDC Chief Information Officer

Ms. Julie Lust, Chief Financial Officer

17 Ms. Kassy Franz, Human Resources Director

18 Mr. John Proffitt, Deputy Chief, Chief Technology
Officer

19 Ms. Mary Ann Brooks, Executive Administrative
Assistant

20 Ms. Tasha Hyler, Chief Operations and
Communications Officer

21 Ms. Nikki Milburn, Chief Information Security
Officer

22 Ms. Jeanine Hummer, Assistant Prosecuting Attorney,
Franklin County Prosecutor's Office

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	AGENDA	
	- - -	
	ITEM	PAGE
1		
2		
3	Call to Order	4
4	Secretary's Comments	5
5	Approval of Minutes	15
6	New Business	
7	Resolution 22-103	16
8	Resolution 22-104	17
9	Resolution 22-105	19
10	Resolution 22-106	21
11	Resolution 22-107	21
12	Resolution 22-108	21
13	Other Business	26
14	Adjournment	27

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Monday Morning Session

November 14, 2022

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CALL TO ORDER

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SECRETARY STINZIANO: Good morning.

We will now call the November 14, 2022 Automatic Data Processing Board meeting to order. We will begin with the Pledge of Allegiance. Would Deputy Director Payne lead us in the Pledge?

(Pledge of Allegiance)

SECRETARY STINZIANO: Good morning.

As I was talking with Judge Brown, we saw some snow flakes this weekend. So we are absolutely in November.

Congratulations to our elections team. Almost to the finish line. I know election day doesn't mean it's over. But congratulations to you and your team for surviving and advancing. Kind of like the NCAA tournament, keep on moving. And then Thanksgiving is down the road. I already bought my turkey. Hopefully everybody is taking advantage of meal prep and family time.

As always, thank you staff for your preparations so we have a safe in-person meeting.

1 Tables and chairs have all been wiped off in
2 preparation.

3 Without further delay, we will move
4 to first order of business, Mr. Frumkin, Secretary
5 comments.

6 - - -

7 SECRETARY COMMENTS

8 - - -

9 MR. FRUMKIN: Good morning. And
10 welcome to this month's Data Board and all of you.
11 I hope everyone stayed safe and had a great long
12 weekend. And I want to congratulate those on the
13 election for this past election. Great to see the
14 changes and things that happened and those
15 re-elected; so it was good.

16 This past Friday, as we all know,
17 November 11th, we recognized as Veterans Day, which
18 is one of the nation's 12 Congressionally
19 designated federal holidays that celebrates the
20 living and those that have passed who served in our
21 military.

22 In 1938, November 11th was
23 designated Armistice Day nationwide by an act of
24 Congress, which said that the day should be
25 dedicated to the cause of world peace. In 1953,

1 Congressman Edward Rees proposed a federal name
2 change. The holiday would give recognition to the
3 fact that before and since World War I, millions of
4 United States men and women have fought and died
5 under the flag of the United States in furtherance
6 of world peace. Congress agreed, and the name
7 change became official in 1954.

8 Additionally, as we started talking
9 about, this month is designated as No-Shave
10 November. And it is important, as I am -- and I
11 say this confidently -- I am a prostate cancer
12 survivor, and in April it will be seven years.
13 That's why I'm picky about this. No-Shave November
14 is a month-long journey during which participants
15 forgo shaving and grooming in order to evoke a
16 conversation and raise awareness for cancer. In
17 essence, No-Shave November is a month in which men
18 everywhere refuse to shave in order to build
19 awareness around cancer prevention. The goal is to
20 grow awareness by embracing our hair -- this is
21 from their website -- which many cancer patients
22 lose, and letting it grow wild and free. The idea
23 is to donate the money you typically spend on
24 shaving and grooming to educate more people about
25 cancer.

1 So with that, the project management
2 team has completed 38 projects this year.
3 Additionally, 28 are currently in flight. Here are
4 some of the notable achievements for this past
5 period:

6 Multiple teams collaborated with the
7 Board of Elections to support the general election;
8 GlobalScape, which aids in secure
9 file transfer, was implemented successfully. This
10 service is helping the implementation of the
11 Treasurer's Bank Migration project;

12 In participation with the FCDC team
13 and many partner agencies, the Auditor's office
14 upgrade to the MUNIS platform was successfully;

15 FCDC project team members worked
16 with the prosecuting attorney's office to
17 streamline the implementation of a centralized
18 system for the digital transfer of evidence between
19 multiple stakeholder groups;

20 The team successfully collapsed the
21 FCCS child domain on October 8th. This work
22 completes Children Service's infrastructure
23 transition to the state of Ohio;

24 The FCDC team also built a tracking
25 system to process and track procurements for

1 Franklin County Public Health's financial team.

2 A few other significant projects are
3 in progress:

4 The MDM, Mobile Device Management,
5 implementation project;

6 Sheriff body-worn camera project;

7 The Intellivue upgrade project;

8 And the RMS replacement with Tyler
9 solutions.

10 From a security team perspective:

11 Q3 Access Certifications were
12 completed, and Q4 will be launching soon;

13 We continue to move forward with
14 role definitions per agency for role-based access
15 control. This entails compiling access data,
16 analyzing it to find commonalities, and meeting
17 with agency IT contacts to review and propose
18 access roles;

19 Deployment of additional server
20 configuration and compliance solutions allows for
21 configuration monitoring and detecting of any
22 discrepancies that happen within our server
23 environment;

24 And two members of the Information
25 Security Team attended the virtual Third-Party Risk

1 Management Association fall conference. Additional
2 insights from this conference will be leveraged as
3 we move forward with the security assessments for
4 third party and technology requests.

5 With that, I will be turning this
6 over to Nikki for a brief security update. I would
7 also like to thank Nikki for attending the National
8 Cyber Awareness Summit in D.C. with me, and being a
9 keynote speaker with me on cybersecurity.

10 MS. MILBURN: As Adam said, we did
11 have two people who attended the Vendor Risk
12 Management conference. They brought back a lot of
13 great things. You will see that continue to evolve
14 over the next year, where we will be doing more of
15 those assessments upfront. And then also having
16 the ability to come back and circle around with it.
17 We are also partnering with the finance team to be
18 able to have contracts that they review in
19 conjunction with the assessments that we do all
20 tied under one. And we would be able to track
21 which agency this is for, that way we can reach out
22 for better discussions around it.

23 What we also had happen -- I did not
24 have this in the notes -- I had three people attend
25 Hackers Teaching Hackers here in Columbus. Where

1 they're going over threat analytics, what's new,
2 what's on the horizon, and how do you defend
3 against it. They are bringing that back as well.
4 I know that's one that they thoroughly enjoy going
5 to and seeing, oh, my gosh, the possibilities that
6 are out there.

7 And the other thing I have, as a
8 reminder, coming into the holiday season, please be
9 careful on phishing links when using websites for
10 ordering. Make sure that lock is up in the top
11 corner that tells you it's a secure website. If it
12 comes through your e-mail, go over to a browser and
13 navigate to the site that way, don't click on the
14 link that's in it.

15 And then as a reminder, should it
16 happen and somebody is using a county device and
17 they click on a link, please tell us. No harm, no
18 foul. Just give us the opportunity to do a scan on
19 the device, see if anything was launched, be able
20 to triage immediately rather than wait down the
21 line, and say this person clicked a month ago, and
22 it actually loaded malware. So give us the
23 opportunity when it happens to actually do our
24 triage in time. So just that reminder out to the
25 agency teams, please educate them, tell us should

1 you click on something, no harm, no foul. Like I
2 said, give us the opportunity to fix it.

3 That's all I've got.

4 MR. FRUMKIN: Great. Thank you.

5 Before we move to the financial
6 briefing, I will ask Tasha to give us an update on
7 something that is very apparent in the room, but
8 most people don't know about. You will see
9 Mt. Olympus. And it actually is Mt. Olympus on the
10 back wall and the name. So would you like to
11 explain kind of what we are doing?

12 MS. HYLER: Yeah. Good morning.

13 So I did touch on this with anyone
14 who was able to attend the tech roundtable last
15 week. I touched on it a little bit there, too. We
16 are very proud of our Microsoft Teams room and our
17 spaces that we come to collaborate in. So we were
18 talking about they have boring names, FCDC meeting
19 room B, and A, and Adam's office. So we were just
20 like let's kind of jazz this up a little bit. So
21 we sent out a survey to our staff and was like,
22 hey, if we named the rooms and kind of went with a
23 theme, what do you think that would be. And so
24 what came out of that survey was go with mountain
25 peaks, and name each of the rooms after a mountain

1 peak. So we went through, named the rooms. This
2 one is Olympus. We have El Capitan, a Denali, a
3 Pike's Peak. So we also went with our designer,
4 Aaron Szabo, if you haven't had a chance to work
5 with him, he's amazing. We were like, hey, we want
6 to do some custom art for these rooms to kind of
7 get signage, so when you do come to the floor and
8 you have to meet in Olympus, where do you go with
9 that. So he actually hand drew a lot of the art
10 you see here. So like the mountain ranges and that
11 kind of stuff, he went to his drawing table, he
12 drafted it up, put it in a design and now here we
13 have some awesome signage on the wall. So if you
14 go to administration you will see a direction
15 board, go this way for Denali, go this way for
16 Pike's Peak. And just a way to navigate our
17 offices here and spaces here.

18 Also, what you will see is on
19 Outlook, so you might get invited to a mountain.
20 So you don't have to pack your hiking gear or
21 anything, just come to the Data Center. But you
22 will start seeing that in your Outlook as well. So
23 a great way to represent what we have going on
24 here, it's fun, it's jazzing it up. It's not
25 meeting room B anymore. So I just wanted to take a

1 minute to share about Aaron's fantastic craft and
2 what he does with art, and just what we are doing
3 here in the Data Center.

4 SECRETARY STINZIANO: What was
5 Adam's office?

6 MR. FRUMKIN: I will let her say it,
7 but I did not choose it, say it that way.

8 MS. HYLER: You know, we do like
9 puns around here also so it is El Capitan.

10 You will see in the process, though,
11 with Aaron he shared some of his drafts and his
12 pictures, and how he turned a hand drawing on a
13 drafting table into what you see here. It just
14 shows the talent we have here in the Data Center.
15 So really appreciative of that. Glad to share with
16 all of you all.

17 MR. CUPPLES: It does look nice. It
18 is good.

19 MR. FRUMKIN: Thank you.

20 With that, I would like to turn it
21 over to Julie for our financials.

22 MS. LUST: And I will give you a
23 financial report, but know if I'm in any meetings
24 with you, I will be five minutes late, still trying
25 to find the right rooms and stuff.

1 MS. HYLER: There's arrows.

2 MR. FRUMKIN: And her conference
3 room is named after what?

4 MS. LUST: Pike's Peak.

5 MR. FRUMKIN: And why?

6 MS. LUST: My daughter when she was
7 14, she and I climbed to the top of it as a
8 challenge with her mental health provider. So
9 started out at 90 degrees at the base and we were
10 in about waist-high snow by the time we got to the
11 top. So it wasn't easy. Never do that again. But
12 she felt very accomplished that she was able to do
13 it at the age of 14 so it was very cool.

14 The financials are on the last three
15 pages of your agenda. The Data Center has
16 collected 72% of budgeted revenue, with another 9%
17 billed and outstanding. We do not believe we will
18 achieve 100% of our budgeted revenue, mainly due to
19 adjustments of over \$400,000 in children services
20 network connections this year.

21 Expenses are where we would expect
22 them to be this time of year. And as in the past,
23 we will be requesting a transfer from our
24 contractor services to salaries and wages as we
25 move from more expensive third-party services to

1 highly qualified and dedicated staff.

2 In August, this Board approved
3 Resolution 22-085 to upgrade the core network
4 equipment that sits at the center of the Franklin
5 County Data Center network, serving as the
6 essential keyboard for all technology. The
7 equipment has been ordered and is expected to
8 arrive during the third or fourth quarter of next
9 year.

10 Pending any questions, this does
11 conclude our financial update.

12 MR. FRUMKIN: Barring any questions
13 or comments, I'd defer back to Auditor Stinziano,
14 and wish to thank you for another great month.

15 SECRETARY STINZIANO: Any additional
16 questions or comments?

17 - - -

18 APPROVAL OF MINUTES

19 - - -

20 AUDITOR STINZIANO: Seeing none, we
21 will move to approval of the minutes from the
22 October 3, 2022 Regular Board Meeting. Are there
23 any amendments or corrections?

24 Seeing no more further review, I
25 would like to seek a motion for approval.

1 CLERK O'SHAUGHNESSY: I so move.

2 MR. CUPPLES: Second.

3 SECRETARY STINZIANO: It's been
4 moved and seconded. All those in favor, please
5 signify by voting aye.

6 Same sign for any opposition.

7 And any abstentions.

8 Minutes are approved.

9 (Vote taken; motion passed)

10 - - -

11 NEW BUSINESS

12 RESOLUTION NO. 22-103

13 - - -

14 SECRETARY STINZIANO: We will move
15 to New Business. First is Resolution 22-103,
16 Franklin County Technical Equipment Salvage.

17 MS. LUST: And this is equipment
18 that has reached end-of-life and the Data Center is
19 recommending for disposal. It's a rather long list
20 this month, but nothing unusual is on the list.

21 So pending any questions, we request
22 your approval of that resolution.

23 DEPUTY DIRECTOR PAYNE: I have a
24 question.

25 MS. LUST: Yeah.

1 DEPUTY DIRECTOR PAYNE: Typically on
2 here, I think everything is physical equipment.
3 I'm curious, JFS has a firewall. How do you
4 dispose of a firewall?

5 MS. LUST: So firewalls can be a
6 physical box. So in this case it is a physical box
7 that provided them that firewall service.

8 DEPUTY DIRECTOR PAYNE: Very good.

9 SECRETARY STINZIANO: Any additional
10 questions?

11 Hearing no further review, I would
12 like to seek a motion for approval.

13 CLERK O'SHAUGHNESSY: I so move.

14 DIRECTOR WHITE: Second.

15 SECRETARY STINZIANO: It's been
16 moved and seconded. All those in favor, signify by
17 voting aye.

18 Same sign for any opposition.

19 And any abstentions.

20 Resolution is approved.

21 (Vote taken; motion passed)

22 - - -

23 RESOLUTION NO. 22-104

24 - - -

25 SECRETARY STINZIANO: Next is

1 Resolution 22-104, Franklin County Data Center
2 Network Access Layer Equipment Upgrade.

3 MS. LUST: The Data Center maintains
4 the Franklin County data network to support county
5 technology and services. A vital component of this
6 network is an access layer, which is made up of
7 network switches and Wi-Fi access points at all
8 county locations. Equipment cabling and software
9 at these locations have reached end-of-life and no
10 longer support the complexity or the volume of the
11 technology being used today and must be upgraded.
12 This project will utilize the services of a network
13 architect with specialized software to evaluate
14 each county location, document specifications and
15 provide a written recommendation. Using a
16 proactive procurement approach, it purchases 79
17 access layer network switches and 313 Wi-Fi access
18 points for active projects, and early 2023
19 deployment. Once the recommendation is received,
20 the Data Center will work closely with county
21 administration and this board to develop a
22 prioritization and implementation plan for upgrades
23 to all county building and network equipment.

24 Pending any questions, this
25 completes my update.

1 SECRETARY STINZIANO: Thank you for
2 the presentation.

3 Are there any questions or comments
4 from members of the board?

5 Hearing none, I would like to seek a
6 motion for approval of Resolution 22-104.

7 CLERK O'SHAUGHNESSY: I so move.

8 DIRECTOR WHITE: Second.

9 SECRETARY STINZIANO: It's been
10 moved and seconded. All those in favor, please
11 signify by voting aye.

12 Same sign for any opposition.

13 And any abstentions.

14 Resolution is approved.

15 (Vote taken; motion passed)

16 - - -

17 RESOLUTION NO. 22-105

18 - - -

19 SECRETARY STINZIANO: Next is
20 Resolution 22-105, Franklin County Animal Care and
21 Control, Implementation of Shelter Management
22 Solutions.

23 MS. RICCIARDO: Good morning, team.

24 My name is April Ricciardo. I'm the Assistant
25 Director for the Franklin County Dog Shelter,

1 Animal Care and Control.

2 This morning we are seeking your
3 approval for a project that will migrate Animal
4 Control's current shelter management solution to
5 the new Pethealth shelter management system. This
6 will allow Animal Control to move to a modern SaaS
7 solution that provides improved functionality,
8 offsite adoptions, and increased reporting.

9 Pending no further questions, we
10 respectfully seek your approval of Resolution
11 22-105.

12 SECRETARY STINZIANO: Thank you,
13 April. Have you ever been to a Data Board meeting
14 before?

15 MS. RICCIARDO: No. Nope.

16 SECRETARY STINZIANO: You did
17 awesome. Next time bring a dog.

18 Are there any questions or comments
19 from members of the board?

20 Hearing no further review, I would
21 like to seek a motion for approval.

22 CLERK O'SHAUGHNESSY: I so move.

23 MR. CUPPLES: Second.

24 SECRETARY STINZIANO: It's been
25 moved and seconded. All those in favor, please

1 signify by voting aye.

2 Same sign for any opposition.

3 And any abstentions.

4 MR. TORRES: Board of Commissioners
5 abstains.

6 SECRETARY STINZIANO: Thank you.
7 Resolution is approved, with the representative
8 from the Commissioners office abstaining.

9 (Vote taken; motion passed)

10 - - -

11 RESOLUTION NOS. 22-106; 22-107; 22-108

12 - - -

13 SECRETARY STINZIANO: We now have
14 three personnel actions on today's agenda. Is
15 there any desire by members of the board to go into
16 executive session?

17 Hearing no desire to go into
18 executive session, with no objections, we will move
19 to all three.

20 MS. FRANZ: I'm presenting the first
21 two, then I'm going to turn the floor over to Adam.

22 SECRETARY STINZIANO: But then we
23 will do all three together and then go through.

24 MS. FRANZ: Yep.

25 SECRETARY STINZIANO: All right.

1 MS. FRANZ: I have two personnel
2 actions that I'm seeking your approval for this
3 morning.

4 Resolution 22-106, this is for a
5 Backfill for Enterprise GX Platform Engineer 1.
6 Her name is Kristen Pietras. She's currently
7 working as a Technician Level 2 at Ohio State. She
8 recently got a degree in Data Analytics, and has
9 been working with Power PI platforms and really
10 excited to have her expertise join our team. So
11 we're looking to get her started at the end of this
12 month; so with that approval for 22-106.

13 The other resolution I'm seeking
14 your approval for is Resolution No. 22-107. This
15 is for a promotion for Christian Bryant. He has
16 been with us now for two years, working as a
17 Support Analyst 1. We are excited to hopefully
18 move him to the Level 2. Since joining our team,
19 not only has Christian been a part of some great
20 projects that he's pushed through completion, he's
21 also achieved two certifications. One is an A+
22 certification and the other is his ITIL Foundation
23 certification.

24 So seeking your approval for those
25 two resolutions.

1 SECRETARY STINZIANO: And then we
2 have one more.

3 MR. FRUMKIN: So Resolution
4 No. 22-108, Promotion to Chief People Officer for
5 Kassy Franz. Kassy has single-handedly been
6 running the Human Resources department at FCDC
7 since 2019. During this time, she's managed to
8 successfully recruit and hire over 45 full-time
9 employees. She has worked in conjunction with the
10 Executive Leadership to turn the culture around a
11 complete 180 and make FCDC one of the top places to
12 work.

13 Kassy has also aided in recruiting
14 IT personnel and leadership for other partner
15 agencies within the county. She is well-respected
16 by her fellow peers, both in and outside of the
17 county, and is ready to enhance her journey here
18 even further.

19 She's earned multiple
20 certifications, with her last one being the
21 SHRM-SCP or Senior Certified Professional. She
22 looks forward to expanding her knowledge in
23 additional areas in 2023 that will focus on driving
24 strategy, change management, and executive
25 communication and leadership.

1 Kassy knows that any business' most
2 valuable assets are the people, and is excited to
3 continue leading the charge to hiring the right
4 talent and, of course, retaining them.

5 With her proven track record of
6 strong management, communication and
7 problem-solving skills, I believe this promotion is
8 very well-deserved, and we are excited to see how
9 she continues to drive success for not only FCDC,
10 but for the county.

11 SECRETARY STINZIANO: Thank you
12 both.

13 Personnel Resolution 22-106,
14 Backfill, Enterprise GX Engineer 1. Any questions
15 or comments from members of the board?

16 Hearing none, I would like to seek a
17 motion for approval.

18 CLERK O'SHAUGHNESSY: I so move.

19 DIRECTOR WHITE: Second.

20 SECRETARY STINZIANO: It's been
21 moved and seconded. All those in favor, please
22 signify by voting aye.

23 Same sign for any opposition.

24 And any abstentions.

25 Resolution is approved.

1 (Vote taken; motion passed)

2 SECRETARY STINZIANO: Next,
3 personnel Resolution 22-107, Promotion, Analyst 2,
4 any questions or comments?

5 Hearing no further review, I would
6 like to seek a motion for approval.

7 CLERK O'SHAUGHNESSY: I so move.

8 DIRECTOR WHITE: Second.

9 SECRETARY STINZIANO: It's been
10 moved and seconded. All those in favor, please
11 signify by voting aye.

12 Same sign for any opposition.

13 And any abstentions.

14 Resolution is approved.

15 (Vote taken; motion passed)

16 SECRETARY STINZIANO: And the final
17 personnel resolution is Resolution 22-108,
18 promotion for Chief People Officer. Are there any
19 questions or comments from members of the board?

20 Hearing no further review, I would
21 like to seek a motion for approval.

22 CLERK O'SHAUGHNESSY: I so move.

23 MR. CUPPLES: Second.

24 SECRETARY STINZIANO: It's been
25 moved and seconded. All those in favor, please

1 signify by voting aye.

2 Same sign for any opposition.

3 And any abstentions.

4 Resolution is approved.

5 (Vote taken; motion passed)

6 - - -

7 OTHER BUSINESS

8 - - -

9 SECRETARY STINZIANO: That
10 conclusion today's resolutions. Is there any other
11 business or comments?

12 Judge Brown?

13 JUDGE BROWN: No. Thank you.

14 SECRETARY STINZIANO: Clerk
15 O'Shaughnessy?

16 CLERK O'SHAUGHNESSY: Happy
17 November.

18 SECRETARY STINZIANO: Board of
19 Commissioners?

20 MR. TORRES: No.

21 SECRETARY STINZIANO: Records
22 office?

23 MR. CUPPLES: Nope.

24 SECRETARY STINZIANO: Treasurers
25 office?

1 MR. KOHLHORST: No.

2 SECRETARY STINZIANO: We talked a
3 little bit about elections, you guys got anything
4 else?

5 DIRECTOR WHITE: We are counting
6 votes. Thanks to the Data Center for your
7 assistance, we appreciate it.

8 SECRETARY STINZIANO: Hearing
9 nothing else from members of the board, we are
10 adjourned.

11 Thank you. Have a wonderful day and
12 week.

13 - - -

14 Thereupon, the proceeding concluded at
15 approximately 9:20 a.m.

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C E R T I F I C A T E

- - -

THE STATE OF OHIO:

SS:

COUNTY OF FRANKLIN:

I, Angela S. Moore, a Professional Reporter and Notary Public in and for the State of Ohio, do hereby certify that the foregoing is a true, correct, and complete written transcript of the proceedings in this matter;

That the foregoing was taken by me stenographically and transcribed by me with computer-aided transcription;

That the foregoing occurred at the aforementioned time and place;

That I am not an attorney for or relative of either party and have no interest whatsoever in the event of this litigation.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal of office at Columbus, Ohio, this 28th day of November, 2022.

/s/Angela S. Moore
Notary Public, State of Ohio

My Commission Expires: February 28, 2026.

- - -

C E R T I F I C A T E

- - -

THE STATE OF OHIO:

SS:

COUNTY OF FRANKLIN:

I, Angela S. Moore, a Professional Reporter and Notary Public in and for the State of Ohio, do hereby certify that the foregoing is a true, correct, and complete written transcript of the proceedings in this matter;

That the foregoing was taken by me stenographically and transcribed by me with computer-aided transcription;

That the foregoing occurred at the aforementioned time and place;

That I am not an attorney for or relative of either party and have no interest whatsoever in the event of this litigation.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal of office at Columbus, Ohio, this 28th day of November, 2022.

Angela S. Moore

/s/Angela S. Moore
Notary Public, State of Ohio



My Commission Expires: February 28, 2026.

- - -

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
TECHNICAL EQUIPMENT SALVAGE

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts




John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner



Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer



Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

Absent

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
TECHNOLOGY EQUIPMENT SALVAGE**

WHEREAS, it has been determined that certain County technology equipment is obsolete and unfit for Franklin County use; and,

WHEREAS, the Franklin County Data Center Chief Information Officer recommends this equipment be declared surplus for the purpose of public sale or disposal; and,

WHEREAS, a list of the equipment is attached hereto and made a part hereof; and,

NOW THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board recommends the Franklin County Board of County Commissioners, in accordance with Ohio Revised Code Section 307.12, that the equipment be placed for public sale or disposal, the technology equipment specified in the attached list.



Franklin County Automatic Data Processing Board
 Technical Equipment Salvage Resolution
 Resolution #: 22-109
 Date: 12/05/2022

Agency	Description	Number of Units
Clerk of Courts	Fiche Viewer	2
Clerk of Courts	Printer	2
Board of Developmental Disabilities	Desktop PC	46
Board of Developmental Disabilities	Laptop PC	107
Board of Developmental Disabilities	Tablet PC	52
Board of Developmental Disabilities	Monitor	12
Board of Developmental Disabilities	Camera	3
Board of Developmental Disabilities	Docking Station	2
Board of Developmental Disabilities	DVD Writer	1
Board of Developmental Disabilities	Hotspots	189
Board of Developmental Disabilities	Hub	1
Board of Developmental Disabilities	Media Streamer	1
Board of Developmental Disabilities	Phone	4
Board of Developmental Disabilities	Printer	1
Board of Developmental Disabilities	Projector	5
Board of Developmental Disabilities	Router	1
Board of Developmental Disabilities	Scanner	1
Board of Developmental Disabilities	Server	2
Board of Developmental Disabilities	Network Switch	1
Board of Developmental Disabilities	UPS Power Supply	2
Children Services	Copier	5
Children Services	Fax Machine	5
Children Services	IP Conference Sta	10
Children Services	Phone (Cisco)	882
Children Services	Printer	11
Data Center	KVM Switch	1
Data Center	Network Switch	2
Purchasing	Copier	1
Purchasing	Printer	1

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY CLERK OF COURTS AND PROBATE COURT
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
MAPSYS, INC. SUPPLEMENTAL CONTRACT

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas

ABSTAIN

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

John A. Jones For Joy

John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner

D. O'Connor 1/20

Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder

D. Brooks Sullivan 1/05

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Antone White

Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

Absent

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY CLERK OF COURTS AND PROBATE COURT
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
MAPSYS, INC. SUPPLEMENTAL CONTRACT**

WHEREAS, in accordance with Ohio Revised Code Section 307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

WHEREAS, the attached detail describes the purchase(s) required for the normal operation; and,

WHEREAS, the Data Center Chief Information Officer has reviewed the technical and security aspects of the procurement and made recommendations on the attached detail; and,

WHEREAS, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board authorizes the technology procurement.



Franklin County Automatic Data Processing Board
Information Technology Procurement Resolution
Resolution #: 22-110
Date: 12/05/2022

Title	MAPSYS, INC. Supplemental Contract
Agency	Franklin County Clerk of Courts and Probate Court
Amount	Not to exceed \$251,900.00
Category	Technology Services

Business Justification

Continuation of programming services to support the existing Franklin County Justice System (FCJS) until the new Court Case Management System is implemented. Programming maintenance, incident and application support, and reporting services will be provided during a one-year term for FCJS, the Probate Court’s Case Management System, and any ancillary support that is outside of the Data Center’s budget.

Services will be billed at a rate of \$115.00 (regular) and \$154.00 (off-hours) per hour and will not exceed \$251,900.00.

Risk

Without this agreement, the Franklin County Clerk of Courts and Franklin County Probate Court would not have supplemental IT support for their systems.

Franklin County Data Center Recommendation

The Data Center has reviewed and recommends this contract.

Fiscal Information

Funding Source: Pending the approval of the 2023 General Fund Budget

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
2023 BASELINE PROCUREMENT AND ANNUAL RENEWAL

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts




John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner



Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer



Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

Absent

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Elections

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
INFORMATION TECHNOLOGY PROCUREMENT REQUEST
2023 BASELINE PROCUREMENT AND ANNUAL RENEWAL**

WHEREAS, in accordance with Ohio Revised Code Section 307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

WHEREAS, the attached detail describes the purchase(s) required for the normal operation; and,

WHEREAS, the Data Center Chief Information Officer has reviewed the technical and security aspects of the procurement and made recommendations on the attached detail; and,

WHEREAS, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board authorizes the technology procurement.



Franklin County Automatic Data Processing Board
 Information Technology Procurement Resolution
 Resolution #: 22-111
 Date: 12/05/2022

Title	2023 Baseline Procurement and Annual Renewals
Agency	Franklin County Board of Developmental Disabilities
Amount	\$2,416,875.00
Category	Hardware, Software, and Technology Services

Business Justification

The Franklin County Board of Developmental Disabilities maintains and manages its own technology infrastructure, including a data center that supports over 700 employees across multiple physical locations. The Board’s technology budget provides for hardware, software, operating systems, data management, enterprise and desktop applications, e-mail, security, disaster recovery, backups, lifecycle replacements, telecom, project support, and service recipient technologies. Additionally, the Board utilizes the Franklin County Auditor’s Enterprise ERP application.

The Franklin County Board of Developmental Disabilities has submitted its entire hardware, software, and support services budget for the fiscal year 2023 in order to ensure that technology requirements are met to effectively carry out the agency’s mission. Items in this document will be purchased throughout the fiscal year 2023 utilizing agency funds. No general funds are being requested.

This resolution will authorize the continuation of current baseline annual renewals and procurement as listed below. Procurement associated with new projects, technology, or software will be presented under separate resolutions.

Description

Description Details
Microsoft 365 – Software Services
Microsoft 365 – Software Subscription
All Data DB – Software Subscription and Support
AT&T – T1 data lines + Other lines Phone and Data Plan – Service Renewal
Board Maker Software by Tobii Dynovox - Software Subscription
Broadcom Enterprise Endpoint Protection & Encryption Security – Software Subscription
CenturyLink – Metro Ethernet Internet Service Provider – Service Renewal
SSL Certificates – Service Renewal and Support
Cisco – Switches/Routers – IT Materials and Support
Citrix Cloud IT Infrastructure – Service Renewal and Support

ComDoc IT Print Services – Service Renewal
Comic Life – Software Subscription and Services
Company Mileage – Software Subscription
Contractor and Consultants
Cummins – Software Renewal and Support
DB Services FileMaker – Service Support
Desktop replacements – IT Computer Stations less than \$5000
Domain Ownership – Service Renewal and Support
Dropbox – Software Subscription and Services
Facility Dude – Software Subscription and Services
FC Data Center – Service Support
FCBDD.org Website refresh and updates – Service Support
FileMaker – Software Licensing Renewal
Fiscal System – Software Licensing Renewal
Go Noodle – Software Licensing Renewal
Helpkidzlearn – Software Licensing Renewal
HMB RightFax – Software Subscription and Services
IEP Anywhere/Same Goal – Software Licensing Renewal and Support
Immix/ Kronos Hosted Services: IT Timekeeping – Software Subscription and Support
Intellivue – Software Licensing Renewal and Support
Interactive whiteboards – Hardware Replacements
iPad lifecycle- WCS, ECE, IT – Hardware Replacements
Iron Mountain Offsite Backups – Service Renewal and Support
IT Training
Key Blueprint – Software License Renewal
Mackay Telecom services – Service Renewal
Mackay Systems: Phone – Hardware and Service Support
Meraki annual AP – Licensing Renewal and Support
Miscellaneous: IT materials and equipment for collaborative support
Miscellaneous maintenance: IT Materials
Mackay/Mitel - Software Licensing and Support
MNJ: Barracuda web and spam cloud filtering security services – Service Renewal and Support
Nessus Security – Software Subscription
News-2-You; Pix, and ULS – Software Subscription
OARnet: VMware – Software Renewal and Support
OneSpan e-signature – Software Subscription
Presidio - plus pro-rated additions Subscription – Software renewal and support
Presidio/Vertiv- Admin/Watermark UPS – Hardware Support
Pro Video A/V – Hardware Support
PSI Gatekeeper Case Management - Software Subscription
QuickBase- project management online tool – Software Subscription
Rush Truck Centers- Truck Maintenance and Service – Software Renewal Support
Screens & projectors- IT Materials and Services
Security Assessments and updates – Service Support
SEI - server maintenance. Onsite – Hardware Support
Smart licensing for WCS and ECE - MNJ or Tierney – Software License Renewal
SolarWinds - annual Subscription and maintenance/engineers toolset – Subscription and Support
Spamhaus- Software Renewal
Spectrum- Dedicated Internet Circuit – Service Renewal
Sprint Cell Phones and data plan services – Service Renewal

Survey Monkey – Subscription Renewal
Teacher software – License Renewal
Track-It Tech – License Renewal
Varonis- IT Security – Software Renewal and Support
Veritas Backup Exec – Software Renewal and Support
Verizon Air Cards Data Plan Service – Service Renewal
VersaTrans E-link/Tyler Tech – Services Renewal
Zonar Fleet Management – Software Licensing Renewal

Risks

If this resolution is not approved, the Franklin County Board of Developmental Disabilities will not be able to maintain its infrastructure and applications at current acceptable levels, thus affecting its ability to provide services to people with disabilities and their families.

Franklin County Data Center Recommendation

The Data Center recommends the approval of the above reoccurring information technology items as both teams collaborate to develop and evaluate solutions that result in cost-effective technology for Franklin County. In alignment with our Strategic Initiatives to provide cost-effective, efficient technology and reduce technical debt as well as duplication of technologies, the Data Center is committed to accessing current county enterprise solutions that align with the FCBDD business.

Fiscal Information

Funding Source:

The Franklin County Board of Developmental Disabilities does not receive General Funds.

The items included in this plan will be purchased throughout the 2023 fiscal year, utilizing Franklin County Board of Developmental Disabilities funds. All purchases will follow Franklin County’s established purchasing rules and guidelines. All purchases will be made via State Term or GSA contract when available. When State Term or GSA contract is not an option, quotes will be solicited from multiple vendors to obtain the best price/value. In the event, a purchase exceeds \$50,000.00 and a state term schedule or GSA contract is not available, the purchase will be made through the bid or RFP process and presented under separate resolutions.

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
TENURE SALARY STUDY ADJUSTMENT/PAY GRADE INCREASE 2022

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts




John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner



Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer



Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

Absent

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
TENURE SALARY STUDY ADJUSTMENTS/
PAY GRADE INCREASES 2022**

WHEREAS, Ohio Revised Code Section 307.844 provides that, subject to approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Board Administrator requests Board approval of Personnel Action number **22-112** which is attached hereto and made a part hereof; and,

WHEREAS, the Data Center CIO and the Chief Administrator of the Board recommends an effective date of August 29, 2022; and,

WHEREAS, funding for this personnel action will be available 2023 within the Data Center Personal Services (5100) Account; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves the transaction as described within the attached Personnel Action, as recommended by the **Chief Information Officer** and the **Data Board Chief Administrator**.

FRANKLIN COUNTY, OHIO
 AUTOMATIC DATA PROCESSING BOARD

Data Center Personnel Action – Tenure Salary Study Adjustments/
 Pay Grade Increases 2022

PERSONNEL ACTION FORM			
TRANSACTION TYPE		2022 Tenure Salary Study Adjustments ¹	
EMPLOYEE/CANDIDATE NAME:		--	
PERSONNEL ACTION NUMBER		22-112	
PERSONNEL ACTION DATE (BOARD)		December 05, 2022	
NEW JOB POSITION / TITLE		See attached spreadsheets	
EFFECTIVE DATE		August 29, 2022	
PAY GRADE SALARY RANGE			
MINIMUM	MID		MAXIMUM
	BASE RATE		ANNUAL SALARY
PREVIOUS	--		--
Increase	See attached spreadsheet		See attached spreadsheet
NEW	--		--
MISCELLANEOUS ACTIONS / COMMENTS			
<p>A salary study was conducted to evaluate what changes would be necessary to bring FCDC competitive within the market whereas salary and paygrades are concerned. OMB shared this new paygrade structure with FCDC in November 2022, and recommended that FCDC used the date of July 1, 2022, to calculate employee tenure. We are seeking the Board’s approval for Personnel Action 22-112 which includes \$78,000 to cover the tenure adjustments, \$7,032 to cover the five employees that need to be brought up to the minimum of their paygrades, and the ability to make effective as of August 29, 2022.</p>			
<p>Kassy Franz, Chief People Officer</p>			

7/1/2022¹

Emp #	Last Name	First Name	Hire Date	Years of Service	Pay Hourly Rate	Tenure Adjustment	New Rate
3185	SPEAKMAN	CHERI	11/02/1993	28.66	\$39.3891	\$1.50	\$40.8891
1915	PHOUNG	THOMAS	03/24/1994	28.27	\$39.4231	\$1.50	\$40.9231
5193	CHAMBERS	GREGORY	10/28/1996	25.67	\$41.1822	\$1.50	\$42.6822
446	MCGLUMPHY	DAVID	06/04/1997	25.07	\$49.2625	\$1.50	\$50.7625
1369	KHENG	ERIC	09/11/1997	24.80	\$30.6255	\$1.50	\$32.1255
7890	MILLER	JEFF	04/08/1999	23.23	\$39.3297	\$1.50	\$40.8297
16091	HUNCHERICK	DAVID	08/08/2005	16.90	\$45.1991	\$1.50	\$46.6991
16530	PORTER	GEORGE	01/17/2006	16.45	\$33.1039	\$1.50	\$34.6039
17008	LUST	JULIE	06/06/2006	16.07	\$64.5669	\$1.50	\$66.0669
18750	ARTHMIRE	BRIAN	11/07/2007	14.65	\$44.7280	\$1.50	\$46.2280
5538	WALTERS	KEVIN	11/11/1999	22.64	\$51.3945	\$1.50	\$52.8945
25405	NDEGE	JOYCE	06/09/2014	8.06	\$35.4184	\$1.00	\$36.4184
28535	ROBERTS	DENISE	10/31/2016	5.66	\$47.1852	\$1.00	\$48.1852
28746	MCCORD	JAMES	01/23/2017	5.43	\$40.4937	\$1.00	\$41.4937
28804	FRANZ	KASSY	03/06/2017	5.32	\$47.8914	\$1.00	\$48.8914
29133	ALESSI	JUSTIN	05/15/2017	5.13	\$40.4937	\$1.00	\$41.4937
29368	LINTON	ROBERT	07/17/2017	4.96	\$39.7184	\$0.50	\$40.2184
29528	NUTT	ERIC	08/28/2017	4.84	\$50.2121	\$0.50	\$50.7121
29645	DAYHOFF	PAULA	10/10/2017	4.72	\$47.6611	\$0.50	\$48.1611
29647	MICHAEL	CONRAD	10/16/2017	4.71	\$66.0855	\$0.50	\$66.5855
29812	HALSELL	MICHELLE	12/18/2017	4.53	\$50.4809	\$0.50	\$50.9809
29813	BISE	JUSTIN	12/18/2017	4.53	\$52.0978	\$0.50	\$52.5978
30046	MILBURN	NIKKI	03/19/2018	4.28	\$71.3821	\$0.50	\$71.8821
38687	MILLER	JOSHUA	07/03/2018	3.99	\$31.2500	\$0.50	\$31.7500
44505	FRUMKIN	ADAM	03/25/2019	3.27	\$96.4787	\$0.50	\$96.9787
45590	BURKETT	RYAN	05/20/2019	3.12	\$45.3710	\$0.50	\$45.8710
45591	HOY	NATHAN	05/20/2019	3.12	\$51.1989	\$0.50	\$51.6989
45816	BROOKS	MARY	07/08/2019	2.98	\$27.6400	\$0.25	\$27.8900
45832	ROUSH	TODD	07/10/2019	2.98	\$40.6775	\$0.25	\$40.9275
45860	BOWMAN	MICHAEL	07/22/2019	2.94	\$33.7936	\$0.25	\$34.0436
45880	CALHOUN	LONDON	07/29/2019	2.92	\$40.6775	\$0.25	\$40.9275
45881	PROFFITT	JOHN	07/29/2019	2.92	\$69.8818	\$0.25	\$70.1318
46058	PEOPLES	MELISSA	09/23/2019	2.77	\$44.2309	\$0.25	\$44.4809
1269	HYLER	TASHA	01/24/2002	20.43	\$60.6186	\$1.50	\$62.1186
22861	JONES	LUCINDA	09/12/2019	2.80	\$47.6395	\$0.25	\$47.8895
47350	MCCORMAC	LUKE	01/14/2020	2.46	\$36.7195	\$0.25	\$36.9695
47374	SHIBLAQ	HALA	01/21/2020	2.44	\$35.0504	\$0.25	\$35.3004
47686	CECIL	JENNIFER	03/23/2020	2.27	\$43.2321	\$0.25	\$43.4821
48914	CANSLER	TREVOR	04/06/2020	2.23	\$57.0889	\$0.25	\$57.3389
48923	BARTA	DAVID	05/05/2020	2.15	\$42.8291	\$0.25	\$43.0791
49153	HOOKS	REGINALD	08/03/2020	1.91	\$42.0732	\$0.25	\$42.3232
49158	SZABO	AARON	08/10/2020	1.89	\$38.7981	\$0.25	\$39.0481
54839	STALEY	DAVID	12/21/2020	1.52	\$30.2885	\$0.25	\$30.5385
54840	BRYANT	CHRISTIAN	12/21/2020	1.52	\$23.1781	\$0.25	\$23.4281
55027	KNIGHT	LOGAN	03/02/2021	1.33	\$25.1935	\$0.25	\$25.4435
55040	MAYERCIN	LUKE	03/02/2021	1.33	\$41.9893	\$0.25	\$42.2393
55172	MASCARI BAUER	RENEE	04/19/2021	1.20	\$50.6341	\$0.25	\$50.8841
55191	JOHNSON	ALGIE	04/26/2021	1.18	\$32.1094	\$0.25	\$32.3594
55193	MOON	KATHRYN	04/26/2021	1.18	\$35.9996	\$0.25	\$36.2496
55194	WOOD	JOSHUA	04/26/2021	1.18	\$35.9996	\$0.25	\$36.2496
55424	BURNHEIMER	TODD	09/18/2017	4.78	\$26.5736	\$0.50	\$27.0736
55425	FIDLER	ZACKORY	10/11/2011	10.72	\$39.5193	\$1.50	\$41.0193
55454	MCNASH	TODD	10/29/2003	18.67	\$26.5736	\$1.50	\$28.0736
55640	BLAKE	WESLEY	08/16/2021	0.87	\$41.9893	\$0.00	\$41.9893
55860	BRENGMAN	DALAS	09/15/2021	0.79	\$39.5193	\$0.00	\$39.5193
55959	CRUIKSHANK	KARA	10/18/2021	0.70	\$49.0385	\$0.00	\$49.0385
55992	NELLIGAN	MICHAEL	10/25/2021	0.68	\$43.4712	\$0.00	\$43.4712
56069	FOCKEN	MARK	11/10/2021	0.64	\$36.0613	\$0.00	\$36.0613
56099	JONES	DAVID	11/29/2021	0.59	\$46.1882	\$0.00	\$46.1882
57263	SINIFF	TYLER	01/24/2022	0.43	\$25.0000	\$0.00	\$25.0000
57272	SMITHERS	VINCENT	01/28/2022	0.42	\$32.4952	\$0.00	\$32.4952
57459	BARHAM	DAISI	03/22/2022	0.28	\$28.5822	\$0.00	\$28.5822
57460	YEAGER	TIFFANY	03/22/2022	0.28	\$30.2885	\$0.00	\$30.2885
57461	HARRISON	KEITH	03/22/2022	0.28	\$28.8462	\$0.00	\$28.8462
57612	O'DONNELL	SEAN	04/25/2022	0.18	\$43.2692	\$0.00	\$43.2692
57613	PROKOP	AUDREY	04/25/2022	0.18	\$44.2309	\$0.00	\$44.2309
58889	YEE	BRIAN	06/21/2022	0.03	\$37.0192	\$0.00	\$37.0192
58966	MAESTAS	ALICEN	07/05/2022	-0.01	\$40.8655	\$0.00	\$40.8655
58990	GUESS	BRANDI	07/11/2022	-0.03	\$23.0770	\$0.00	\$23.0770
59032	GUZI	LEAH	07/25/2022	-0.07	\$31.2500	\$0.00	\$31.2500
59070	FRANCIS	DAVID	07/29/2022	-0.08	\$53.3655	\$0.00	\$53.3655
59128	HAUDENSCHILD	MICHAEL	08/09/2022	-0.11	\$52.8846	\$0.00	\$52.8846
59568	MAYNARD	ADAM	08/22/2022	-0.14	\$49.5192	\$0.00	\$49.5192
59626	WOLF	KYLE	08/29/2022	-0.16	\$33.6539	\$0.00	\$33.6539
59647	CLARK	ANDREW	09/06/2022	-0.18	\$44.2309	\$0.00	\$44.2309
59759	HICKS	CHRISTOPHER	09/26/2022	-0.24	\$40.8655	\$0.00	\$40.8655
59760	SHIELDS	JOHN	09/26/2022	-0.24	\$47.1155	\$0.00	\$47.1155
59847	LEE	SHANE	10/17/2022	-0.30	\$31.2500	\$0.00	\$31.2500

\$37.50
\$78,000.00

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION

PROMOTION: ENTERPRISE IDENTITY ACCESS MANAGEMENT ANALYST 2

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts




John O'Grady, Member
Franklin County Commissioner

John O'Grady, Member
Franklin County Commissioner



Daniel O'Connor, Member
Franklin County Recorder

Daniel O'Connor, Member
Franklin County Recorder



Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer



Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

Absent

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE IDENTITY ACCESS MANAGEMENT ANALYST 2**

WHEREAS, Ohio Revised Code Section 307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **22-113** attached hereto and made a part hereof; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **22-113**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

Data Center Personnel Action – Promotion – Keith Harrison

PERSONNEL ACTION FORM			
TRANSACTION TYPE	Promotion		
EMPLOYEE/CANDIDATE NAME:	Keith Harrison		
PERSONNEL ACTION DATE (BOARD)	December 05, 2022		
DATE HIRED	March 22, 2022		
YEARS WITH DATA CENTER	9 months and 13 days		
CURRENT DATA CENTER SECTION	Enterprise Security		
NEW DATA CENTER SECTION	Enterprise Security		
CURRENT JOB POSITION / TITLE	Enterprise Identity Access Management Analyst 1		
NEW JOB POSITION / TITLE	Enterprise Identity Access Management Analyst 2		
PAY GRADE	12		
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$ 67,950	\$ 83,239	\$ 98,528	
	BASE RATE	ANNUAL SALARY	
Previous	\$ 28.8461	\$ 60,000.00	
Increase		\$7,950.00	
New	\$32.6683	\$67,950.00	
MISCELLANEOUS ACTIONS / COMMENTS			
<p>Keith Harrison has been on the Enterprise Information Security Identity team since February of 2022. In that time Keith has very quickly progressed to performing tasks at the next level analyst role. He has taken ownership of the user management process and ensuring that accounts and access are provided in a timely manner and accurate. Through collaboration with his fellow identity team members he has also learned the Privileged Identity Management solution onboarding process for new accounts helping to ensure the security of the Franklin County infrastructure. This does require that he work with vendors to ensure that their access is appropriate, they have enrolled in the MFA solution, they can utilize the county VPN solution, and provides a demo of how to utilize each solution. Keith has also began working with agencies and acquiring access data for the development of roles for each agency to ensure appropriate access rights and efficiency in account creation. Feedback from agencies and Data Center staff regarding Keith has been extremely positive and has helped in building stronger relationships with our partners. He has been a tremendous asset to the Information Security Team and furthering our identity management capabilities and look forward to further successes with the projects that are in front of him.</p>			
Kassy Franz, Chief People Officer			

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION

PROMOTION: ENTERPRISE INFRASTRUCTURE CLOUD ENGINEER 3

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas



Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts

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Franklin County Commissioner

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Daniel O'Connor, Member
Franklin County Recorder

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Cheryl Brooks Sullivan, Member
Franklin County Treasurer

Cheryl Brooks Sullivan, Member
Franklin County Treasurer



Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

Absent

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PROMOTION: ENTERPRISE INFRASTRUCTURE CLOUD ENGINEER 3**

WHEREAS, Ohio Revised Code Section 307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **22-114** attached hereto and made a part hereof; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **22-114**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

Data Center Personnel Action – Promotion – Ryan Burkett

PERSONNEL ACTION FORM			
TRANSACTION TYPE	Promotion		
EMPLOYEE/CANDIDATE NAME:	Ryan Burkett		
PERSONNEL ACTION DATE (BOARD)	December 05, 2022		
DATE HIRED	May 20, 2019		
YEARS WITH DATA CENTER	3 years, 6 months, 16 days		
CURRENT DATA CENTER SECTION	Enterprise IT		
NEW DATA CENTER SECTION	Enterprise IT		
CURRENT JOB POSITION / TITLE	Enterprise Infrastructure Cloud Engineer 2		
NEW JOB POSITION / TITLE	Enterprise Infrastructure Cloud Engineer 3		
PAY GRADE	15		
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$ 86,508	\$ 105,973	\$ 125,437	
	BASE RATE	ANNUAL SALARY	
Previous	\$ 45,371	\$ 94,371.68	
Increase		\$9,437.17	
New	\$49,908	\$103,808.85	
MISCELLANEOUS ACTIONS / COMMENTS			
<p>Since joining the Data Center in 2019, Ryan Burkett has become an integral part of Franklin County. As lead engineer for Office 365 and Microsoft Teams, he played a major role implementing remote work for the county at the start of the pandemic. During his time here, Ryan has been able to reduce administrative overhead by simplifying and often eliminating the need allowing partner agencies to focus on their mission. His commitment to completing tasks efficiently and thoroughly while having a firm security posture is admirable. Ryan has never been one to shun from a challenge; when faced with an issue he eagerly dives in to remediate the problem. The way he encourages team members to think of all possible solutions when approaching various levels of work reflects his level of dedication to team growth and what is best for the county. He is a key resource for many teams and partner agencies for multiple tier 1 applications, including: Microsoft 365, Exchange, Barracuda, Cloudflare and eDiscovery. Ryan is well deserving of this promotion; his guidance and experience are essential as we continue to offer more cloud-based solutions.</p>			
Kassy Franz, Chief People Officer			

FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PAY INCREASE: DEPUTY CIO, CHIEF TECHNOLOGY OFFICER

Voting Aye thereon

Voting Nay thereon



Michael Stinziano, Secretary, Administrator
Franklin County Auditor

Michael Stinziano, Secretary, Administrator
Franklin County Auditor



Kim Brown, Member
Judge, Franklin County Court of Common Pleas

Kim Brown, Member
Judge, Franklin County Court of Common Pleas



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Franklin County Treasurer



Antone White, Member
Director, Franklin County Board of Elections

Antone White, Member
Director, Franklin County Board of Elections

Absent

David Payne, Member
Deputy Director, Franklin County Board of
Elections

David Payne, Member
Deputy Director, Franklin County Board of
Election

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

**FRANKLIN COUNTY DATA CENTER
PERSONNEL ACTION
PAY INCREASE: DEPUTY CHIEF CHIEF TECHNOLOGY OFFICER**

WHEREAS, Ohio Revised Code Section 307.844 provides that, subject to the approval of the County Automatic Data Processing Board, the County Auditor as Chief Administrator of the Board may employ such persons as are necessary for the operation of the Data Center and shall fix the compensation of all such employees; and,

WHEREAS, the Chief Administrator requests Automatic Data Processing Board approval of Personnel Action number **22-115** attached hereto and made a part hereof; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board hereby approves Personnel Action number **22-115**.

**FRANKLIN COUNTY, OHIO
AUTOMATIC DATA PROCESSING BOARD**

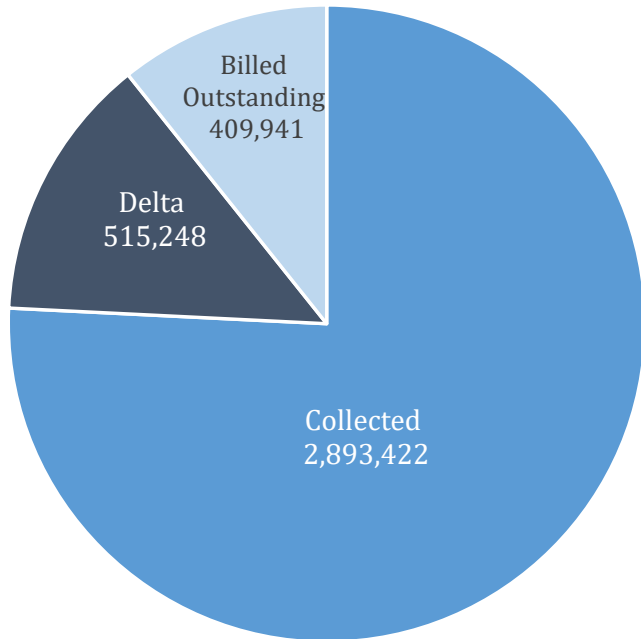
Data Center Personnel Action – Pay Increase – John Proffitt

PERSONNEL ACTION FORM			
TRANSACTION TYPE	Pay Increase		
EMPLOYEE/CANDIDATE NAME:	John Proffitt		
PERSONNEL ACTION DATE (BOARD)	December 05, 2022		
DATE HIRED	July 29, 2019		
YEARS WITH DATA CENTER	3 years, 4 months, 6 days		
CURRENT DATA CENTER SECTION	Executive Leadership		
NEW DATA CENTER SECTION	Executive Leadership		
CURRENT JOB POSITION / TITLE	Deputy CIO, Chief Technology Officer		
NEW JOB POSITION / TITLE	Deputy CIO, Chief Technology Officer		
PAY GRADE	19		
PAY GRADE SALARY RANGE			
MINIMUM	MID	MAXIMUM	
\$ 127,442	\$ 156,117	\$ 184,791	
	BASE RATE	ANNUAL SALARY	
Previous	\$ 69,8818	\$ 145,354.04	
Increase		\$17,442.49	
New	\$78.2676	\$162,796.53	
MISCELLANEOUS ACTIONS / COMMENTS			
<p>At the time that he agreed to take on this new expanded role, he was not granted any additional money, but took it on under full understanding that in the future the financial compensation would come. Fast forward to today and it is evident that this pay increase that we are seeking is well deserved. John is a dedicated leader to FCDC in every way; culturally, staff, process improvement, strategy, and financially. With his knowledge, guidance of his team, and dedication FCDC and Franklin County would not be where we are today. We look forward to his continued positive impact and are excited to be able to provide him the compensation he deserves and matches his responsibility. John is a valued asset to FCDC and the county, and I am excited to continue to work with him as we push the envelope and make FCDC the best that we can be, for our team, county and the residents and business that we are here for!</p>			
Adam Frumkin, CIO			

Franklin County Data Center Financial Update as of November 28, 2022

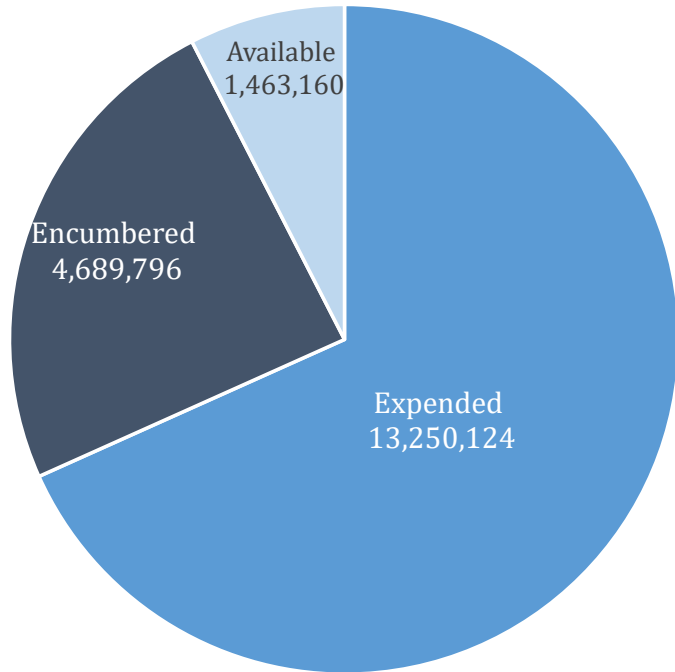
2022 Revenue	Original Appropriation	Revised Budget	YTD Collected		Delta	Percent Collected	Budget Outstanding
Service Fees & Charges	3,818,611		2,893,422		925,189	76%	24%

2022 Outstanding Revenue	Current	< 30 Days Past Due	< 60 Days Past Due	< 90 Days Past Due	Over 90 Days Past Due	Total Billed Outstanding
	192,517	118,167	34,366	7,380	57,511	409,941



Franklin County Data Center Financial Update as of November 28, 2022

2022 Expenses	Original Appropriation	Revised Budget	YTD Expended	YTD Encumbrances	Available Budget	Percent Expended & Encumbered	Percent Available
Salaries and Wages	6,044,028	6,320,667	5,966,524	-	354,143	94%	6%
Benefits and Taxes	2,399,956	2,445,191	2,315,066	-	130,125	95%	5%
Materials and Services	10,637,222		4,968,534	4,689,796	978,892	91%	9%
Capital Investment	-	-	-	-	-		
Total	19,081,206	19,403,080	13,250,124	4,689,796	1,463,160	92%	8%



Franklin County Data Center Project Procurement Update as of November 28, 2022

Resolution Number	Resolution Date	Resolution Amount	Expended Amount	Remaining / Savings	Status	Description
22-084	8/1/2022	500,000	76,954	423,046	Ongoing	Network Infrastructure associated with Body-Worn Camera project
22-085	8/1/2022	670,431			Awaiting Delivery in 2023	General Session 11/8/2022 - Approves commitment letter for 2022 order and 2023 delivery and payment
22-011	2/7/2022	540,000	481,997	58,004	Complete	Endpoint devices for countywide deployment.
22-029	4/4/2022	279,459	-	279,459	Ongoing	Intellivue CMS upgrade
22-003	1/10/2022	208,130	116,130	92,000	Ongoing	OnBase Content Management System upgrade
21-102	12/6/2021	10,440,222	9,461,330	978,892	Ongoing	Data Center 2022 baseline budget routine and ongoing expenses
22-104	11/14	2,000,000	1,032,833	967,167	Awaiting Delivery	11/8/2022 Order placed for switches and SPI. No funds yet expended
22-012	2/7/2022	180,000		180,000	Canceled	Ordered Canceled.