Franklin County Automatic Data Processing Board

Michael Stinziano, Secretary/Chief Administrator

Cheryl Brooks Sullivan ♦ Kim Brown ♦ Daniel J. O'Connor, Jr John O'Grady ♦ Maryellen O'Shaughnessy ♦ Antone White ♦ David R. Payne

To: The Honorable Michael Stinziano, Secretary/Administrator

Franklin County Data Processing Board

From: Adam Frumkin, Chief Information Officer

Franklin County Data Center

Date: November 08, 2023

Subject: Agenda for the Monday, November 13, 2023, Data Processing Board Meeting

The proposed agenda for the Monday, November 13, 2023, Franklin County Automatic Data Processing Board meeting is attached for your review. The meeting will be held in the Olympus Room (FCDC Auditorium) on the 9th floor of the Franklin County Courthouse, 373 S. High Street, Columbus, Ohio 43215.

The Board will reconvene in a Regular Session at 9:00 A.M. AN AGENDA WILL BE PROVIDED TO YOU AT THE MEETING.

Cc: The Honorable Cheryl Brooks Sullivan, Member, Franklin County Treasurer

The Honorable Kim Brown, Member, Franklin County Court of Common Pleas

The Honorable Daniel J. O'Connor Jr., Member, Franklin County Recorder

The Honorable John O'Grady, Member, Franklin County Board of Commissioners The Honorable Maryellen O'Shaughnessy, Member, Franklin County Clerk of Courts

The Honorable Antone White, Member, Franklin County Board of Elections

Mr. David R. Payne, Member, Franklin County Board of Elections

Jo Ellen Cline, Delegate, Franklin County Auditor
Gary Dwyer, Delegate, Franklin County Auditor
Shawn Dunlavy, Delegate, Franklin County Auditor
Susan Bedsole, Delegate, Franklin County Common Pleas Court
Andrew Byerly, Delegate, Franklin County Common Pleas Court
Adam Luckhaupt, Delegate, Franklin County Clerk of Courts
Sharlene Chance, Delegate, Franklin County Clerk of Courts
Tammy Seelig, Delegate, Franklin County Clerk of Courts
Angela Mathews, Delegate, Franklin County Clerk of Courts
Zak Talarek, Delegate, Franklin County Board of Commissioners
Juan Torres, Delegate, Franklin County Recorder

Robert Hinton, Delegate, Franklin County Recorder Dusten Kohlhorst, Delegate, Franklin County Treasurer Lilly Tesfai, Delegate, Franklin County Treasurer Orvell Johns, Delegate, Franklin County Treasurer Victoria Troy, Delegate, Franklin County Treasurer Steven Bulen, Delegate, Franklin County Board of Elections

Erin M. Gibbons, Delegate, Franklin County Board of Elections

AGENDA-Automatic Data Processing Board Meeting, November 13, 2023

9:00 A.M. Convene in Regular Session

- Call to Order
- Pledge of Allegiance
- Secretary's Comments
- Approve or amend the Minutes of October 02, 2023, Regular Data Board Meeting
- New Business
- -- Resolution No. 23-130 Franklin County Technical Equipment Salvage
- Resolution No. 23-131 Franklin County Purchasing Department Mail Sorter Replacement
- Resolution No. 23-132 Franklin County Sheriff's Office Technology for Phase II of the New Jail
- -- Resolution No. 23-133 Franklin County Sheriff's Office- Procurement of NeoGov

Other Business Adjourn

FRANKLIN COUNTY AUTOMATIC DATA PROCESSING BOARD

Minutes of the October 02, 2023, Regular Board Meeting

Date Approved: November 13, 2023
10.115
1475
Michael Stinzians, Secretary, Administrator
Franklin County saditor
ν (P)
Kim Brown, Member
Judge, Franklin County Court of Common Pleas
Maxwell Dagard
Maryellen O'Shaughnessy Member
Franklin County Clerk of Courts
Juan a. Jones For
John O'Grady, Member
Franklin County Commissioner
Traincin County Commissioner
Paniel J. O'Connor Jr., Member
Franklin County Recorder
(1 2m /
W-16 / COS
Cheryl Brooks Sullivan, Member
Franklin County Treasurer
Cart . A
Con & Walnu
Antone White, Member
Director, Franklin County Board of Elections
David Payne, Member
Deputy Director, Franklin County Board of Elections

	1
1	FRANKLIN COUNTY AUTOMATIC DATA PROCESSING BOARD
2	
3	Regular Board Meeting
4	
5	
6	Proceedings
7	Held at 373 South High Street, FCDC Auditorium,
8	9th Floor, Columbus, Ohio, called at 9:00 a.m.,
9	on Monday, October 2, 2023.
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	Higgins & Associates
23	4889 Sinclair Road, Suite 102 Columbus, OH 43229-5433
24	*614.985.DEPO (3376) *888.244.1211

1	BOARD MEMBERS:
2	The Honorable Michael Stinziano, Franklin County
3	Auditor, Secretary/Administrator, FCADPB
4	The Honorable Kim Brown, Member, Franklin County Court of Common Pleas
5	The Honorable Maryellen O'Shaughnessy, Member, Franklin County Clerk of Courts
6	<u>-</u>
7	The Honorable Daniel J. O'Connor, Jr., Member, Franklin County Recorder
8	The Honorable Antone White, Member, Franklin County Board of Elections
9	
10	The Honorable David R. Payne, Member, Franklin County Board of Elections
11	Mr. Zak Talarek, Delegate, Franklin County Board of Commissioners
12	
13	Mr. Dusten Kohlhorst, Delegate, Franklin County Treasurer
14	
15	ALSO PRESENT:
16	Mr. Adam Frumkin, Chief Information Officer Ms. Julie Lust, Chief Financial Officer
17	Ms. Kassy Franz, Chief People Officer Ms. Tasha Hyler, Chief Operating and Communications
18	Officer Mr. John Proffitt, Chief Digital Officer
19	Mr. Trevor Cansler, Chief Technology Officer Ms. Mary Ann Brooks, Executive Administrative
20	Assistant
21	Ms. Teresa Dean, Assistant Prosecuting Attorney, Franklin County Prosecutor's Office
22	
23	
24	

			3
1	AGENDA		
2	ITEM	PAGE	
3	Call to Order	4	
4	Secretary's Comments	5	
5	Approval of Minutes	19	
6	New Business Resolution 23-118	19	
7 8	Resolution 23-123	23	
9	Resolution 23-124	24	
10	Resolution 23-125	27	
11	Resolution 23-126	27	
12	Resolution 23-127	27	
13	Resolution 23-128	27	
14	Resolution 23-129	27	
15	Other Business	33	
16	Adjournment	34	
17			
18			
19			
20			
21			
22			
23			
24			

1	Monday Morning Session
2	October 2, 2023
3	
4	CALL TO ORDER
5	
6	
7	SECRETARY STINZIANO: Good morning
8	everyone. Welcome to the October 2nd, 2023
9	Automatic Data Processing Board meeting. We will
10	now call the meeting to order.
11	Zak, would you mind leading us in
12	the Pledge of Allegiance.
13	(Pledge of Allegiance.)
14	SECRETARY STINZIANO: It is October.
15	For those that have kids, you're planning and
16	getting ahead of the Etsy curve on whatever
17	costumes. We have one of our two already down. So
18	very excited to have a Grimace and Grimace shake.
19	With my wonderful update, we will
20	move to Secretary comments and we will move to
21	Mr. Frumkin.
22	MR. FRUMKIN: The question is did
23	you get one for the dog yet?
24	SECRETARY STINZIANO: The dog does

1	not dress up.	The dog	just wants	to h	be left	alone
---	---------------	---------	------------	------	---------	-------

2 | - - -

3 SECRETARY COMMENTS

4 | - - -

MR. FRUMKIN: Good morning. Welcome to all of you, and thank you for being here. I hope you all had a great weekend. I know some of our staff got to go to festivals, soccer tournaments and other things.

I would like to start the meeting off with an announcement. So our very own Tasha Hyler will be leaving us in November. What can I say about her? She started her career as a Receptionist at the Data Center in August 1998.

Tasha was then promoted to Web Page Developer in August of 2000. She left the Data Center in April 2016 and transferred to our own Clerk of Courts. Until I stole her back.

Tasha returned to the Data Center in September of 2019 as a Business Relationship Manager. Her drive and her passion for what we do and who we serve got her promoted to Business Service Manager in January of 2020. One year later, I believed so much in her abilities that she

1 was ready for the next level of leadership, she was 2 promoted to Director of Enterprise Business 3 Services, and then Chief Operations and 4 Communications Officer, or COCO for short. That's 5 what we called her.

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

Tasha has been consistent, reliable, and passionate in everything she does. She pushes herself to continue learning and is there to mentor and train others. I believe no matter where her feet land, in Dollywood or the Rolling Tide of Alabama, she will continue to show that same passion, drive, and desire to learn more and improving the environment she is in. Her next stop is ship building and installing ship lasers. You'll have to ask her about ship lasers.

But next month, we will lose a wealth of information, a true friend, a colleague.

We will miss you, Tasha Jean (Dolly) Hyler.

And if you need to know more about the Dolly part, you'll have to ask her about that, too.

So from a Project Perspective:

We currently have 42 projects in the

24 portfolio. This is up by six from last month. We are actively working on 23. We successfully closed two projects this month, the Data Center Website update and the Security Request Form Proof of Concept. The Security Request Form Proof of Concept was an internal project that we are doing to prepare the Data Center team to begin the rollout of the new security request form with each of you as partner agencies, that includes documentation, training, and change management components. Partners should be on the lookout for information about the rollout in the next couple months.

From a Security Perspective:

Welcome to October, the 20th
Anniversary year of Cyber Security Awareness Month.
There are optional training campaigns that will be launched for county employees and slides on the portal that will cover different areas of cyber security.

The Identity Management Team

partnered with our Privileged Identity Management

Team provider to enhance our secondary credentials

management within the DMZ. This tightens security

just a little bit more for externally facing

infrastructure that utilizes our website hosting.
This is another step in our overall identity

3 security journey.

This brings me to the metrics that we promised each of you as a portion of the presentation. The security awareness training completion rate is at 73%, which is down from last month. But that just means we are seeing an increase in new hires to the county.

As mentioned last month, Microsoft is first in line of e-mail defense. September was more active with 21,532 phishing attempts blocked and 178 malware attempts. A total of 21,710 bad actor attempts that were prevented.

The secondary, more sophisticated solution, blocked an additional 447 additional attempts. Most of these are credential thefts. Credential theft is still our top attempt, representing 85% of the attempts that come in the door. So think about that. So every e-mail you see, if you see something you don't know, send it to phishing e-mail, don't click on it. 85% of those that came in are trying to steal someone's credentials or our county's credentials.

Patching is considered to be a base requirement for security programming, and it provides security updates and reduces the opportunity to exploit through known vulnerabilities. In the month of September, 3,113 endpoints were patched successfully with an average time to complete of 12.7 days and 567 servers were also patched with an average time to complete of 13.3 days. September was a slower month for the vendor risk attempt assessments, and we only looked at five separate vendors this month.

The vulnerability management program continues to move forward in looking at servers and configuration changes needed wholistically. Some vulnerability remedies need more time to test due to the nature of the application of each of those servers. Those are handled with increased collaboration with our agencies or partners. Sometimes the software vendor and the server team and the security team all work together. During September, there were 171 critical or high vulnerabilities remediated across eight servers. So think about that. There's a lot of stuff coming in our way. These were definitely some of the more

critical applications for the agencies involved.

So there was more care and due diligence. The

vulnerabilities were remediated and our servers

were more where the monthly patching does not

remediate the rest of those vulnerabilities.

The User Management Automation Proof of Concept was completed and we will be moving forward with the project for the implementation.

During this time, agencies may have more interaction with our identity team as it relates to role-based access.

With that, I would like to switch over to Nikki.

MS. MILBURN: Thank you.

Welcome to Cyber Security Awareness

Month. My most exciting time of the year. I get

my own month.

You will see tiles on the portal.

So you will see that out there the training,
education awareness, you'll have e-mail, KnowB4,
just different snippets of education. Those are
completely optional. While we do encourage
everyone to take them, they are optional. Just to
kind of bring a little more awareness, not just for

work, but for people at home, because the risk does
not go away just because you leave this building.
Be on the lookout for those. They should start

coming out today to the different teams.

So going forward with the zero trust again, pillar No. 2, devices. The way that it's broke down for zero trust, devices are not just endpoints, it also includes servers, it includes mobile devices, it includes the entire gamut of technology. So what we are looking at, we do have the vulnerability program rolled out for servers. So you will see that increment change. The staff saying here is what we are remediating. Our next focus is going to be on the endpoints. So not just the patching of them, applying the updates, but actually going a little bit deeper, some of the other vulnerabilities that are harder to remediate without appropriate testing.

You'll see we are hiring another security engineer. This person's focus will be on endpoint vulnerability. So they will be moving that forward a little bit more. So that is kind of what we have planned.

We are doing a proof of concept for

antivirus to see if we need to switch out from our current antivirus solutions to see if there are things that are better suited for us. I like to re-evaluate our security tools every few years just to make sure they are the right tools that we need, and that they are keeping up with the trends and the changes and the security of the organization. So you will see that we will start doing a little bit of testing there. Shouldn't feel any impact from it because we will have our own test devices that we are running this on. So that will take us through the end of this year.

What we are looking at in the next year is if we do switch solutions it will be thorough testing, making sure we can roll it out seamlessly and effectively across the entire county to all devices. That doesn't mean it just has to work on the endpoints, but it also has to work on our servers. And these have very different dynamics and needs. So we will be doing that as well, continuing the vulnerability programs as we have been.

We are also implementing from one of our vendors software bill of materials scanning.

So what that will do -- so Log4j came out, and it's buried deep within different applications. don't have a good, easy way to do that without engaging the vendor. The software bill of materials module, it can actually go into those libraries and find that and tell us where we're vulnerable. So the next time something like Log4j comes out we can actually scan and see what is our risk footprint without having to engage every single vendor to, say, break down your application for me and tell me if you are using this or not. We would actually be able to find it on our own and engage with the vendor and say, hey, we need this fixed, or we need something done in this particular So it brings speed to us in the foreseen case. vulnerability there.

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

at BYOD and see what we can do on that. BYOD is
Bring Your Own Device. So it's not exactly a
county-issued device, it is one that somebody uses
from home, tablets, phones, and look to see how
much more security we can put in our infrastructure
to protect those coming in. Not necessarily
stopping, but at least controlling, and being able

to reduce our risks associated with those. So that is kind of our path for the devices over the next year and a half, two years. It's going to move it and strengthen it a little bit more. And then in '25, just a little bit more loose on what we are looking for. Because it depends on what all we are able to accomplish in '24. So that's kind of the next step forward.

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

The other thing I wanted to talk about was the MGM hack. I'm sure everyone heard They were down for 10 days. That is a about it. significant amount of money for them. But I think the part that I really want to draw attention to is how they were able to socially engineer and get a password change done just by calling the Help Desk. You spend some time, go on social media, you find this person works in this role at this place, and you find out more about them so when you call, you are actually engaging, acting like that person. You can see from social media, hey, they were on vacation last week. Yeah, I just got back from here, person already knows that's where you were at, and it's a little easier to manipulate. extremely concerning. Because unlike a phishing

1 e-mail, you can have it sit there, you look at it, 2 you judge, you evaluate, you are in a real-time 3 scenario talking to a real person that is still 4 talking to you. So the ability to ask those hard 5 questions, and ask to find out, okay, is this 6 really who it is. How do you put MFA in front of a 7 phone call. Oh, okay, let me send a code to your 8 phone and you can use that and reset your password. 9 So we are kind of looking at and exploring those 10 things how to better protect the county. But that 11 is a very, very real scenario for someone to call 12 in. And it doesn't just have to apply for a 13 password reset to gain access to something. 14 can do that any time. If they want to move money, 15 hey, I'm this person, I need to move money from 16 this account to that account. I need to change 17 accounts. It's very real. It's just not limited 18 to that Help Desk scenario, but they can call in at 19 any time. So you will find some training and 20 education around that this month as well. 21 That's it. Unless anybody has any 22 questions. 23

MR. FRUMKIN: So I would just like to say, one, Nikki just got back from a training

24

and some other -- meeting with others around the state and things like that. And we are very fortunate, and I feel very fortunate from both the Auditor and OMB and this Board to allow us the ability and the finances to move where we are going. We are in a position now where we have people coming to us as a county asking how we are doing to better their environment. Which is what we started out and our goal was to be the leader in this. And we're obtaining it, and I'm proud to say that and happy to say that.

Along with that, for the second year in a row, Nikki and I were both invited to speak in DC this month on cyber security. I'm sending Nikki. I'm staying here because my wife has banned me from traveling that week because my son is getting married that week so I'm not allowed to travel. So she is going to go and speak on our behalf at the conference. So I'm excited to hear about that, how that goes. The good news is we are finding more and more linkups with CISA, which is the national cyber security group. And luckily, two of the main people are actually from right here in Columbus. So we've got good connections with

them, and working with them. And sometimes we can get a little more insight to some of the information coming out so we can find and figure out what we need to do and continue our strengthening the county. So I'm happy to hear 6 about that, and wanted to say that.

1

2

3

4

5

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

With that, I would like to switch over to Julie and our financials.

MS. LUST: Thank you. She's always a hard act to follow.

Expenses are where we would expect them to be with the exception of three items, which is the Microsoft 365 licensing, the pure storage maintenance and an opportunity that we have to buy some laptops at a discount. While OMB and the Data Center both knew our 365 licenses would be more expensive than budgeted because we are entering a new three-year contract, we also need to make adjustments for higher than expected numbers of 365 licenses, due to the Board of Elections Signature Verification project, the Auditor's Know your Home Value project, the Sheriff's new graduating class, and PFM staffing initiative. So we will work closely with OMB to ensure that we identify funding

1 for that and those adjustments are made. I should 2 have the exact costs for those within the next week 3 or two. We are working through some legal 4 documentation with Microsoft before they can give 5 us those final numbers. 6 I also wanted to give an update 7 regarding revenue. We anticipate our revenue 8 shortfall will be one million dollars this year. 9 The original estimate of 4.2 million will be 10 revised to an estimated 3.2 million. As we 11 mentioned last month, the shortfall is the result 12 of Children Services moving to the State's network; 13 thus, reducing our billed network connections. 14 then also our mix of billable and non-billable 15 projects that we are performing this year is 16 different than we estimated it to be during the 17 budget process in July of 2022. 18 So unless there's any questions, 19 that conclude the financial update. 20 MR. FRUMKIN: Barring no further 21 questions, I defer back to Auditor Stinziano, and 22 thank you for your continued support.

23 SECRETARY STINZIANO: Thank you.
24 Any questions or comments from

1	Members of the Board.
2	
3	APPROVAL OF MINUTES
4	
5	AUDITOR STINZIANO: Seeing none, we
6	will now move to the approval of the minutes from
7	the September 11, 2023 meeting. Are there any
8	amendments or corrections?
9	Hearing no further review, I'd like
10	to seek a motion for approval.
11	CLERK O'SHAUGHNESSY: I so move.
12	DIRECTOR WHITE: Second.
13	SECRETARY STINZIANO: It's been
14	moved and seconded. All those in favor, please
15	signify by voting aye.
16	Same sign for any opposition.
17	And any abstentions.
18	Minutes are approved.
19	(Vote taken; motion passed)
20	
21	NEW BUSINESS
22	RESOLUTION NO. 23-118
23	
24	SECRETARY STINZIANO: We will now

1 move to new Business. We will start with 2 Resolution 23-118, Franklin County Sheriff's 3 Office, Sheriff Mobile Application. 4 MR. CROWTHER: Good morning. I'm Shanon Crowther, Director of IT for the Sheriff's 5 6 office. 7 This resolution is for the Sheriff's 8 office to purchase mobile application called the 9 Sheriffapp.com, which is a customized application 10 for the Sheriff's office to have available for 11 residents of Franklin County. Residents will be 12 able to access the mobile app to receive push 13 notifications on active situations, will be able to 14 search for features, such as active inmates in 15 jail, warrants, registered sex offenders. 16 Implementing this mobile app will better protect 17 the community by allowing people to stay updated 18 with the latest information. 19 We will be paying for this app 20 through the Asset Forfeiture Fund and through Sourcewell Cooperative Contract. 21 22 Pending any questions, I request 23 approval of this resolution.

SECRETARY STINZIANO:

Thank you for

24

1 the presentation.

2 Are there any questions or comments?

Zak.

MR. TALAREK: Shanon, just real quick, on the implementation on this software, is there any concern -- or I guess what resources will be required, and is there any concern of the impact of some of the other large-scale projects that your office is undertaking, between the CAD, the new jail equipment, and probably most importantly, the full implementation of the body-worn cameras?

MR. CROWTHER: So I believe primarily the most work from this will be vendor-driven, not Sheriff's IT-driven. The Sheriff's IT has kind of evolved more in those projects. I don't think we will have a whole lot of dealing with this. Other than if they are going to connect back to the jail inmate data, we will facilitate that data, transfer that occurs between the app and any type of database.

MR. TALAREK: Thank you for that.

And maybe one other question, and it's probably more for the Data Center, would this -- how does this relate, or does it or is

1	there any concern with the one Franklin County
2	Initiative, given the resources we recently
3	invested in terms of is there any conflict between
4	having a separate app versus the one for Franklin
5	County?
6	MR. FRUMKIN: No. Because they will
7	be running it. The vendor is working with them and
8	going to be running it completely separate. And
9	their IT department is running it. We will have
10	work with them as far as a little bit of oversight
11	just to make sure and validate from a security
12	perspective, but other than that, it does not
13	impact or correlate to it. As a matter of fact,
14	what we will do is work with them on the Sheriff's
15	website when we get to the Sheriff's website to
16	ensure that's correlated with it.
17	MR. TALAREK: Thank you very much.
18	SECRETARY STINZIANO: Are there any
19	additional questions or comments?
20	Hearing none, I would like to seek a
21	motion for approval for Resolution 23-118.
22	CLERK O'SHAUGHNESSY: I so move.
23	RECORDER O'CONNOR: Second.
24	SECRETARY STINZIANO: It's been

1	moved and seconded. All those in favor, please
2	signify by voting aye.
3	Same sign for any opposition.
4	And any abstentions.
5	Resolution is approved.
6	(Vote taken; motion passed)
7	
8	RESOLUTION NO. 23-123
9	
10	SECRETARY STINZIANO: Next is
11	Resolution 23-123, Franklin County Technical
12	Equipment Salvage.
13	MS. LUST: Thank you.
14	This is equipment that we have
15	deemed has reached end-of-life, and recommending
16	disposal. There is nothing unusual on the list.
17	So pending any questions
18	SECRETARY STINZIANO: I am curious,
19	how is salvage going?
20	MS. LUST: We still have room for it
21	at this moment. So check with me next month.
22	SECRETARY STINZIANO: I will.
23	MS. LUST: The room is absolutely
24	filling up. We want to reach a conclusion for

1	this, but as of right now we are still able to pick
2	up and process.
3	SECRETARY STINZIANO: Okay. Thank
4	you for the update.
5	Are there any other questions or
6	comments from Members of the Board?
7	Hearing none, I would like to seek a
8	motion for approval of Resolution 23-123.
9	CLERK O'SHAUGHNESSY: I so move.
LO	DIRECTOR WHITE: Second.
L1	SECRETARY STINZIANO: It's been
12	moved and seconded. All those in favor, please
13	signify by voting aye.
L 4	Same sign for any opposition.
15	And any abstentions.
16	Resolution is approved.
L 7	(Vote taken; motion passed)
18	
19	RESOLUTION NO. 23-124
20	
21	SECRETARY STINZIANO: Next is
22	Resolution 23-124, Franklin County Data Center Pure
23	Storage Maintenance.
24	MS. LUST: Thank you.

1	And this approves storage
2	maintenance on our storage application. This
3	funding was not budgeted in our 2023 budget; so we
4	will work with OMB to identify funding, either for
5	a three-year renewal or a one-year renewal.
6	Pending any questions, I request
7	your approval.
8	CLERK O'SHAUGHNESSY: I have one
9	question. Is this expansion or total replacement?
LO	MS. LUST: This is just maintenance
11	on the particular unit that we already own.
12	CLERK O'SHAUGHNESSY: This is
13	maintenance only on the unit you own?
L 4	MS. LUST: Yes. And the reason that
15	we need to procure the maintenance, this is as much
16	for the hardware, but you're not able to upgrade
17	the software to new versions for security risks
18	without the maintenance. So it is something that
19	we need to move forward with.
20	MR. FRUMKIN: Honestly, it was a
21	miss on our part. And knowing that we needed the
22	maintenance in order to do the software upgrades.
23	SECRETARY STINZIANO: Are there any
24	other questions or comments?

1 I have one. So why are we approving 2 if we don't know if the funding is going to be 3 there? 4 MS. LUST: Zak will give me the 5 money. 6 So I did document in the resolution 7 that we would work on funding, so. 8 SECRETARY STINZIANO: So what if we 9 don't have the money, what happens? 10 MS. LUST: I will defer another 11 procurement. When I mentioned in the financial 12 update we were working on procuring laptops, I will 13 defer the laptop procurement in order to do this if 14 that's what OMB would like me to do. So one way or 15 the other we will get this done this month. 16 MR. TALAREK: And I know Julie works 17 really well with myself and Juan and communicates 18 this. And I think also we look at this in some of 19 these purchases whether it makes sense to use 20 general fund dollars or we also have our Network 21 Reliability Fund. So sometimes it's kind of 22 working with that. Making sure with your office, 23 if it's the proper use of that network fund versus 24 the general fund as well.

1	SECRETARY STINZIANO: Okay. Thank
2	you for the clarification.
3	Any additional questions or
4	comments?
5	Hearing none, I would like to seek a
6	motion for approval of Resolution 23-124.
7	CLERK O'SHAUGHNESSY: I so move.
8	DIRECTOR WHITE: Second.
9	SECRETARY STINZIANO: It's been
10	moved and seconded. All those in favor, please
11	signify by voting aye.
12	Same for any opposition.
13	And any abstentions.
14	Resolution is approved.
15	(Vote taken; motion passed)
16	
17	RESOLUTION NOS. 23-125; 23-126; 23-127;
18	23-128; 23-129
19	
20	SECRETARY STINZIANO: We have five
21	personnel actions on today's agenda. Does anyone
22	desire to go into executive session?
23	Since the Recorder is shaking his
24	head no, we will move forward, and we will have the

1 presentation and then go through each individually. 2 Kassy, the floor is yours. 3 MS. FRANZ: Good morning. 4 We have been busy interviewing and 5 hopefully hiring some really great individuals that 6 we are seeking your approval for this morning. 7 So the first is Resolution 23-125, 8 this is for an Enterprise Project Manager 2. 9 Currently Deauna is working at the Ohio Department 10 of Development as an IT Project Manager. 11 looking forward to joining our team. And we know 12 that she will be a great asset value to the project 13 management team and all of those projects that we 14 still have to push through to completion. 15 The second resolution we are seeking 16 your approval for is 23-126. This is for an 17 Enterprise Data Loss Prevention Engineer Level 1, 18 Matthew Dill. He will be joining Nikki's security 19 team to really actually run and kick off our DLP 20 program here at the Data Center. 21 The Next resolution we are seeking 22 your approval for is 23-127. This is for an 23 Enterprise Support Analyst 1, Maxwell Gatti. He is

currently working at Battelle Memorial as an IT

24

Support Analyst Contractor. So he's looking forward to joining our team as a full-time employee.

The next resolution we are seeking your approval for is 23-128. This is for another Enterprise Support Analyst level 1, Paige Morris. So Paige is currently working at CoverMyMeds. She is very customer service focused. If you recall from the last Data Board, we moved Brandi Guess from the Help Desk to a new position within our team, which left an opening. So that's why it's a backfill. So we are excited for her to join the Help Desk in that role.

And then the last resolution we are seeking your approval for is an Enterprise Security Engineer, this is Resolution 23-129 for Steven Switz. So he's currently working at EZ IT in their security shop. As Nikki mentioned, he's going to be joining the security team to help with all of those endpoints and other projects that the security team has.

So with that, we're seeking your approval.

SECRETARY STINZIANO: Thank you for

1	the presentations.
2	First, we will begin with Resolution
3	23-125, Backfill, Enterprise Project Manager 2, are
4	there any questions or comments?
5	Hearing no further review, I would
6	like to seek a motion for approval.
7	CLERK O'SHAUGHNESSY: I so move.
8	RECORDER O'CONNOR: Second.
9	SECRETARY STINZIANO: It's been
10	moved and seconded. All those in favor, please
11	signify by voting aye.
12	Same sign for any opposition.
13	And any abstentions.
14	Resolution is approved.
15	(Vote taken; motion passed)
16	SECRETARY STINZIANO: Next is
17	Personnel Resolution 23-126, Backfill, Enterprise
18	Data Loss Prevention Manager 1, are there any
19	questions or comments from Members of the Board?
20	Hearing none, I would like to seek a
21	motion for approval.
22	CLERK O'SHAUGHNESSY: I so move.
23	DIRECTOR WHITE: Second.
24	SECRETARY STINZIANO: It's been

1	moved and seconded. All those in favor, please
2	signify by voting aye.
3	Same sign for any opposition.
4	And any abstentions.
5	Resolution is approved.
6	(Vote taken; motion passed)
7	SECRETARY STINZIANO: Next is
8	personnel Resolution 23-127, Backfill, Enterprise
9	Support Analyst 1, are there any questions or
10	comments from Members of the Board?
11	Hearing no further review, I would
12	like to seek a motion for approval.
13	DIRECTOR WHITE: So moved.
14	CLERK O'SHAUGHNESSY: Second.
15	SECRETARY STINZIANO: It's been
16	moved and seconded. All those in favor, please
17	signify by voting aye.
18	Same sign for any opposition.
19	And any abstentions.
20	Resolution is approved.
21	(Vote taken; motion passed)
22	SECRETARY STINZIANO: Next is
23	personnel Resolution 23-128, Backfill, Enterprise
24	Support Analyst 1, are there any questions or

1	comments from Members of the Board?
2	Hearing no further review, I would
3	like to seek a motion for approval.
4	CLERK O'SHAUGHNESSY: I so move.
5	RECORDER O'CONNOR: Second.
6	SECRETARY STINZIANO: It's been
7	moved and seconded. All those in favor, please
8	signify by voting aye.
9	Same sign for any opposition.
10	And any abstentions.
11	Resolution is approved.
12	(Vote taken; motion passed)
13	SECRETARY STINZIANO: Next is the
14	final resolution, personnel Resolution 23-129, New
15	Hire, Enterprise Security Engineer 1, are there any
16	questions or comments from Members of the Board?
17	Hearing none, I would like to seek a
18	motion for approval.
19	DIRECTOR WHITE: So moved.
20	CLERK O'SHAUGHNESSY: Second.
21	SECRETARY STINZIANO: It's been
22	moved and seconded. All those in favor, please
23	signify by voting aye.
24	Same sign for any opposition.

	33
1	And any abstentions.
2	Resolution is approved.
3	(Vote taken; motion passed)
4	
5	OTHER BUSINESS
6	
7	SECRETARY STINZIANO: That concludes
8	the resolutions. We will move to Other Business.
9	Are there any updates from any Members of the
10	Board?
11	Judge?
12	JUDGE BROWN: No. Thank you.
13	SECRETARY STINZIANO: Ma'am Clerk?
14	CLERK O'SHAUGHNESSY: Happy October.
15	SECRETARY STINZIANO: Board of
16	Commissioners?
17	MR. TALAREK: Nope.
18	SECRETARY STINZIANO: Recorder's
19	office?
20	RECORDER O'CONNOR: Go Bucks.
21	SECRETARY STINZIANO: Treasurer's
22	office?
23	MR. KOHLHORST: Follow up with Go
24	Bucks.

1	SECRETARY STINZIANO: And our
2	friends from the Board of Elections.
3	DIRECTOR WHITE: O-H. Actually,
4	what we do at the Board instead of O-H-I-O, we do
5	V-O-T-E.
6	SECRETARY STINZIANO: Very good.
7	Hearing no further actions for the
8	Board meeting, we are adjourned.
9	Thanks everyone. Have a great week.
10	
11	Thereupon, the proceeding concluded at
12	approximately 9:26 a.m.
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	

	35
1	$\underline{C} \ \underline{E} \ \underline{R} \ \underline{T} \ \underline{I} \ \underline{F} \ \underline{I} \ \underline{C} \ \underline{A} \ \underline{T} \ \underline{E}$
2	
3	
4	
5	THE STATE OF OHIO:
6	SS: COUNTY OF FRANKLIN:
7	
8	I, Angela S. Moore, a Professional
9	Reporter and Notary Public in and for the State of Ohio, do hereby certify that the foregoing is a
10	<pre>true, correct, and complete written transcript of the proceedings in this matter; That the foregoing was taken by me</pre>
11	stenographically and transcribed by me with computer-aided transcription;
12	That the foregoing occurred at the aforementioned time and place;
13	That I am not an attorney for or
14	relative of either party and have no interest whatsoever in the event of this litigation. IN WITNESS WHEREOF, I have hereunto set
15	my hand and official seal of office at Columbus, Ohio, this 24th day of October, 2023.
16	Onio, unis 24th day of October, 2023.
17	
18	/s/Angela S. Moore
19	Notary Public, State of Ohio
20	
21	My Commission Expires: February 28, 2026.
22	
23	
24	

35 1 CERTIFICATE 2 3 4 5 THE STATE OF OHIO: SS: 6 COUNTY OF FRANKLIN: 7 8 I, Angela S. Moore, a Professional Reporter and Notary Public in and for the State of 9 Ohio, do hereby certify that the foregoing is a true, correct, and complete written transcript of the proceedings in this matter; 10 That the foregoing was taken by me stenographically and transcribed by me with 11 computer-aided transcription; 12 That the foregoing occurred at the aforementioned time and place; That I am not an attorney for or 13 relative of either party and have no interest whatsoever in the event of this litigation. 14 IN WITNESS WHEREOF, I have hereunto set my hand and official seal of office at Columbus, 15 Ohio, this 24th day of October, 2023. 16 17 18 /s/Angela S. Moore Notary Public, State of Ohio 19 20 2.1 My Commission Expires: February 28, 2026. 22 23 24

HIGGINS & ASSOCIATES

FRANKLIN COUNTY DATA CENTER TECHNICAL EQUIPMENT SALVAGE

Voting Aye thereon	Voting Nay thereon
Michael Stinziane, Secretary, Administrator Franklin County anditor	Michael Stinziano, Secretary, Administrator Franklin County Auditor
#62	
Kim Brown, Member	Kim Brown, Member
Maryllen O'Mendinens	Judge, Franklin County Court of Common Pleas
Maryellen O'Shaughnessy, Member	Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts	Franklin County Clerk of Courts
Som a. John FOR JOG	·
John O'Grady, Member	John O'Grady, Member
Franklin County Commissioner	Franklin County Commissioner
Daniel O'Connor, Member	Daniel O'Connor, Member
Franklin County Recorder	Franklin County Recorder
Q. 29/css	
Cheryl Brooks Sullivan, Member	Cheryl Brooks Sullivan, Member
Franklin County Treasurer	Franklin County Treasurer
Cutula	
Antone White, Member	Antone White, Member
Director, Franklin County Board of Elections	Director, Franklin County Board of Elections
Alla C	
David Payne, Member	David Payne, Member
Deputy Director, Franklin County Board of	Deputy Director, Franklin County Board of
Elections	Elections

FRANKLIN COUNTY DATA CENTER TECHNOLOGY EQUIPMENT SALVAGE

WHEREAS, it has been determined that certain County technology equipment is obsolete and unfit for Franklin County use; and,

WHEREAS, the Franklin County Data Center Chief Information Officer recommends this equipment be declared surplus for the purpose of public sale or disposal; and,

WHEREAS, a list of the equipment is attached hereto and made a part hereof; and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board recommends the Franklin County Board of County Commissioners, in accordance with Ohio Revised Code Section 307.12, that the equipment be placed for public sale or disposal, the technology equipment specified in the attached list.



Franklin County Automatic Data Processing Board Technical Equipment Salvage Resolution

Resolution #: 23-130 Date: 11/13/2023

Agency	Description	Number of Units
Data Center	Desktop PC	1
Data Center	Laptop PC	2
Data Center	Monitor	6
Justice Policy & Programs	Desktop PC	1
Justice Policy & Programs	Monitor	2
Prosecuting Attorney	Desktop PC	34
Prosecuting Attorney	Laptop PC	9
Prosecuting Attorney	Docking Station	5
Prosecuting Attorney	Monitor	4
Prosecuting Attorney	Printer	19
Prosecuting Attorney	Disk Duplicator	3
Prosecuting Attorney	Game Console	1
Prosecuting Attorney	Scanner	1

Elections

FRANKLIN COUNTY, OHIO AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY PURCHASING DEPARTMENT INFORMATION TECHNOLOGY PROCUREMENT REQUEST MAIL SORTER REPLACEMENT

Voting Aye thereon	Voting Nay thereon
Michael Stinziano Secretary, Administrator Franklin County A. Altor	Michael Stinziano, Secretary, Administrator Franklin County Auditor
Kim Brown, Member Judge, Franklin County Court of Common Pleas	Kim Brown, Member Judge, Franklin County Court of Common Pleas
Maryellen O'Shaughnessy, Member Franklin County Clerk of Courts	Maryellen O'Shaughnessy, Member Franklin County Clerk of Courts
Abstained John O'Grady, Member Franklin County Commissioner	John O'Grady, Member Franklin County Commissioner
Daniel O'Connor, Member Franklin County Recorder	Daniel O'Connor, Member Franklin County Recorder
Cheryl Brooks Sullivan, Member Franklin County Treasurer	Cheryl Brooks Sullivan, Member Franklin County Treasurer
Antone White, Member Director, Franklin County Board of Elections	Antone White, Member Director, Franklin County Board of Elections
David Payne, Member Deputy Director, Franklin County Board of	David Payne, Member Deputy Director, Franklin County Board of

Elections

FRANKLIN COUNTY PURCHASING INFORMATION TECHNOLOGY PROCUREMENT REQUEST MAIL SORTER REPLACEMENT

WHEREAS, in accordance with Ohio Revised Code Section 307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

WHEREAS, the attached detail describes the purchase(s) required for the normal operation; and,

WHEREAS, the Data Center Chief Information Officer has reviewed the technical and security aspects of the procurement and made recommendations on the attached detail; and,

WHEREAS, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board authorizes the technology procurement.



Franklin County Automatic Data Processing Board

Information Technology Project Resolution

Resolution #: 23-131

Dated: 11/13/2023

Title Mail Sorter Replacement

Agency Franklin County Purchasing Department

Amount \$564,003.00

Category Hardware, Software, and Technology Services

Business Justification

The purpose of the Purchasing's Mail Services Program (PRCH) is to provide interoffice mail and outgoing mail processing services to Franklin County agencies so that they can send and receive information in a timely, cost-effective manner.

PRCH currently utilizes a BlueCrest mail sorter solution to scan outgoing mail, assess postage, and apply the necessary USPS barcoding. It also supplies necessary information to the United States Postal Service (USPS) to report postage costs for Franklin County.

Description

PRCH's current server is reaching its 'end of life' in December 2023. PRCH seeks to replace the current solution with the Criterion ElevateTM sorting system. BlueCrest will be the implementation partner that works with PRCH and the Franklin County Data Center (FCDC) to configure, install, and maintain the solution. BlueCrest will provide training to PRCH Mail Room staff, and disassemble the existing sorter.

Schedule: The total cost of this implementation includes the BlueCrest 5-year contract support costs. The initial installation, configuration, training, software maintenance/USPS directory subscriptions, and the first year of annual preventative maintenance will be included in the Year 1 cost.

Year 1	Year 2	Year 3	Year 4	Year 5
\$358,403.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00

• BlueCrest \$558,403.00 (defined above)

• FCDC Additional Hardware \$1,000.00

• Estimated FCDC Services \$4,600.00 (40 hours)

TOTAL \$564,003.00

Franklin County Data Center Recommendation

Replacing outdated equipment and software is important to the security and resiliency of the County environment. PRCH will work with FCDC through the procurement process and implementation. Therefore, FCDC recommends this resolution.

Fiscal Information

Funding Source: PRCH will work with OMB to identify funding for this effort.

FRANKLIN COUNTY SHERIFF'S OFFICE INFORMATION TECHNOLOGY PROCUREMENT REQUEST TECHNOLOGY FOR PHASE II OF THE NEW JAIL

Voting Aye thereon	Voting Nay thereon
Michael Stinziane Secretary, Administrator Franklin County Aditor	Michael Stinziano, Secretary, Administrator Franklin County Auditor
Kim Brown, Member Judge, Franklin County Court of Common Pleas	Kim Brown, Member Judge, Franklin County Court of Common Pleas
Maryellen O'Shaughnessy Member Franklin County Clerk of Courts	Maryellen O'Shaughnessy, Member Franklin County Clerk of Courts
John O'Grady, Member Franklin County Commissioner	John O'Grady, Member Franklin County Commissioner
Daniel O'Connor, Member Franklin County Recorder	Daniel O'Connor, Member Franklin County Recorder
Cheryl Brooks Sullivan, Member Franklin County Treasurer	Cheryl Brooks Sullivan, Member Franklin County Treasurer
Antone White, Member Director, Franklin County Board of Elections	Antone White, Member Director, Franklin County Board of Elections
David Payne, Member Deputy Director, Franklin County Board of Elections	David Payne, Member Deputy Director, Franklin County Board of Elections

FRANKLIN COUNTY SHERIFF'S OFFICE INFORMATION TECHNOLOGY PROCUREMENT REQUEST TECHNOLOGY FOR PHASE II OF THE NEW JAIL

WHEREAS, in accordance with Ohio Revised Code Section 307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

WHEREAS, the attached detail describes the purchase(s) required for the normal operation; and,

WHEREAS, the Data Center Chief Information Officer has reviewed the technical and security aspects of the procurement and made recommendations on the attached detail; and,

WHEREAS, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' approval, and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board authorizes the technology procurement.



Franklin County Automatic Data Processing Board

Information Technology Project Resolution

Resolution #: 23-132

Dated: 11/13/2023

Title Technology for Phase II of the New Jail

Agency Franklin County Sheriff's Office

Amount Not to exceed \$121,085.99

Category Technology Hardware

Business Justification

The new Franklin County Corrections Center located at 2551 Fisher requires technology to function. The following technology items will be used to outfit the second phase of the new facility.

- Desktops
- Laptops
- Monitors
- Printers
- IT Accessories

Fiscal Information

Funding Source: Public Safety Center Fund

FRANKLIN COUNTY, OHIO AUTOMATIC DATA PROCESSING BOARD

FRANKLIN COUNTY SHERIFF'S OFFICE INFORMATION TECHNOLOGY PROCUREMENT REQUEST PROCUREMENT OF NEOGOV

Voting Aye thereon	Voting Nay thereon
Michael Stinziano, Secretary, Administrator	Michael Stinziano, Secretary, Administrator
Franklin County August	Franklin County Auditor
Kim Brown, Member	Kim Brown, Member
Judge, Franklin County Court of Common Pleas	Judge, Franklin County Court of Common Pleas
Warrellow O'Shandenessy	
Maryellen O'Shaughnessy, Member	Maryellen O'Shaughnessy, Member
Franklin County Clerk of Courts	Franklin County Clerk of Courts
Juan a. Jone For	
John O'Grady, Member	John O'Grady, Member
Franklin County Commissioner	Franklin County Commissioner
9/12	
Daniel O'Connor, Member	Daniel O'Connor, Member
Franklin County Recorder	Franklin County Recorder
D. 20 1005	
Cheryl Brooks Sullivan, Member	Cheryl Brooks Sullivan, Member
Franklin Coupty Treasurer	Franklin County Treasurer
antitos//	
Antone White, Member	Antone White, Member
Director, Franklin County Board of Elections	Director, Franklin County Board of Elections
	·
David Payne, Member	David Payne, Member
Deputy Director, Franklin County Board of	Deputy Director, Franklin County Board of
Elections Elections	Elections

FRANKLIN COUNTY SHERIFF'S OFFICE INFORMATION TECHNOLOGY PROCUREMENT REQUEST PROCUREMENT OF NEOGOV

WHEREAS, in accordance with Ohio Revised Code Section 307.84, the Franklin County Automatic Data Processing Board may authorize, in writing, any County office to purchase, lease, operate, or contract for the use of any automatic or electronic data processing or record-keeping equipment, software, or service; and,

WHEREAS, the attached detail describes the purchase(s) required for the normal operation; and,

WHEREAS, the Data Center Chief Information Officer has reviewed the technical and security aspects of the procurement and made recommendations on the attached detail; and,

WHEREAS, the Automatic Data Processing Board has determined that it is in the best interest of the County to authorize these expenditures, contingent upon the Franklin County Board of Commissioners' and Prosecuting Attorney's approval, and,

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Automatic Data Processing Board authorizes the technology procurement.



Franklin County Automatic Data Processing Board

Information Technology Project Resolution

Resolution #: 23-133

Dated: 11/13/2023

Title Procurement of NEOGOV

Agency Franklin County Sheriff's Office

Amount \$232,648.13

Category Software and Technology Services

Business Justification

In part, the Franklin County Sheriff's Office (SHRF) mission is to protect the lives and property of the citizens of Franklin County, preserve the peace, and prevent crime and disorder while constantly guarding personal liberties. Recruitment and staffing are a large part of fulfilling the mission. The SHRF's Office has an assortment of careers available to become a deputy, civilian positions, and many opportunities for advancement. To improve and automate many of the steps in the hiring process, the SHRF's office seeks to procure and implement NEOGOV as a SaaS solution.

Description

This procurement includes the renewal of three NEOGOV modules and a new subscription for an additional three modules over the next three years. This procurement will also include professional services for implementation and training.

Subscription costs: \$ 218,348.13

Implementation and Training Services: \$14,300.00

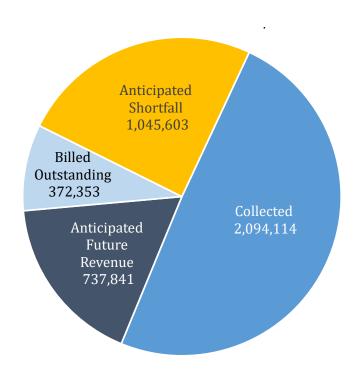
Fiscal Information

Funding Source: The SHRF's Office will work to identify funding.

Franklin County Data Center Financial Update as of November 2, 2023

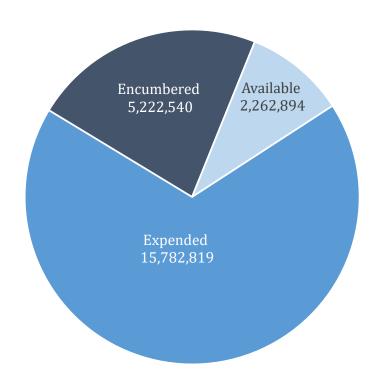
2023 Revenue	Original Appropriation	Revised Budget	YTD Collected	Delta	Percent Collected	Budget Outstanding
Service Fees & Charges	4,249,911		2,094,114	2,155,797	49%	51%

2023 Aging of Outstanding Revenue	Current	< 30 Days Past Due	< 60 Days Past Due	< 90 Days Past Due	Over 90 Days Past Due	Total Billed Outstanding
	201,526	80,940	42,595	24,684	22,608	372,353



Franklin County Data Center Financial Update as of November 2, 2023

2023 Expenses	Original Appropriation	Revised Budget	YTD Expended	YTD Encumbrances	Available Budget	Percent Expended & Encumbered	Percent Available
Salaries and Wages	7,043,170	7,301,353	6,493,727	-	807,626	89%	11%
Benefits and Taxes	2,841,081	2,883,302	2,530,517	-	352,785	88%	12%
Materials and Services	12,354,138	12,354,138	6,029,115	5,222,540	1,102,482	91%	9%
Capital Investment	-	729,460	729,459	-	1	100%	0%
Total	22,238,389	23,268,253	15,782,819	5,222,540	2,262,894	94%	6%



Franklin County Data Center Project Procurement Update as of Novmeber 2, 2023

Resolution Number	Resolution Date	Resolution Amount	Expended Amount	Remaining / Savings	Status	Description
23-002	1/9/2023	11,566,746	6,029,115	5,537,631	Ongoing	Data Center 2023 baseline budget and ongoing expenses